User Manual

LAPR2 | LANGUAGE SKILLS MODULE

Content

User Manual Structure Guidelines (from cover to annexes) \_ structure to develop the VaxCare application User Manual.

User Documentation offers information for the users to use the product successfully.

User Manual Structure Guidelines Cover

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VaxCare

Backloggers

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* Glossary Relevant terms and abbreviations used in the document

|  |  |  |
| --- | --- | --- |
| Terms or Expression (EN) | Termo ou Expressão (PT) | Description(EN) |
| Administrator | Administrador | A person responsible for carrying out the administration of a business or organization |
| Adverse Reactions | Reações Adversas | An adverse effect is an undesired harmful effect resulting from a medication or other intervention, such as surgery. |
| Algorithm | Algoritmo | A step-by-step procedure for solving a problem or accomplishing some end. |
| Application User | Utilizador da Aplicação | A person that is going to use the application as a client. |
| Application | Aplicação | A program that performs a particular task or set of tasks. |
| Asymptotic Behavior | Comportamento Assintótico | The asymptotic behavior of sequences of random variables, that is the behavior of infinitely long sequences of random variables, is an involved mathematical concept but it has important implications for the statistical analysis of data from large samples. |
| Benchmark Algorithm | Algoritmo de Referência | In statistical learning benchmarking is the methodology of comparing learners or algorithms with respect to a certain performance measure. |
| Brute-Force Algorithm | Algoritmo de Força Bruta | In computer science, brute-force search or exhaustive search, also known as generate and test, is a very general problem-solving technique and algorithmic paradigm that consists of systematically enumerating all possible candidates for the solution and checking whether each candidate satisfies the problem’s statement. |
| CamelCase | CamelCase | CamelCase is a naming convention in which a name is formed of multiple words that are joined together as a single word with the first letter of each of the multiple words capitalized so that each word that makes up the name can easily be read. |
| Centers | Centros | The point from which an activity or process is directed, or on which it is focused. |
| Client | Cliente | A person served by or utilizing the services of a social agency. |
| Computation Complexity | Complexidade Computacional | In computer science, the computational complexity of an algorithm is the number of resources required to run it. Focus is given to time and memory requirements. |
| Contiguous | Contíguo | Being in actual contact: touching along a boundary or at a point. |
| Coordinator | Coordenador | A person whose job is to organize events or activities and to negotiate with others to ensure they work together effectively. |
| Default | Predefinição | A preselected option adopted by a computer program or other mechanism when no alternative is specified by the user or programmer. |
| Digital Certificate | Certificado Digital | An official document that states that the information on it is true, however it’s in a digital format. |
| Dosage Scheme | Esquema de Dosagem | The size, frequency, and number of doses of a given vaccine. |
| Employee | Funcionário | A person employed for wages or salary, especially at non-executive level. |
| Entries and Exists List | Lista de Entradas e Saídas | List of people that have entered and exited the vaccination center. |
| FIFO Queue | Fila FIFO | A FIFO Queue is a queue that operates on a first-in, first-out (FIFO) principle. This means that the request (like a customer in a store or a print job sent to a printer) is processed in the order in which it arrives. |
| GHD | DGS | Acronym for General Health Directorate. |
| GRHC | AGES | Acronym for Groupings of Health Centers. |
| Given Vaccine | Vacina Administrada | The Vaccine that was administered to the patient. |
| Healthcare Center | Centro dos Cuidados de Saúde | A healthcare center is one of the network of clinics staffed by a group of general practitioners and nurses providing healthcare services to people in a certain area. |
| JUnit5 | JUnit5 | JUnit 5 is the updated version of the highly popular testing library for Java applications, JUnit. |
| JaCoCo | JaCoCo | JaCoCo runs as a Java agente. It’s responsible for instrumenting the byte code while running the tests. JaCoCo drills into each instruction, and shows which lines are exercised during each test. |
| JavaFX11 | JavaFX11 | JavaFX is a modern, efficient, and fully featured toolkit for developing rich client applications. |
| JavaDoc | JavaDoc | JavaDoc is a documentation tool for the Java programming language. The document it creates from the Java sources is in HTML format and describes the application programming interface. |
| Mass Vaccination Center | Centro de Vacinação em Massa | Mass vaccination centers are like healthcare centers but usually only administer one type of vaccine during pandemic events. |
| NHS | SNS | Acronym for National Health Service. |
| Nurse | Enfermeira | A person skilled or trained in caring for sick or injured people. |
| Outbreak | Surto | A sudden rise in the incidence of a disease. |
| Performance | Desempenho | The execution of an action. |
| RHA | ARS | Acronym for Regional Health Administration. |
| Receptionist | Rececionista | A receptionist is an employee taking an office or administrative support position. |
| SMS | SMS | Acronym for Short Message Service. |
| SMS User | Utilizador SNS | SNS User is a person that is registered in the SNS system. |
| SVG | SVG | Scalable Vector Graphics (SVG) is a web-friendly vector file format. As opposed to pixel-based raster files like JPEGs, vector files store images via mathematical formulas based on points and lines on a grid. |
| Slot | Intervalo | A time when something can happen or is planned to happen, especially when it is one of several possible times. |
| System | Sistema | A group of devices or artificial objects or an organization forming a network especially for distributing something or serving a common purpose. |
| Time Complexity | Complexidade Temporal | Time complexity is the amount of time taken by an algorithm to run, as a function of the length of the input. It measures the time taken to execute each statement of code in an algorithm. |
| Type of Vaccine | Tipo de Vacina | Related to the kind of virus that the vaccine cures. |
| User Info | Informação do Utilizador | Health related information about a user. |
| User Waiting List | Lista de Espera de Utilizadores | List of users who are waiting in the vaccination center to be vaccinated. |
| User | Utilizador | A person who uses or operates the application. |
| Vaccination Center | Centro de Vacinação | In our case, it includes mass vaccination centers and healthcare centers, linking both because they share the vaccination process. |
| Vaccination Process | Processo de Vacinação | The entire process from start to finish that a user must endure to complete their vaccination. |
| Vaccine Appointment | Agendamento de Vacinas | An arrangement for a meeting with the vaccination center to be administered a vaccine. |
| Vaccine | Vacina | A vaccine is a biological preparation that provides active acquired immunity to a particular infectious disease. A vaccine typically contains an agent that resembles a disease-causing microorganism and is often made from weakened or killed forms of the microbe, its toxins, or one of its surface proteins. |

* Table of contents \_ List of sections, numbered, including the start page (index)

1. **Introduction** 
   1. Purpose and Scope (of the manual: what kind of information it contains, and who it is addressed to)
   2. This user manual contains all the useful information regarding the developed application, in the simplest way, so that the users which are the main target of this document, can easily learn and understand how to use the VaxCenter.
   3. System Overview (overall description of the application: objectives and scope, structure and main features, highlighting the core modules, using a diagram)
   4. System Requirements (e.g., which OS, version and service packs are needed for the application to work; how much disk space, RAM, and/or processor speed are required)
   5. The app can be run in every operating system.
   6. Software Installation (procedure and relevant specifications to install the application)
2. **System Features**

Non-Graphical Interface Features:

* 1. Login:

1. In the main menu, select the option that says “Login” by typing its index number on the screen.
2. Now you’ll have to start by typing either your email address or your user ID.
3. After the email address, you’ll have to type your password.
   * 1. Login Successful:

A menu for the User’s role is shown.

* + 1. Invalid Email Address:

If the user enters an invalid email address or user ID, the following message will show: “Invalid UserId and/or Password. You have 2 more attempt(s).”

* + 1. Invalid Password:

If the user enters an invalid password, the following message will show: “Invalid UserId and/or Password. You have 2 more attempt(s).”

* + 1. Login Tries Limit:

If the user fails the login 3 times, the system will show the same message (with 0 attempt(s) left) and will redirect you back to the main menu.

If you are an Administrator:

* 1. Register a Mass Vaccination Center:

*Prerequisite: Login by following feature 2.1*

Follow the steps bellow, paying special attention to the format instructions inside the brackets.

Uma imagem com texto

Descrição gerada automaticamente

Figure 1 - Example of the creation of a Mass Vaccination Center.

* + 1. Register Mass Vaccination Center Success:

If all the information is well filled, just like in the step 2.2, this message will show:

Uma imagem com texto

Descrição gerada automaticamente

Figure - Data Confirmation Message.

And you’ll be asked to confirm the data, which if you do, the vaccination center gets registered in the system.

* + 1. Register Mass Vaccination Center Invalid Information:

If at least one of the filled parameters being validated (the ones that have instructions inside brackets) is wrong, a message specifying the problem for the user will show.

* 1. Register Healthcare Center

Just like in topic 2.2, follow the steps bellow, paying special attention to the format instructions inside the brackets:

Uma imagem com texto

Descrição gerada automaticamente

Figure 3 - Example of the creation of a Healthcare Center.

* + 1. Register Healthcare Center Success:

If all the information is well filled, just like in the step 2.3, this message will show:

Uma imagem com texto

Descrição gerada automaticamente

Figure - Data Confirmation Message

* + 1. Register Healthcare Center Invalid Information:

If at least one of the filled parameters being validated (the ones that have instructions inside brackets) is wrong, a message specifying the problem for the user will show.

* 1. Register an Employee.

*Prerequisite: Login by following step 2.1*

1. Select option “2” In Administrator Menu.

Uma imagem com texto

Descrição gerada automaticamente

Figure - Administrator Menu

1. Select a role for the new employee.

Uma imagem com texto

Descrição gerada automaticamente

Figure - Role Selection.

1. Here is the ‘Register New Employee’ form:
   1. Some of the requested information have a specific format or validation, *follow steps X in Troubleshooting.*

Uma imagem com texto

Descrição gerada automaticamente

1. There are five fields and all of them are required. Please type and click on ‘Enter’ in keyboard.
   * 1. Valid Information

Both ID and Password for the employee are generated automatically and the new employee is added.

Uma imagem com texto

Descrição gerada automaticamente

* + 1. Invalid Information.

If any of the employee´s given information is invalid the following error message will display: “Invalid Employee Data”.

Uma imagem com texto

Descrição gerada automaticamente

* 1. Get List of Employees:

*Prerequisite: Login by following step 2.1*

1. Select option “3” In Administrator Menu.

Uma imagem com texto

Descrição gerada automaticamente

1. The user must select the role he wants to get a list of.
   * 1. Get List of Employees Success:

If the list of employees with the role the user selected is registered in the system, a message containing the list will show:



* + 1. Get List of Employees Invalid:

If the list of employees with the role the user selected is not registered in the system, this message will show:

Uma imagem com texto

Descrição gerada automaticamente

* 1. Specify a New Vaccine Type:

*Prerequisite: Login by following step 2.1*

1. Select option “4” In Administrator Menu.

Uma imagem com texto

Descrição gerada automaticamente

1. Follow the steps bellow to create a vaccine type. (The Vaccine Type Code must have 5 letters maximum):

Uma imagem com texto

Descrição gerada automaticamente

* + 1. Specify a New Vaccine Type Success:

If all the information is well filled, a message of data confirmation and success will show:

Uma imagem com texto

Descrição gerada automaticamente

* + 1. Specify a New Vaccine Type Invalid:

If the information is not well filled, a message of invalid data will appear, and what the user wrote will be presented so that they can find out what gone wrong, and the user will be redirected to the Administrator’s Menu.

Uma imagem com texto

Descrição gerada automaticamente

* 1. Specify a new vaccine and its administration process.

*Prerequisite: Login by following step 2.1*

1. Select option ‘5.’ In Administrator Menu.

Uma imagem com texto

Descrição gerada automaticamente

1. Select available vaccine type.

Uma imagem com texto

Descrição gerada automaticamente

1. Here is the ‘Specify a new vaccine and its administration process’ form:
2. Some of the requested information have a specific format or validation, *follow steps X in Troubleshooting.*

Uma imagem com texto

Descrição gerada automaticamente Uma imagem com texto

Descrição gerada automaticamente

1. There are eight fields and all of them are required. Please type and click on ‘Enter’ in keyboard.
   * 1. Valid Information.

New Vaccine is added.

* + 1. Invalid Information.

If any of the vaccine´s given information is invalid the following error message will display: “Invalid Vaccine Data”.

Uma imagem com texto

Descrição gerada automaticamente

* 1. Load a CSV file or get a list of SNS Users

Select option “6” In Administrator Menu.

Uma imagem com texto

Descrição gerada automaticamente

To load a file with the SNS User Info, select “0”:

Uma imagem com texto

Descrição gerada automaticamente

The user must type the path of the file containing the SNS User Info.

Uma imagem com texto

Descrição gerada automaticamente

To get a list of all SNS Users registered in the system, select “1”:

Uma imagem com texto

Descrição gerada automaticamente

* + 1. Load a CSV file or get a list of SNS Users Success

If the users that are supposed to be loaded to the system, aren’t registered yet, a message of success will show, giving the user the option of loading another file:

Uma imagem com texto

Descrição gerada automaticamente

* + 1. Load a CSV file or get a list of SNS Users Invalid – Duplicates:

If the users that are supposed to be loaded to the system, are already registered, an error message will show, giving the user the option of loading another file:

Uma imagem com texto

Descrição gerada automaticamente

* + 1. Load a CSV file or get a list of SNS Users Invalid – File Doesn’t Exist:

If the file the user is trying to load doesn’t exist, an error message will show, giving the user the option of loading another file:

Uma imagem com texto

Descrição gerada automaticamente

If you are a Nurse

* 1. Consult the users in the waiting room of a Vaccination Center.

*Prerequisite: Login by following step 2.1*

1. Select option ‘1.’ In Nurse Menu.

Uma imagem com texto

Descrição gerada automaticamente

Select one of the available centers.

3) If there are users in center waiting room, a list with all those people will be presented.

Uma imagem com texto

Descrição gerada automaticamente

Graphical Interface Features:

If you are a Nurse:

* 1. Record Vaccine Administration.

*Prerequisite: Login by following step 2.1*

1. Select option ‘Record Vaccine Administration.’ In Nurse Menu.

Uma imagem com texto

Descrição gerada automaticamente

1. Choose one of the available centers from the ‘Facility’ combo box.



1. Choose one user in the Waiting Room List from ‘User List’ the combo box.



1. Choose a vaccine.
   * 1. If a user has already taken a vaccine with a vaccine type correspondent to the one, he selected on the new appointment, ‘Vaccine’ combo box is disabled.
     2. If it´s user first dose, choose one of the available vaccines from ‘Vaccine’ combo box.



1. Check User name in ‘Name’ text field and age in ‘Age’ text field.



1. Check user´s vaccine dosage for current dose in ‘Dosage’ text field.



1. Insert administrated vaccine lot number.



1. Click ‘Record’ button to add new administered vaccine to user bulletin.

Uma imagem com texto

Descrição gerada automaticamente

1. Troubleshooting \_ Issue # (list of possible situations that might help the user identify and solve various issues that may occur while using the application) Contacts (Helpdesk or Support Center - students)
2. FAQs \_ Q # customer’s possible question A # short, direct, accurate answer … (a short reference guide – a list –, along with answers to the most common questions customers might ask about the application) \_ as many as needed \_

Annexes \_

# Annex A. \_ MATCP \_ MATCP related content (detailed on the next slides)

# Annex B. \_ MDISC \_ MDISC related content (detailed on the next slides)

Linear Regression

1 Simple Linear Regression

1.1 Overview of Simple Linear Regression (Brief theoretical description.)

1.2 Simple Linear Regression Model

1.2.1 Model significance (Brief explanation of the results obtained by the Anova table, including the information of coefficient correlation.)

1.2.2. Hypothesis tests for model coefficients (Brief explanation of the regressor meaning/significance. The test decision must be obtained for significant levels of 1% and 5%.)

1.2.3 Confidence intervals for prediction values (Construction of confidence intervals for prediction values with confidence levels of 90% and 95% with a brief explanation of the results.)

Linear Regression

2 Multiple Linear Regression

2.1 Overview of Multiple Linear Regression (brief theoretical description)

2.2 Multiple Linear Regression Model

2.2.1 Model significance (Brief explanation of the results obtained by the Anova table, including the information of the coefficient determination.)

2.2.2. Hypothesis tests for model coefficients (The test decision must be obtained for significant levels of 1% and 5%. Brief explanation of each regressor meaning/significance.)

2.2.3 Confidence intervals for prediction values (Construction of confidence intervals for prediction values with confidence levels of 90% and 95% with a brief explanation of the results.)

1 Sorting clients by arrival time, or by leaving time

1.1 Introduction (Short introduction to the problem at hands and presentation of the implemented algorithms pseudocode.)

1.2 Runtime tests for inputs of varying sizes (For varied-length time intervals, observe the algorithms execution time, complementing it with a graph presenting the asymptotic growth of the execution time, according to the input size.)

1.3 Worst-case time complexity analysis (Analysis of the time complexity in the worst case of each algorithm, accurately explained.)

2 Evaluation of the effectiveness of the vaccination center’s response

1.1 Introduction (Short introduction to the problem at hands and presentation of the pseudocode of the implemented brute-force algorithm.)

1.2 Runtime tests for inputs of varying sizes (For varied-length time intervals, observe the algorithms execution time, both the implemented and the reference one, complementing it with a graph presenting the asymptotic growth of the execution time, according to the input size.)

1.3 Worst-case time complexity analysis (Analysis of the time complexity in the worst case of the developed brute-force algorithm, accurately explained.)