

SHRANKHALA JAIN

Talent Acquisition Executive

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Contact: 9406920595

Career Objective

To achieve high career growth through a continuous learning process, learn new concepts quickly and strong desire to work in software field, ability to work in any environment, and possess good analytical skills.

Looking for only remote jobs.

Basic Academic Credentials

Qualifications	Board/University	Year	Percentage
M.Tech in CSE	BTIRT College, Sagar M.P.	2018-2020	8.44 CGPA
B.E in CSE	JNCT Bhopal MP.	2012-2016	7.90 CGPA
Intermediate	Vatsalya Sr. Sec. School Sagar M.P.	2012	60%
SSC	Sunshine High School Sagar M.P.	2010	73.33%

Experience- Total 3.9 yrs

- ❖ Having 9 months of experience as a Talent Acquisition Executive. (11th July, 2022-till date).
- ❖ Worked as a TA Executive and Assistant Professor. (Jan 2018-Dec 2021)

Skills

- Hands-on experience in industry-specific recruitment.
- In-depth knowledge of candidate sourcing.
- Knowledge of using Microsoft Office applications.
- Proven success in previous positions and able to perform **versatile roles as in the current company I am also working as a RFP Writer (Secondary role).**

- Excellent communication.

Roles

- Screening the candidate.
- Recruiting and attracting top candidates
- Interview and Assessment
- Evaluating references
- Selecting the best candidate.
- Hiring and Onboarding

Personal Details

- ❖ Husband Name: Mr. Siddharth Jain
- ❖ Permanent Address: Rewa M.P.
- ❖ Languages Known: English, Hindi

Declaration

I do hereby declare that the above information is true to the best of my knowledge.

(Shrankhala Jain)