

GOPAL AMALKUMAR MANDAL

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Email: - mandalgopu@gmail.com.

OBJECTIVE

I inspired to perform my good ability skills & knowledge to take out good positive results for company.

PERSONAL DETAILS

- ✓ Date of Birth : - 23rd Jan, 1995.
- ✓ Father's Name : - Amalkumar Baburam Mandal
- ✓ Languages Known : - Bengali, English, Hindi, Gujarati
- ✓ Hobbies : - Dancing, Reading, Music and Travelling
- ✓ Permanent Address : - B/1104, Suparswanath Society,
Nr. Gajanand Chowk, Ambicanagar,
Odhav, Ahmedabad-382415

ACADEMIC PROFILE

Examination	University	Year of passing	Percentage(%)
S.S.C.	G.S.E.B.	2011	52.00%
H.S.C.	G.H.S.E.B.	2013	59.00%
B.A.	GUJARAT UNI.	2016	45.00%
MBA	GUJARAT UNI.	2021	2nd Year

WORK EXPERIENCE

- ✓ I have 2.6 year of experience in HOTEL TITHI PALACE as a FRONT DESK ASSISTANT MANAGER, which is located at S P Ring Road, Ahmedabad .

Nov, 2015 -- Jul, 2018

KEY RESPONSIBILITY

- Recruiting, Training And Supervising Staff
- Managing Budget
- Maintaining Statistical & Financial Record
- Planning Maintenance Work, Event & Room Bookings
- Handling Customer Complaint & Query

CURRENTLY WORKING IN TATA CONSULTANCY SERVICES

✓ I have 3 years + experience in TCS as a **SENIOR BUSINESS ANALYST** , which is located at Gandhinagar, Gujarat.

✓ **PROJECT-1 : LOST DRAFT MORTGAGE DOMAIN- ASSURANT**

Sep. 2018 - Dec. 2019

KEY RESPONSIBILITY

• **DOCUMENT VALIDATION**

- ✓ Work In Assurant Process For U. S. Based Mortgage Company.
- ✓ Responsible For Notice Validation, Which Need To Be Submitted In U.S. Courts To Send Them Across Debtor.
- ✓ To Analyzing & Validation The Data In Checks.
- ✓ Maintaining Attendance Tracker.

PROOF OF CLAIM

- ✓ Verify different components of claim like adjuster worksheet amount, interest rate, escrow payments, W-9.
- ✓ Default Amount Calculation from different components for claim total ACV amount.
- ✓ Initiate recovery process to debtor in loss draft.

PROFESSIONAL SYNOPSIS

- ✓ Microsoft Product Like Ms. Excel, Ms. Word.
- ✓ Worked as acting SME & interact multiple time with clients.
- ✓ Good communication, Collaboration with proficiency at grasping new technical concept quickly and utilize the same in productive manner,
- ✓ Analyzing business potential, implementing plan to drive customer needs and achieve desire target.

WORKED - TATA CONSULTANCY SERVICE, DLF IT PARK, CHENNAI

- ✓ I got the opportunity to explore & to train NEW ASSOCIATES for new project- LIFE INSURANCE. I was the main Trainer on that branch.
- ✓ I have successfully completed 7 months of deputation period. and helps to set up the new project in TCS, DLF IT PARK, CHENNAI.
- ✓ All the Accommodation (food, Stay, etc..) provide by TCS.

from Jan 2020 - Jul 2020.

PROJECT - 3TRANSAMERICA PROJECT.

STRENGTH

- I believe in maintaining high standard of work.
- Good Team Work with positive approach.
- I believe in Sincerity & dedication in the execution of the work given to me.

DECLARATION

I hereby declare that, all the above mentioned particulars are true and correct to the best of my knowledge and belief.

Date:

Place: Ahmedabad

GOPAL MANDAL