

PROFILE

Computer Scientist looking to get into the IT field. Assisted many different employees' hardware and software issues as an intern at my previous company. Learned briefly how to manage endpoints on an enterprise system. Seeking employment opportunities to further my IT skills.

CONTACT

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HOBBIES

Astronomy
Technophile

MATTHEW GATLIN

WORKSTATION SUPPORT SPECIALIST

EDUCATION

Southern Arkansas University

August 2020 – May 2024

- Bachelor of Science: Computer Science, Bachelor of Mathematics
- 3.79 GPA
- Planned Graduation in 2024

WORK EXPERIENCE

Arkansas Electric Cooperative Company – Infrastructure Support Intern

May 2023 – August 2023

- Assembled workstations for clients
- Installed requested software remotely
- Installed requested Hardware
- Imaged company version of windows onto machines
- Reconfigured mobile devices for company employees
- Managed devices in company database

Dollar General – Sales Associate

May 2021 – August 2022

- Operated the register at the checkout desk and helped customers with purchases
- Stocked store goods such as food items or large amounts of cleaning supplies
- Assisted customers with finding goods around the store
- Cleaned around the store including the bathrooms
- Assisted customers with acquiring propane tanks

SKILLS

- Efficient with Microsoft Windows 10 and Windows 11
- Knowledgeable in Linux OS
- Known Coding Languages:
 - C++
 - Java
 - SQL
 - Assembly Language (Irvine Library)
 - MIPS
 - C#
- Microsoft 365
- Software and hardware Installations

VOLUNTEER EXPERIENCE

Family Farm – Junior Councilor

Summer 2018

- Received certificate for volunteering as a Junior Counselor
- Assisted senior counselor in setting up activities for young children
- Served campers their lunches
- Supervised group of young children