

Purpose of Authorisation Request – Background Checking Disclosure

As part of your background screening checks, it has been identified that you have previously lived outside of the UK. This form is being provided to you because we require your authorisation to review your background for employment purposes.

Use of Personal Data

The information you have, or will supply will be used to obtain a criminal report and/or civil report (including lawsuit, lien, bankruptcy & insolvency) education, employment and reference verification. Information you supply, may be disclosed to third parties including agents, or vendors of Owens Online LLC or Owens Europe GmbH (Law enforcement agencies, state or federal agencies, courts, institutions, schools or universities (public or private), employers), to verify and investigate your background.

You have the right to be notified who has processed your data, what personal data has been processed and the purposes for processing such personal data and what conditions apply. Subject to any restriction under the Data Protection Act, or other relevant laws you have the right to request and receive copies of personal data and be notified as to the source of the data.

By signing this document, you are supplying authorisation for the use of your personal data to obtain a background screening report for the purpose of employment. You may withdraw this authorisation by contacting either Experian, or Owens Online LLC However, by doing so you may delay, or prevent employment with the company who has requested the background check.

Owens Online LLC Privacy Policy: <https://www.owens.com/privacy-policy#>

Owens Europe GmbH Privacy Policy: <https://www.owenseurope.com/privacy/>

Experian Privacy Policy: <https://www.experian.co.uk/legal/privacy-statement.html>

Data Retention

Vendors may retain the data as long as the purpose for which it was collected remains, or until it is no longer necessary for any other legal or business purposes. Typically, no more than 24 months. After its retention period expires, Vendors will destroy the data using industry standard tools or devices. Vendors will maintain logs or third party data destruction certificates and provide documentation of destruction upon request to Owen Online LLC Vendors will retain Owens Online data required to service the background checking requested for a limited period of time subject to the following conditions; (i) as long as the data is being processed, (ii) six (6) months, or (iii) there is a statutory requirement to retain the data, whichever is the longest.

Authorisation

I certify that all the data provided to service this request is true and correct to the best of my knowledge. I have read and understood this notice and authorise the collection, processing and use of my personal data for the purposes outlined above.

I authorise the release and transmittal of information from any country to vendors located in any country, including countries outside the European Union that may have a different level of data protection or inadequate data protection laws as defined by the European Commission.

I agree that a facsimile ("fax"), electronic or photographic copy of this Authorisation shall be as valid as the original.

Printed Name _____

Hand Written Signature _____

Date of Signature _____

Additional Information _____

Please send the completed form to documents@backgroundchecking.experian.com.