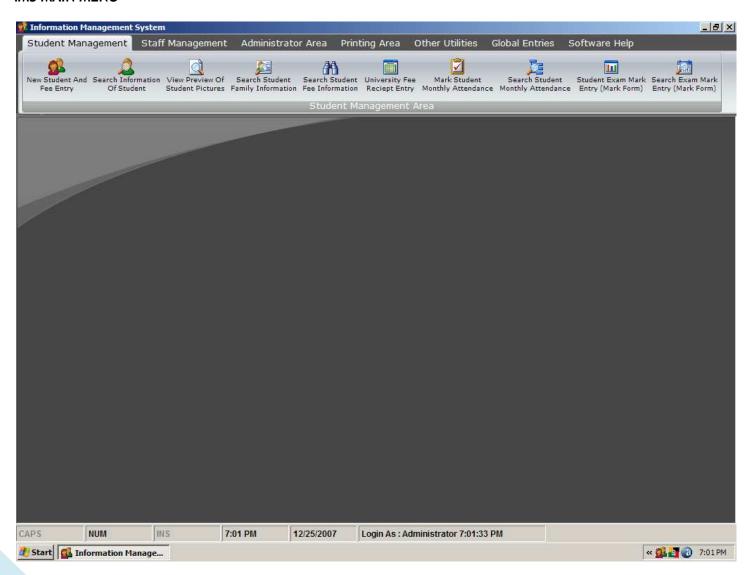
Information Management System Help

Information Management System is software build with the perspective of attaining attraction of those colleges which don't have one good performing software for keeping their information secure and make their management easier. IMS 1.0.0 provides one attractive environment where you can manipulate data and information about students and staff easily.

IMS MAIN MENU



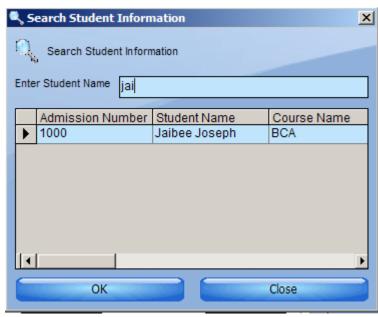
Here you can access all the main forms of IMS. Options are arranged in tabs that you can select with clicking.

Student Entry Form



This is the form where you enter student information. Press add new to enter new student information, press save button to save edited or new information entered. Using edit button you can edit one existing record in the database, use delete button to delete current record. Cancel button is used to cancel new entry or editing. Browse button is to browse picture when entering a new record. Arrow buttons are used to move records between different records. Help button will show the interactive help of the software.

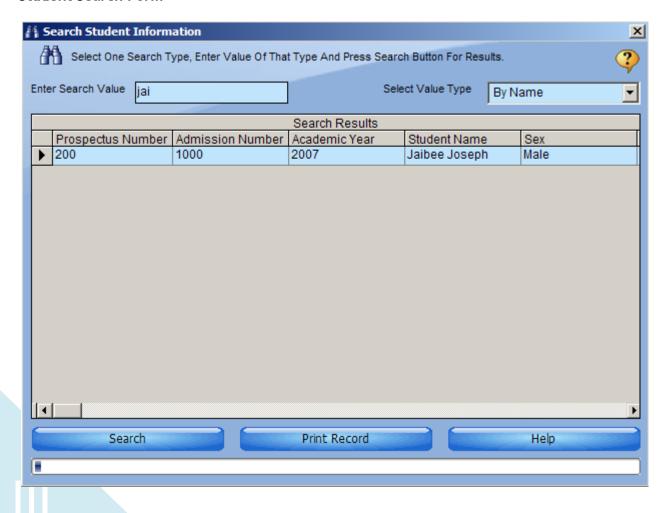
There is another tab in the form where you can enter student fees entry. You can search and enter student information by pressing the white button there in the side of student name entry.



Form for searching and entering that data to fee

form with out entering then manually. This makes it easy for people to enter data to the database.

Student Search Form

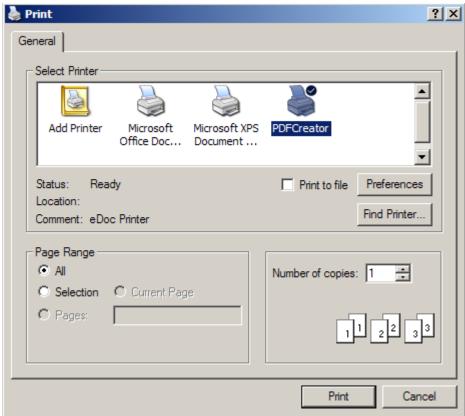


Here one can search the information of students already entered in the database by using Student Name, Student Class and Student Admission Number. Select the search option from the combo box and enter data in the text box after that press enter or click the search button to show results. Help button gives help about the form and use the print record button to print one selected record with full detail.

Information Management System Student Report

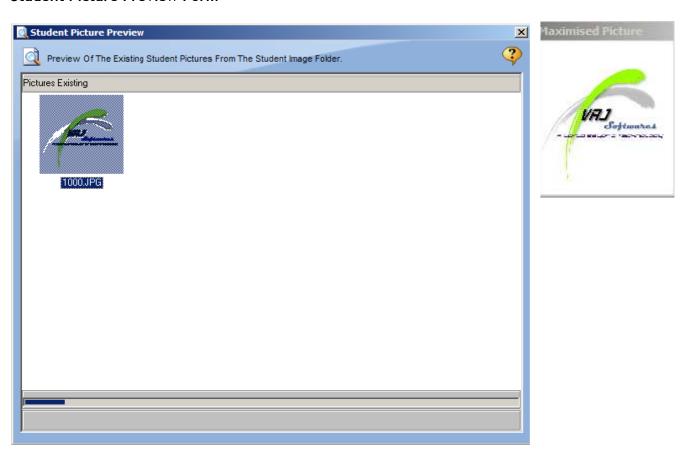
777703	3	
Admission Number	1000	
Student Name	Jaibee Joseph	
Sex	Male	VR.J. Softwares
Date of Birth	11/1/1987	1
Blood Group	O Positive	
Caste	General	Print
Religion	Christian	Close
Nationality	Indian	
Course Name	BCA	
Year	3 Year	
Roll Number	4	
Permanent Address	Kochukarackal, Kerala	
Emergency Contact	9425583566	
Phone Number	223077	
Mobile Number	9424277174	
E-Mail Address	jaibee.joseph@gmail.com	

This is the report form where printing of student record with picture is possible. Print button is used to show print dialog for printing data any copies of the form are possible. Press close button if you don't want to print the record.



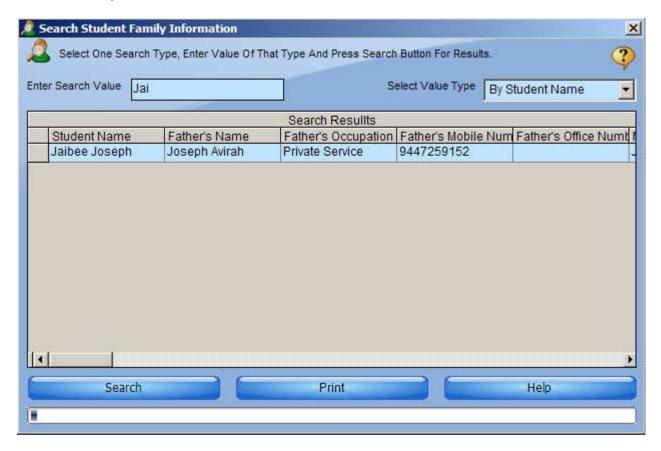
This is the print dialog.

Student Picture Preview Form



This is the form where you can view student pictures preview. Click the thumb view of the picture to show a better view of the picture in the form that is loaded with the main preview form.

Student Family Information Search Form

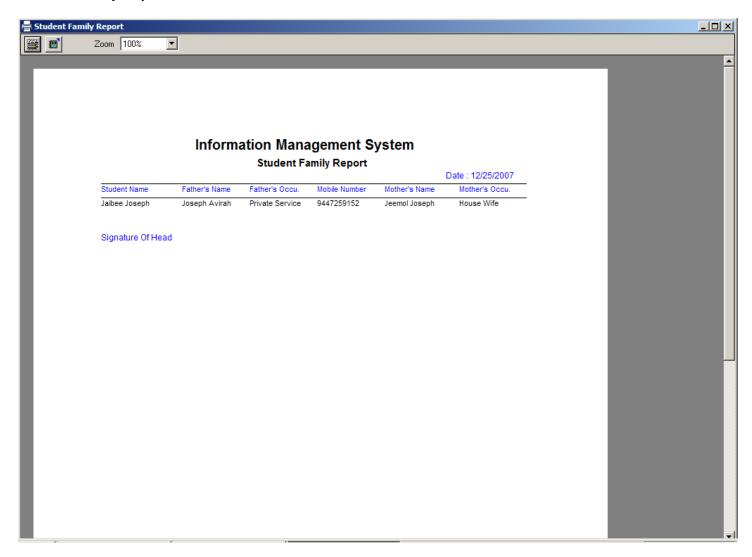


This is the form where you search for student family information. You can use different parameters for searching records and generate reports for printing. Enter search value in the text box and press enter or click the search button for showing records that match your search and the click print button for generating search report for family information. Help button is for form help.

You can use different parameters like using Student Name, Student Fathers Name and Student Mothers Name. Search is not case sensitive but it uses letter search which is much faster to find matching records existing.



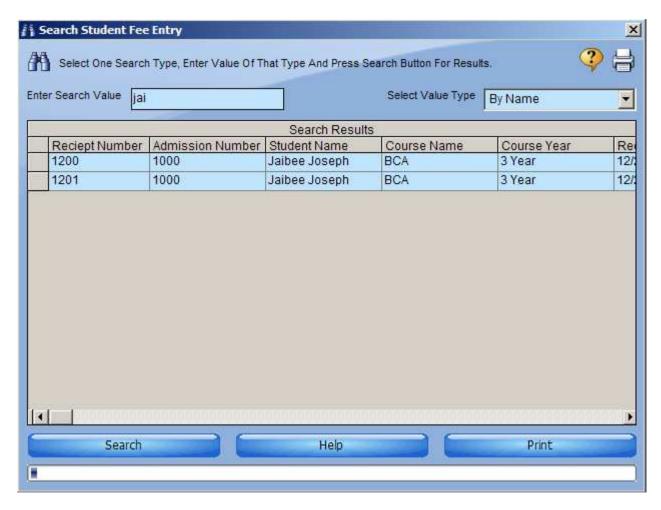
Student Family Report



This is the report where you can print student family information.



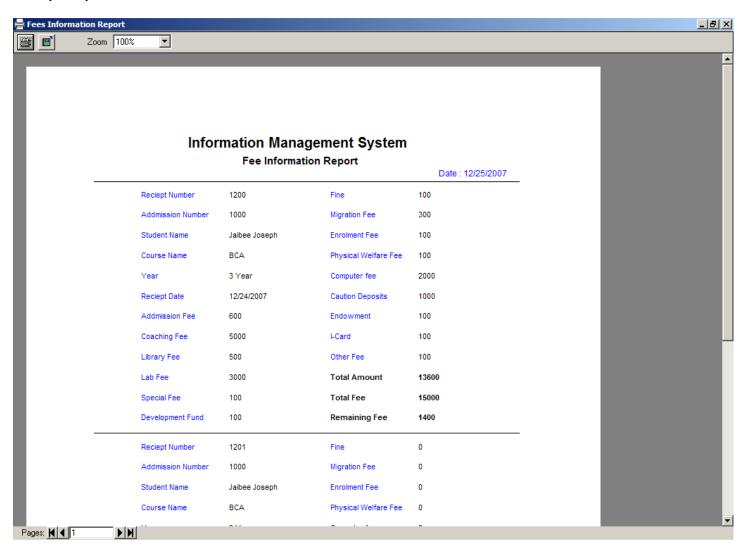
Jaibee Joseph And Vipin S Joseph



This is the form where you can search student fee entry. Enter value in the text box labeled enter search value then press enter key or click the search button after that use the print button to generate the fee entry report. Help button is used to show the interactive help of the software. Different parameters are available like Student Name, Admission Number and Receipt Number.



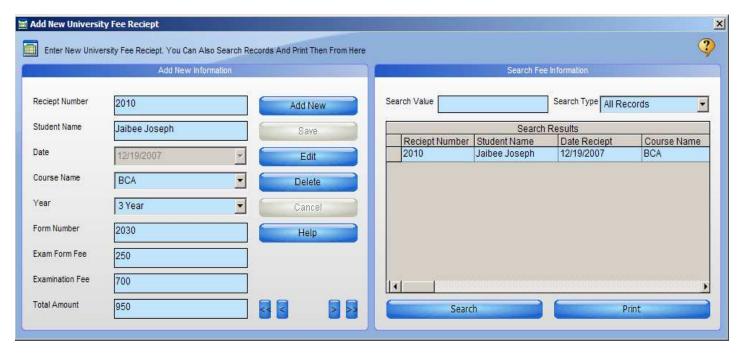
Receipt Report



This is the fee report where you can print student fee detail report.



University Fee Receipt Form

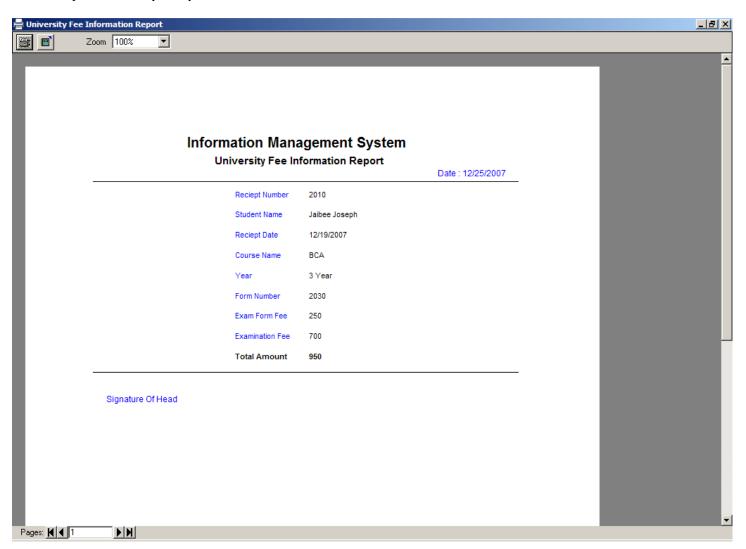


This is the form where you enter university receipt entry. Here also like in the student entry form add new is to add, edit is for editing and etc. help button will give you the help. Here you can find one extra part where you can search fee entry records and print them.

Search records by entering data in the text box and press enter key or by clicking the search button after that for printing click the print button one report will be generated which will contain the searched records shown in the data grid in the search area.

There are two options for searching data they are by the Name of Student and the other one is using receipt number. Enter respective values after that search.

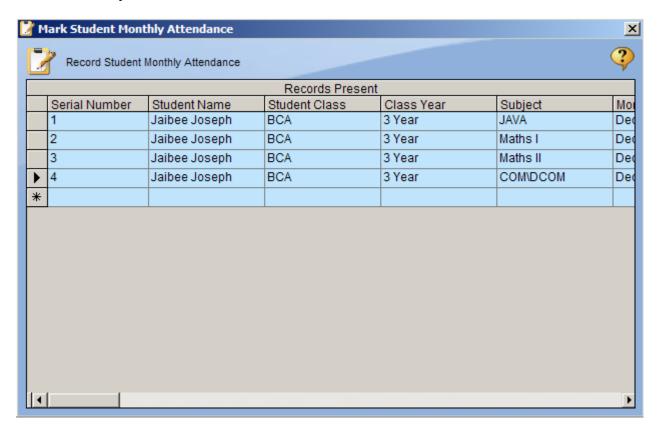
University Fee Receipt Report



This is the report where University Fee Receipt entry report is generated.



Student Monthly Attendance Form



This is the form where you enter student monthly attendance. You can select Student Name, Class Year etc. from drop down list boxes that popup when you press the button given in the respective fields. Attendance is marked Subject wise.



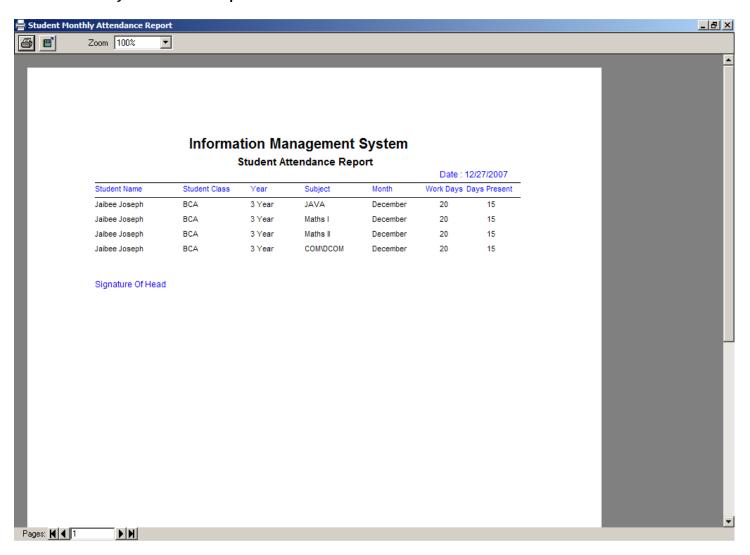
Student Monthly Attendance Search Form



You can search student monthly attendance information here and print the searched results. Different parameters are available here for searching like All Records, By Student Name and By Student Class. Select one search parameter and enter respective value in the text box and press enter for getting results after that click the Print Button to generate the search result report.



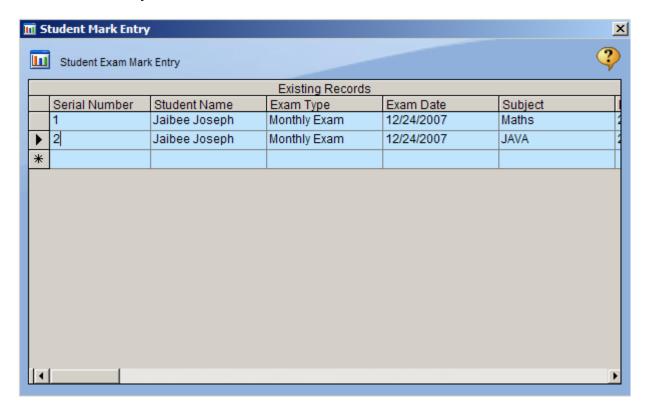
Student Monthly Attendance Report



This is the report where you can print student monthly attendance information.

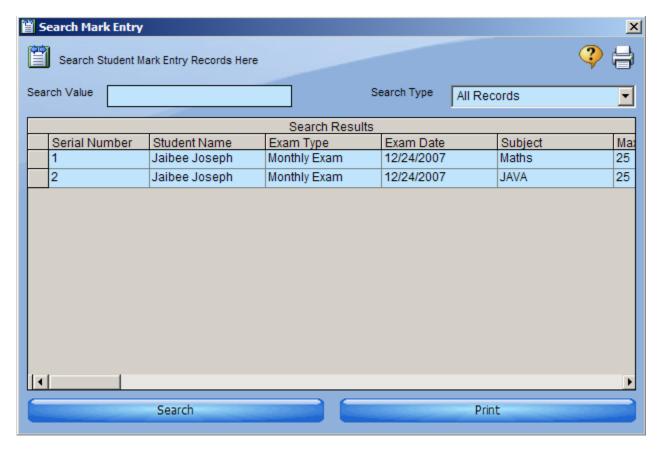


Student Mark Entry Form



This is the form where you can enter student examination mark entry according to different examination category. You can create different categories form the global examination entry form. These global entries will be available in the mark entry form through drop down list boxes which is available at the respective columns.

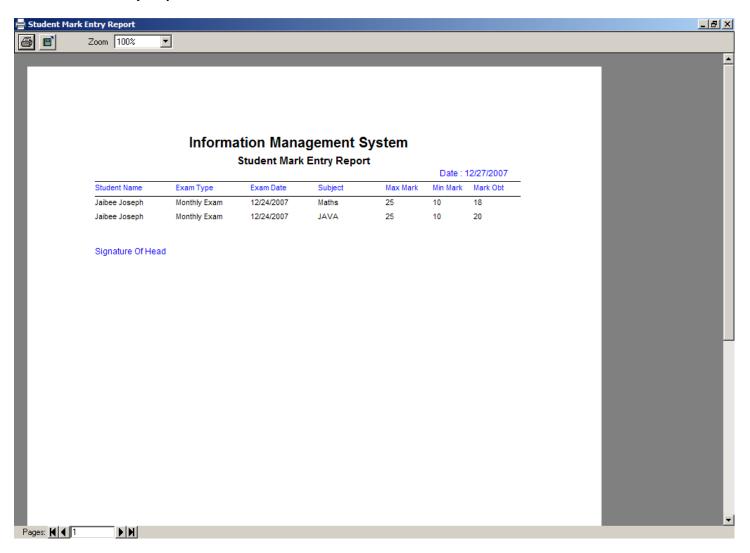
Student Mark Information Search Form



Different search parameters are available here for search like By Name And Exam Type, By Date And Exam Type, By Date Only and By Subject. You can print the search results from here itself by clicking the print button after searching the records.



Student Mark Entry Report



This is the report where we can print student examination mark entry.



Staff Information Entry Form

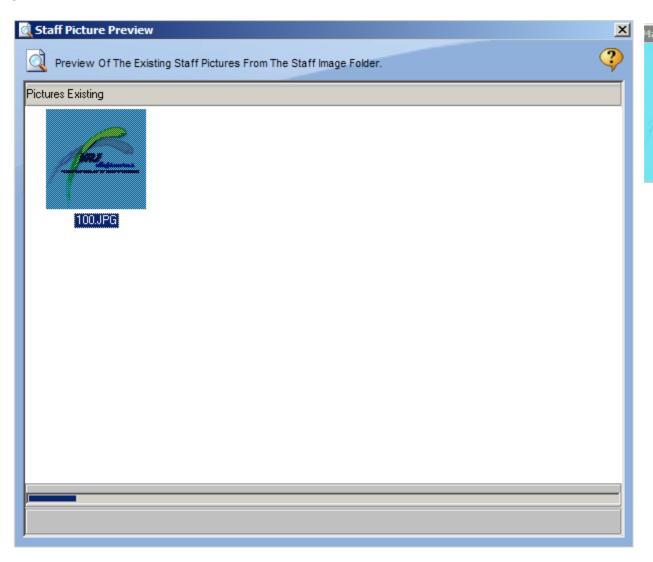


This is where staff information is entered. As referred in other forms add new is used to add new record, edit, delete, save are used for the same works as their name respectively. Arrow buttons are used to move records from one another in different ways. Help button is for awaking the interactive help of the software and browse is used for browsing picture of the staff if you want to enter picture.

The form contains another tab named staff salary entry where you can enter staff monthly salary entry. Here also all the buttons described above are available for different database operations.



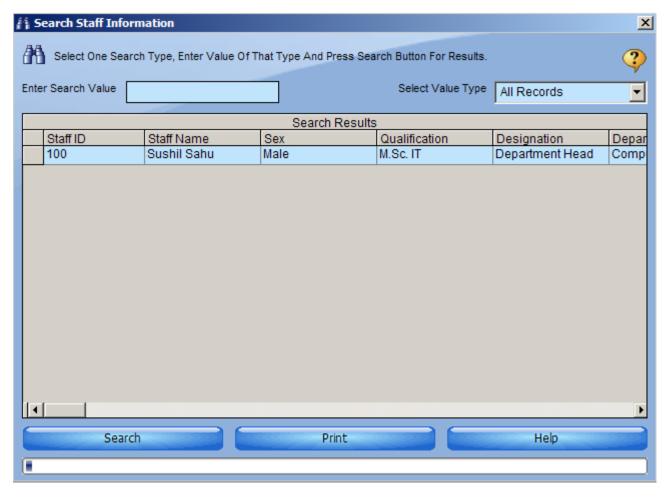
Staff Picture Preview Form



Here you can view the preview of all the pictures available in the staff entry database.



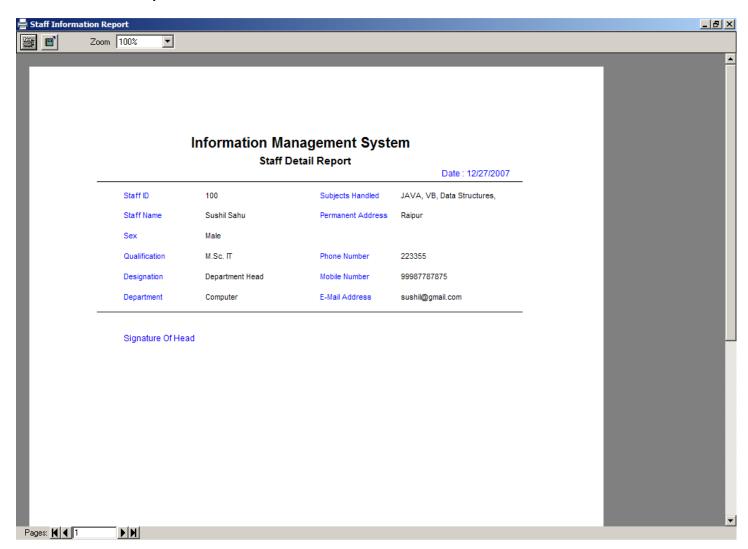
Staff Information Search Form



This is the form where you can search and print staff information available in the database.



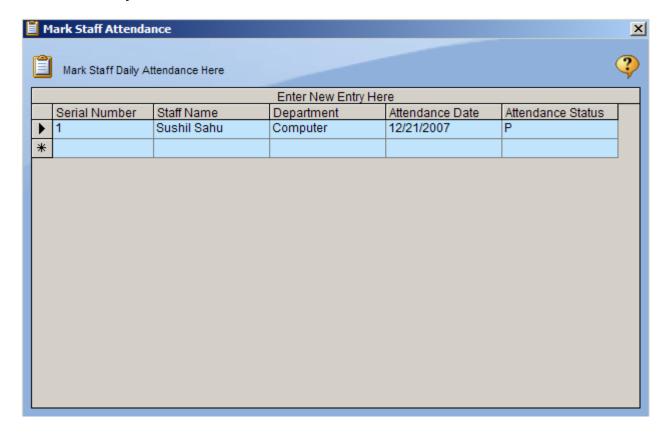
Staff Information Report



This is where you can print staff information.



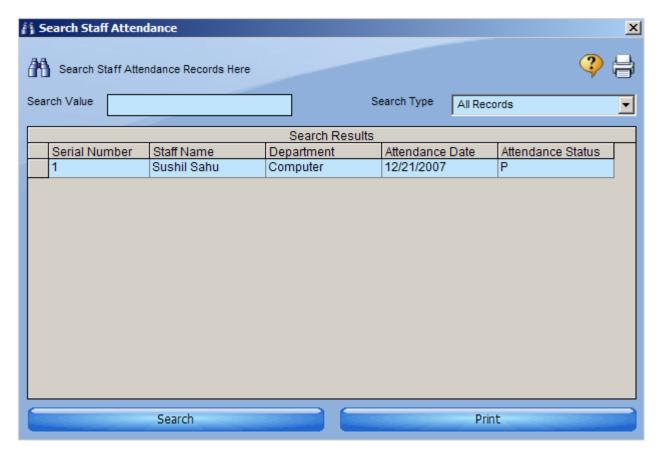
Insert Staff Daily Attendance



This is where you enter staff daily attendance information.



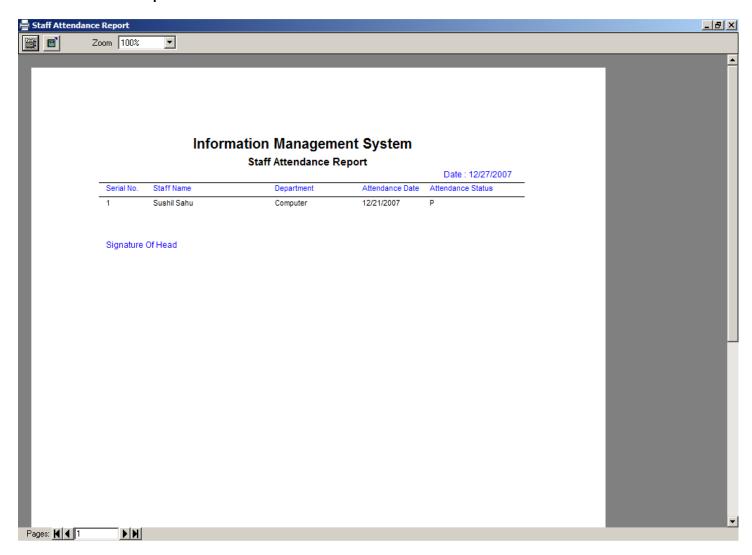
Search Staff Daily Attendance



This is where you search and print staff attendance.



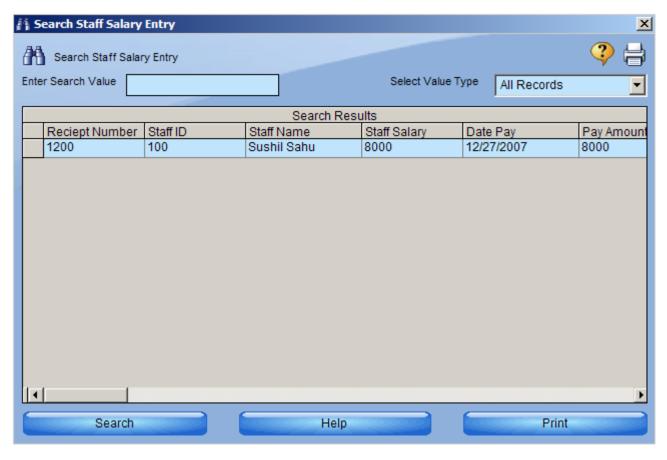
Staff Attendance Report



This from where you can print staff attendance information.

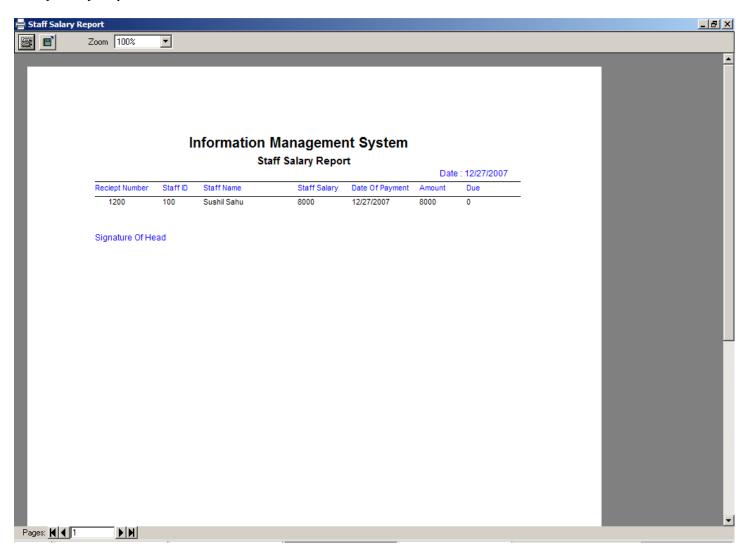


Staff Salary Entry Search



This is where you can search staff salary payment entry and print that record. Different parameters are there for searching records like By Staff Name, Staff ID, By Receipt Number and By Date. Help button is for showing the interactive help.

Salary Entry Report



This is where you can print staff salary report.



Create And Delete User Forms

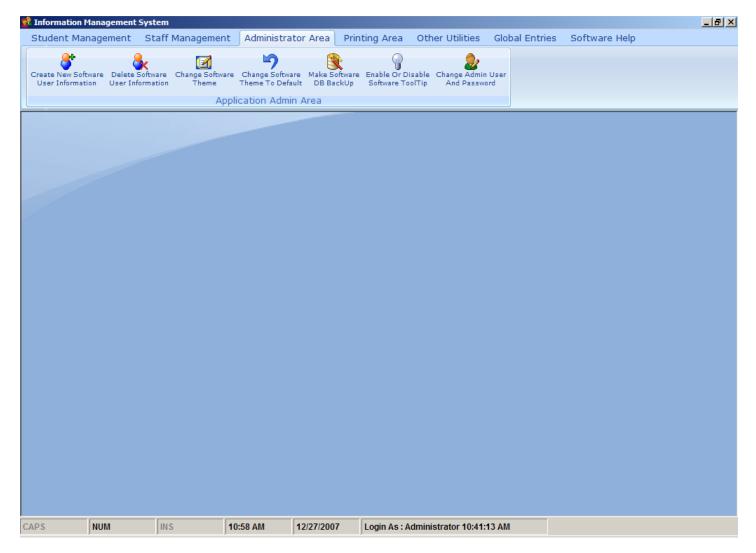




This where you can create and delete software user. Enter

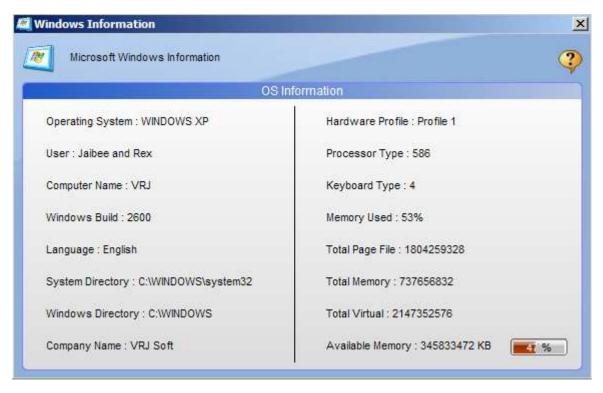
User Name and Password after that click the create button or press enter to create the new user. Likewise enter User Name and Password and press delete button to delete user. Enter Password in the change administrator password form and press create button to change Administrator password.

Administrator Area Options



This is the administrator area where you will get Create User, Delete User etc. You can change the software theme by clicking Change Software Theme; three themes are available for the software. Make DB Backup is for backing up the software database. You can enable and disable software tooltip also from here.

OS Information Form

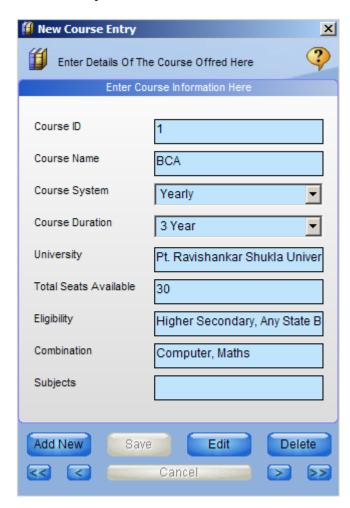


You can find all the information about your OS in this form. You will find this in the Other Utilities area of the software.



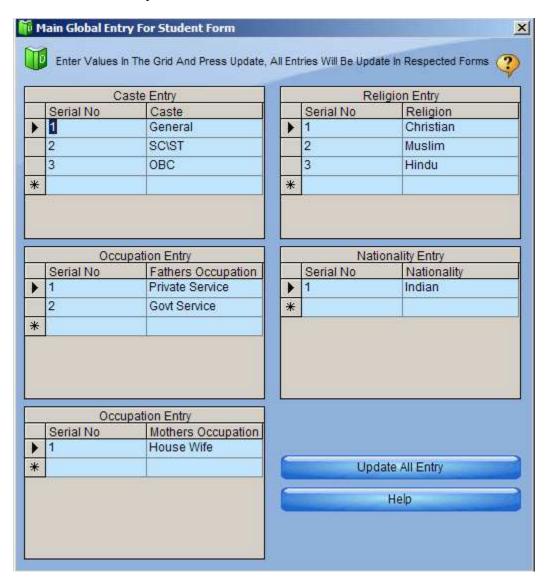
Using this form you can Export Database Tables to Excel.

Course Entry Form



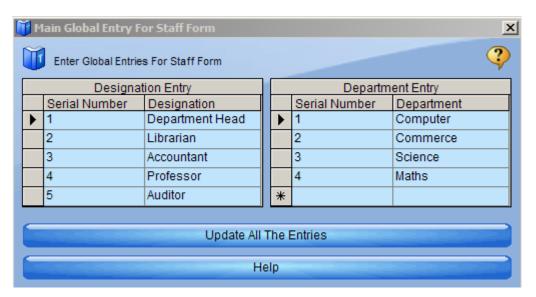
This is where you can enter courses available.

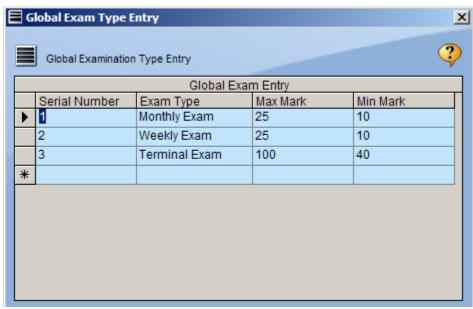
Student Global Entry Form



Here we can enter different global entries for student form.

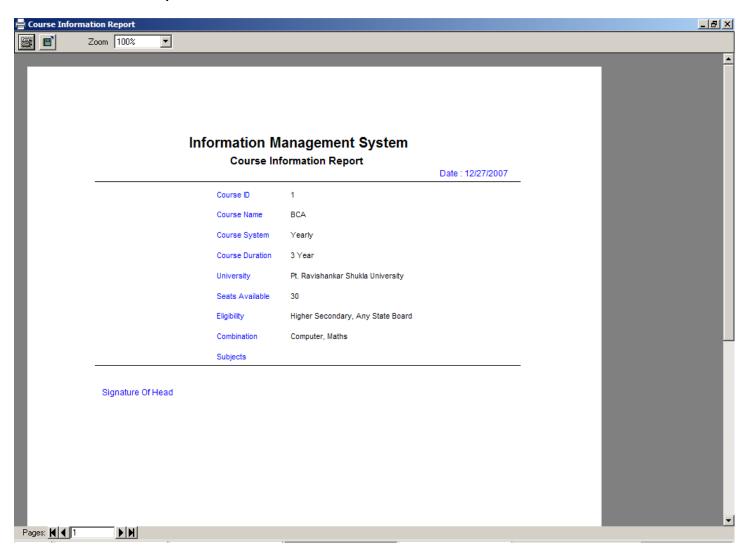
Staff And Examination Global Entry





This is where you enter global entries for staff form and exam form.

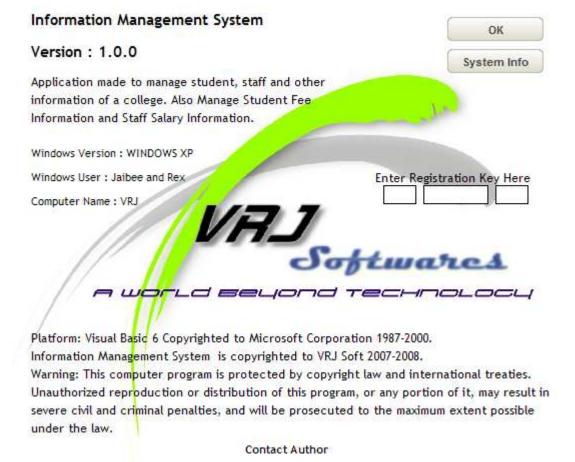
Course Information Report



This from where you can print Course Information.



About Form



This is the About form where you can enter registration key of the software and you will get all the information about the software.

Credits Form



You will get information about different controls in the form.