



KAJAL SEN

 +91 9399635655

 ksen2935@gmail.com

 1909 datta hospital tamarhai
chowk jabalpur 482002

DOB:- 17/09/2000

OBJECTIVE

Looking for entry-level opportunity at an esteemed organization to utilize my knowledge and skills and gain professional experience. Possessing analytical and quantitative skills with an MBA in HR and strong ability in HR management, reporting and analysis.

STRENGTH

- positive attitude
- MS excel
- Time management
- Problem-Solving
- Computer Literacy
- Punctuality
- Good Communication

EXPERIENCE

**HR RECRUITER AS INTERN FROM
ADITYA INFRASTRUCTURE
JABALPUR**

TEAM SIZE:-6

TENURE:- 3 Month

- Calling the candidate for interview.
- Resume screening
- Verification of document of the candidate.

**DREAMWEAVER PVT LTD INDORE
6 Month
HR Recruiter**

**Hiring For Banking Sector
candidate Interview schedule
And Selection Process**

EDUCATION

MASTER OF BUSINESS ADMINISTRATION

HR+IT

2020-2022

BSC

COMPUTER SCIENCE

2017-2020

HIGHER SECONDARY

2015-2017

EXTRA ACTIVITIES

Ncc certificate

Scout guide certificate