# Tanya kanchan

# CONTENT DEVELOPER AND MARKETING MANAGER

#### **Executive Profile**

I am a highly-motivated and driven Content Developer and Marketing Manager who has experience of planning, production and distribution of content across various digital channels. I'm currently looking for an exciting place to work and showcase my skills.

#### Skills

- Content Development
- Editing & Proof Reading
- Social Media
- Content Marketing
- Photoshop
- MS Office
- Google Ads, Analytics

#### **Contact Details**

Fmail

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# Work Background

#### Quality Auditor For Digital Operations Team Cognizant | December 2018 - Present

- Training, Performance Evaluation and Alignment of New Employees
- Handling project merger with Genpact
- AD curation and automation for Google's clients
- Compiling educational guidelines and presentations for sessions and meetings

# Content Developer And Editor Wroops | March 2017 - December 2018

- Developing and editing content for various social media channels
- Allocating content to the writers' team, ensuring deadlines are met
- Strategizing and planning content curation and distribution in advance

# Content Developer And Editor Wittyfeed | January 2016 - December 2016

- Creating website content, blogs and articles depending on the
- Curating branded content
- Coo-ordinating with social media and graphic design teams for designing posts for social media pages.
- Allocating content to the team
- Hiring and training new writers and freelancers

#### **Education & Training**

#### Delhi University

Bachelors In Commerce (Hons) | 2011-2014

Devi Ahilya Vishwavidyalaya Masters In Mass Communication | 2014-2016

# Internships

#### Doordarshan

Techniques of Television and News Production I December 2014- Jan 2015

# Wittyfeed

Content Writer | September 2015 - October 2015

# Certifications

# **Google Ads Display Certification**

Credential ID: 77981255

# **Google Ads Search Certification**

Credential ID: 79168025

# Google Ads 360 Mobile Certification

Credential ID: 79551557

# <u>Digital Marketing By Google</u>

Credential ID: B6K GS8 DJQ

#### References

# Swati Aggarwal

Cognizant | Email ID:

Swati.aggarwal@cognizant.com Contact Number: 7838389833

#### Devesh Verma

Wittyfeed I Email ID: Devesh@savagehumans.com

Contact Number: 8602024733