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Resume

PURVA M THAKKAR

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Gandhinagar, Gujarat, Pin:- 382421

Objective

To associate with a vibrant organization, to fully utilize my knowledge, skills and contribute to the overall growth of the society.

Skills

Soft Skills: Communication, Time Management, Team Work, Problem Solving

Knowledge Skills : Accounting, Data Management, Report Management, Finance Management

Computer Knowledge: MS Office Suite, Basics

Education:

- Bachelor of Business Administration from Chimanbhai Patel Institute of Business Administration, Ahmedabad. (2018 – 2021)
- HSC in Commerce Stream from Shivashish Higher Secondary School, Ahmedabad with 75%.
- SSC from Carmel English High School, Ambaji.

Extra Activities

Hobbies Include:

- Table Tennis
- Exercise
- Troubleshooting
- Badminton
- Online Gaming

Personal Details

- Birthdate:- 11/06/2000
- Marital Status:- Unmarried
- Languages Known:- English, Hindi, Gujarati

Declaration

I hereby declare that the above written particular is best of my knowledge belief.

(PURVA THAKKAR)