**Written Interview Questions**

**(Response to Question to be typewritten using Microsoft word)**

**Time Allowed: 40 minutes**

1. **What do you consider to be the biggest challenge facing the accounting profession today?**

**Every challenge makes me stronger which makes me to know the unknown.**

1. **Which accounting applications are you familiar with?**

**Am familiar with Peachtree which is Sage 50 now and Sage accounting application 100 and 200**

1. **Describe the advantages and disadvantages of different accounting packages you have used in your most recent accountant jobs.**

**The advantage that sage 50 have is that you can edit any information you have entered into the sage .**

**The disadvantage of Sage 50 is that it not has wide has Sage evolution package**

**While;**

**The advantage that sage evolution has is its wide any company can make use of it.**

**It can run a lot of accounting method or techniques for you, for example it does depreciation on your fixed asset, there Account receivables and payables, inventory services, Banks transactions.**

**You can get your financial statement, balance sheet, trial balance general ledger etc for regulatory agency or for your external auditors once your entries are correct.**

**The only disadvantage can think of is that once you make a mistake in using Sage 100/200 you cannot edit you, can only make use of journal to correct your entries.**

1. **Describe any accounting process that you have developed or sought to improve.**

**Sage 50**

1. **Describe a time when you helped to reduce costs at a previous accountant job**

**At my current job they wanted to run training for the staff and the auditors for the organisation was billing them 200,000 thousand Naira per one person which I got another person to run the training for 70,000 thousand Naira per head.**

1. **Describe a time when you had to use numerical data or a graph to convince a manager.**

**When I was told to do a presentation in our department.**

1. **Describe a time when you had to work exceptionally hard to provide great service to a customer or client.**

**That was when I was working as a Sales representative at The Paradise Estate, Abuja.**

**What did you do and what was the outcome?**

**I convinced the client to buy our one unit in our Estate that even if he doesn’t intend to leave there he can buy it as an investment for the future and he bought by paying twelve million Naira.**

1. **Describe a time when you faced a particularly demanding deadline to prepare a financial statement or report.**

**That was when I joined them at my current company.**

**How did you react? I saw it as a challenge but I was grateful I faced it What was the result?**

1. **How do you ensure that you do not forget details and ensure accuracy when you prepare monthly journal entries, record transactions, etc.?**

**By penning all the daily transaction details down**

1. **Describe a time when you had to explain a complex accounting issue to someone without an accounting background. How did you help your audience understand the situation?**

**By taking calculator and a rough sheet in solving it and using micro soft excel to solve it also.**