ABSTRACT

An automated module for the Post Office will help in automating functions of the administration department. It helps in reducing the time spent in record keeping and the work can be carried out effectively. The searching of records in future will also become easy. The redundancy in the data due to manual data will also be tackled. The Post office will be able to access the personal information of each customer easily. The administration department will also be able to add new branches of post office, staffs, and customers, set the rates for the courier or any other parcel based on duration, weight, distance, and type of delivery. Post Office management System is an application, which is created for the use of an automated system all over the country. The Administration Block of the Post Office, situated at the head office holds the information of the customers who sent deliveries regularly with the firm and the payment details for the delivered item. This project helps the Post Office to maintain their records systematically. It provides functions such as setting rates based on weight, days/ duration, distance and type of delivery etc… The scheduling modeling of the Post Office Management System maintains logs and preference cards. The administration department schedules the delivery based on the specified delivery date and weight of the item. All these details will be kept as records. Therefore, they store this information in various files for easy access in future.

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