

Barangay Management System

PROJECT PROPOSAL

**UPWARD S OL UT I ONS**

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**Legazpi Heights Subd. Rawis, Legazpi City 4500**

**BARANGAY MANAGEMENT SYSTEM**

**For Barangay –**

**Project:**

This Proposal is put forward on July , 2024 between:

UPWARD SOLUTIONS located at LEGAZPI CITY and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ located at JOSE PANGANIBAN, CAMARINES NORTE

**Products/Services**

1. **Provision and implementation of a comprehensive Barangay Management System (BMS)** tailored to the specific needs of barangays in the Philippines.
2. **Comprehensive training for local IT staff and barangay officials** on the use and maintenance of the system.
3. Ongoing technical support and service maintenance.
4. Information regarding the scope of work can be found in number 11 and Schedule 1 at the end of this Proposal.
5. We recognize the following challenges:

a. Limited existing infrastructure for efficient barangay management and service delivery.

b. High initial setup costs for comprehensive management systems.

c. Potential resistance to new technology from barangay employees and residents.

1. The following are ways we can address these challenges:

a. Utilizing a robust, cloud-based BMS to enhance administrative efficiency and community engagement.

b. Offering flexible financing options to spread the initial setup costs over time.

c. Conducting training programs to demonstrate the benefits of improved management and streamline the transition process.

**Executive Outline**

1. The Proposing Company, Upward Solutions, is one of the best supplier of the said product/service and in a strong position for growth of the agencies and success. We have extensive experience in implementing large-scale IT projects, a knowledgeable team with expertise in local government technology, and a track record of successful partnerships with various LGUs.
2. The Proposing Company is requesting funding from . Upward Solutions is seeking a mutually beneficial relationship to support both the growth of the agency and success with funding and support from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
3. All information regarding the project is included within this proposal.

**Goals and objectives**

1. **UPWARD Solutions Inc.** is committed to delivering state-of-the-art IT solutions tailored to the specific needs of Local Government Units. Our goal is to enhance barangay management, streamline operations, and support digital transformation. Objectives are as follows;

* **Streamlined Administration:** To automate routine administrative tasks such as record-keeping, issuance of permits, and reporting, reducing manual workloads and minimizing errors.
* **Community Engagement:** To enhance citizen engagement through online platforms, enabling residents to access information, raise concerns, and participate in local governance.
* **Data Management:** To securely store and manage demographic, health, and other relevant data of barangay residents.
* **Efficient Communication:** To facilitate real-time communication between barangay officials, residents, and other stakeholders.

1. Scope of Work

a. System Design and Planning

* Assessment: Conduct a comprehensive assessment of current infrastructure and future requirements.
* Design: Develop a detailed system design tailored to the specific needs of the barangay.
* Planning: Create a step-by-step implementation plan, including timelines and milestones.

b. Hardware and Software Provisioning

* Hardware: Supply high-quality servers, computers, and other necessary hardware.
* Software: Provide the Barangay Management System, including modules for resident information management, financial management, communication, and document management.

c. Implementation

* Installation: Perform on-site installation of all hardware and software components.
* Configuration: Configure system settings to optimize performance and ensure compatibility.
* Testing: Conduct thorough testing to ensure the infrastructure meets all performance and security standards.

d. Training and Support

* Training: Offer comprehensive training programs for IT staff and end-users.
* Support: Provide ongoing technical support and maintenance services.

1. Key Features

* **Resident Information Management:** A database to store and manage resident information, including demographics, health records, and contact details.
* **Online Services:** Residents can apply for barangay permits, request documents, and report concerns through a user-friendly web portal.
* **Financial Management:** An accounting module to manage budgeting, expenditures, and revenue tracking.
* **Communication Platform:** A messaging system for efficient communication between barangay officials, residents, and other stakeholders.
* **Events and Announcements:** An event calendar and announcement board to inform residents about upcoming activities and important updates.
* **Document Management:** A centralized repository for storing and retrieving official barangay documents and reports.
* **Security:** Robust security features to protect resident data and ensure the system's integrity.

1. Benefits

* **Efficiency:** Streamlined administrative processes reduce paperwork and manual tasks.
* **Community Engagement:** Increased participation and interaction between residents and the barangay.
* **Data Management:** Improved data accuracy and accessibility for better decision-making.
* **Accessibility:** Residents can access services and information conveniently from their homes.

**Marketing**

1. The products and/or services will be marketed as follows:

* Direct engagement with barangay officials to demonstrate the benefits of the BMS and how it can improve local governance and community services.
* Demonstration programs to showcase the positive impact of a comprehensive management system on barangay administration and community engagement.

**Financial Proposal**

1. See below a comprehensive framework of the proposed pricing, schedule of payment, and our offered payment terms.
2. **Pricing**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Qty | Unit | Item Description | Amount | Total Amount |
| 1 | set | Barangay Management System (BMS) |  |  |
| Total | | |  |  |

1. **Schedule of Payment**
   * Initial Payment:
     1. 70% of the Project Cost upon signing the contract.
   * Final Payment:
     1. 30% of the Project Cost upon completion of installation and initial testing and final acceptance of the project.
2. **Payment Terms**

* Payment Methods: We accept payments via bank transfer, credit card, or cheque.
* Invoices: Invoices will be issued 15 days prior to the due date.
* Late Payments: Late payments will incur a fee of 1.5% per month.

**Terms and Conditions**

1. This Project Proposal defines the terms and conditions of the Agreement between Upward Solutions and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
2. Both parties agree to be bound by the terms highlighted in the Business Proposal.

**Schedule 1- Scope of work**

|  |  |  |
| --- | --- | --- |
| **Description of Services/product** | **Deliverable(s)** | **Timeline of project** |
| Provision of BMS | Installed management system | 1 week |
| Training for IT staff and barangay officials | Training sessions and manuals | 1-3 days |
| Ongoing technical support | Regular maintenance and support services | all year round |

**IN WITNESS WHEREOF**, the Parties have executed this Agreement as of the date stated above.

**SIGNATURES**

|  |  |
| --- | --- |
| **Upward Solutions** | **Barangay –** |
| **KENNETH L. CANTELA** |  |
| **Printed name over signature** | **Printed name over signature** |
| **designation** | **designation** |



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