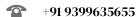
KAJAL SEN



ksen2935@gmail.com

2 1909 datta hospital tamarhai chowk jabalpur 482002

DOB:- 17/09/2000

OBJECTIVE

Looking for entry-level opportunity at an esteemed organization to utilize my knowledge and skills and gain professional experience. Possessing analytical and quantitative skills with an MBA in HR and strong ability in HR management, reporting and analysis.

STRENGTH

- · positive attitude
- MS excel
- Time management
- Problem-Solving
- Computer Literacy
- Punctuality
- Good Communication

EXPERIENCE

HR RECRUITER AS INTERN FROM ADITYA INFRASTRUCTURE JABALPUR

TEAM SIZE:-6

TENURE:- 3 Month

- Calling the candidate for interview.
- · Resume screening
- Verification of document of the candidate.

DREAMWEAVER PVT LTD INDORE

6 Month

HR Recruiter

Hiring For Banking Sector candidate Interview schedule And Selection Process

EDUCATION

MASTER OF BUSINESS ADMINISTRATION

HR+IT

2020-2022

BSC

COMPUTER SCINCE

2017-2020

HIGHER SECONDARY

2015-2017

EXTRA ACTIVITIES

Ncc certificate

Scout guide certificate