**Ajay Thakkar**

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**Project Coordinator**

**Career Profile**

* Having 2+ years of Experience in Software Development on Windows.
* Around 3 years of experience in e-governance projects management at district level.
* Sound knowledge of **C# and visual basic**
* Hands on experience of Object Oriented Programming
* As a developer in C#, take pride in coding to consistently high standards and regularly refresh my skills to ensure I keep up with ongoing developments.
* Experience of SDLC phases (Requirement Analysis, Design, Coding, Testing, and Reviews etc.)
* Learning attitude and quick learner.
* Excellent grasping power..
* Good written communication skills.

**Key Skills**

Programming Language Expertise: **C#**, visual basic

Tools: MS Visual Studio

Framework: 3.5 and 4.0.

Projects:Web application development, Website development, basics in windows system.

**Technologies**: PHP, WordPress,laravel,.net,mssql,native android, native ios, basics of react native

**UX creation** using axure, balsamiq , Making Task from the scope of the requirements.

**Using Project management tools** Freedcamp, Teamwork.

**Personal Skills**

* Problem solving abilities and Smart working.
* Learning attitude and quick learner
* Good written communication skills.
* Capability of working in team.
* Would welcome the opportunity to investigate and resolve client side problems.
* Ability to thrive in deadline-driven environment.
* Creative and Initiative

**Project Experience**

Financial applications

Fashion designing applications

Social media app

Service Provider app

Job application web module

CMS websites

Basics of Healthcare system

Basics of Insurance system

**Professional Experience:**

**Company Name:** Samcom Technobrains

**Position:** Project Coordinator

**Duration:** - From:- 20-11-2020 to 15-4-2021

**Job Type:**

Project documentations

Handling team of multiple persons

Communications with clients.

Dividing project in to doable modules / tasks.

Assign tasks to the resources.

Calculate working hours of the task.

Monitor the daily status of the project.

Supporting the project manager for Project execution.

Co-ordinate with team, project manager for explaining and understanding project details.

Responding client for task progress.

**Tools Used For Project Management** :- Trello, Asana

**Company Name:** iFlair web Technologies

**Position:** Project Coordinator

**Duration:** - From:- 20-1-2020 to 15-5-2020

**Job Type:**

Creating UX for the projects stake holders.

Project documentations

Handling team of multiple persons

Communications with clients.

Dividing project in to doable modules / tasks.

Assign tasks to the resources.

Calculate working hours of the task.

Monitor the daily status of the project.

Supporting the project manager for Project execution.

Co-ordinate with team, project manager for explaining and understanding project details.

Responsing client for task progress.

**Tools Used For Project Management** :- Teamwork, axure

**Company Name:** Fusion Informatics Limited

**Position:** Project Manager

**Duration:** - From:- 17-12-2018 to 16-11-2019

**Job Type:**

Creating UX for the projects stake holders.

**Job Type:**

Creating UX for the projects stake holders.

Project documentations

Handling team of multiple persons

Communications with clients.

Flow analysis of Project Requirements.

Conducting Team Meetings for Project Queries and Information.

Analysis of the scope of the project.

Creating project plan, sprint plan, requirements related details.

Creating and maintaining project documentation.

**Tools Used For Project Management** :- Freed Camp

**Company Name:** Gujarat Informatics Limited

**Module:** E-governance

**Position:** E-district Project Manager

**Duration:** - 2 yr and 10 months(From:- 17-7-2015 To:- 6-5-2018)

**Job Type:** Expedite the implementation of the e-governance initiative at district level.

Providing the support for the e-governance initiative and relative technical aspects.

**Tools Used :-** BugTracker (Bugzilla)

**Project Title: E-Governance**

**Application Types: Web application and Windows Application**

**Description**:

Required to handle the projects of E-governance. There are G2B and G2C kinds of projects. The projects were related to government services to citizens. Also government portals for government officials. Data Digitization and Consumer services were more focused part of the applications.

**Responsibilities**:

* Resolving the issues of Technical users of government officials.
* Reporting the State Project Monitoring Team for the status of the e-governance

projects in the district.

Co-ordinate the district administrative officials for the regular project delivery.

Co-ordinate the district administrative officials for the issues identification of the

Project implementation in the district.

Creating Excel Reports as per the requirements of districts officials to ensure the status and project process in the district.

**Achievements**:

* Implementation of e-governance projects in district.
* Expedite the process of implementing projects.
* Resolving issues pending for to implement the project.

**Application Types:** Web Applications and Mobile Applications

**Description**:

Required to handle the projects. There are different kinds of projects for different kinds of services provided online.

**Responsibilities**:

* Analysis for the flow of the project.
* Creating UX for the projects for different stake holders.
* Analysis of the requirements of the project.
* Regular status update to client and higher authorities for the project.

**Achievements**:

* Received client appreciation for implementation of the project flow.

**Additional Experience**

I worked 2.4 years as a junior software developer.

**Technologies:** Asp. Net, Sql Server, Ajax, Jquery, Javascript, c#, Vb

**Achievements**:

* Completed and delivered all deliverables **on-time**.
* Received **Client Appreciations**

**Education**

**B.E, Computer Engineering**

Government Engineering College, NGU University, Modasa.

**Percentage Secured**: **68**

**Personal Details**

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| --- | --- | --- |
| **Name** | Thakkar Ajay Baldevbhai |  |
| **Date of Birth** | 22 August, 1989 |  |
| **Age** | 28 |  |
| **Place of Birth** | Sanand |  |
| **Gender** | Male |  |
| **Father Name** | Thakkar Baldevbhai Jagjivandas |  |
| **Nationality** | Indian |  |
| **Language** | English, Hindi, Gujarati |  |
| **Permanent Address** | B-14 Siddhi darshan apartment  Satellite, Ahmedabad-380015. |  |
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**Declaration**

I hereby declare that the above-mentioned information is true to the best of my knowledge.

**Place:** Ahmadabad                                                                          **Name:** Ajay Thakkar