



BIRLA INSTITUTE OF TECHNOLOGY, PILANI (RAJASTAHN)
INSTRUCTION DIVISION
FIRST SEMESTER 2015-2016
Course Handout (Part II)

Date: 03/08/2015

In addition to part-I (General handout for all courses appended to the time table) this portion gives further specific details regarding the course.

Course No : GS F222 / TOC C215
Course Title : Language Lab Practice
Instructor –in –charge : Dr. S. K. CHOUDHARY, Ms. Rajni

1. Scope and objectives of the course:

Overall objective of this course is to help the students to communicate in English with ease and confidence by developing their four basic language skills - Listening, Speaking, Reading and Writing. Apart from this, various sub- skills of language such as vocabulary building, and grammar will also be inculcated among students by giving them rigorous training with the help of language lab practice to build their overall communication skills.

2. Textbook: i) EDD Notes for TOC C215: Language Lab Practice.

ii) Rani D. Sudha. 2010. A Manual for English Language Laboratory. New Delhi, India: Pearson.

3. Reference Books/CDs/Software:

R1) Lakshminarayanan K.R. English for Technical Communication. Chennai India: Scitech Publications, 2004.

R2) Sethi J. A. Handbook of Standard English and Indian Usage. New Delhi India: Prentice-Hall, 2007.

R3) Quirk, Randolph, Sidney Greenbaum, Geoffrey Leech and Jan Svartvik. A Comprehensive Grammar of the English Language. New Delhi: Pearson, 2010.

R4) Effective Listening (Video CD)

R5) Sky Pronunciation (Software)

R6) Study Skills Success (Software)

R7) 10 Vital Rules for Giving Incredible Speech (Video CD)

R8) Professional Presentation (Video CD)

R9) Conversation that Work (Video CD)

R10) GRE Preparation software





- R11) Technical Report Writer
R12) Cambridge Ed GRE Adaptive Test Prep
R13) GRE Diagnostic CD
R14) GRE Power Prep
R15) Take Time to Listen (Video CD)

4. Course Plan:

Lecture. No	Learning Objectives	Topics to be covered	Ref. Ch. Software /CD
Listening Skills (Lecture 1-8)			
1	To give an over view of language skills	Introduction, Importance and Scope of Language Skills	EDD Notes
2	To throw some light on the four types of listening, i.e., appreciative listening, emphatic listening, comprehensive listening, and critical listening	Different Types of Listening	EDD Notes
3	To expose the students to a good model of conversation to produce the language with proper stress and intonation	Listening conversation	Take Time to Listen (Video CD)
4	To develop listening skill by showing the real life speech to decipher the literal and implied meaning	Listening Speeches	Effective Listening (Video CD)
5	To inculcate different forms of listening through film clipping and news to make the learning process interesting and informative	Film Clippings and News	Film Clippings and newspaper
6	To introduce the native (American, British, etc.) and non-native varieties of English Language	Varieties of English	Research papers
7-8	Drill and Practice, Informal Talks, Narrations (Story telling, Rhymes, Instructions, etc.), Role play, Speculation activities, Dialogues for speech models	Exercises	EDD Notes and class interaction
Speaking Skills (Lecture 9-16)			
9	To teach the vowels, diphthongs and consonant sounds of English with video, lips movement, and repeat option	Sounds of English	Sky Pronunciation





	for students		(Software)
10	To discuss the syllable pattern and the rules of stressing a particular word with the help of Sky Pronunciation software	Stress and Accent	Audio CD
11	To throw some light on the features of the connected speech such as use of transitional words, connectives, etc.	Features of connected speech	10 Vital Rules for Giving Incredible Speech (Video CD)
12	To make them aware of various aspects of oral presentations; to provide guidelines to make effective presentations	Oral Presentation	Professional Presentation (Video CD)
13	To provide some tips for inculcating effective conversation skill through various video CDs	Conversation	Conversation that Work (Video CD)
14	To teach the language contextually for specific purposes and thus help the students in getting perfection in oral interaction	Role Play	EDD Notes and role plays
15	To discuss the various modes of presentation and their significance in presentation	Modes of speeches	EDD Notes
16	Role play, Information gap activities, Dramatics, Presentations will be used to provide practice in spoken English	Exercises	EDD Notes and class interaction
Writing Skills (Lecture 17-24)			
17	To teach the students various parts of speech, tense, sentence construction, articles, etc.	Grammar	Study Skills Success Software
18	To familiarize the students with the way in which words are actually used in a particular context, especially with regard to their meanings	Usage	EDD Notes and internet exercises
19	To teach the students to express the information explicitly and implicitly through inferences and figurative language	Expressing Information	EDD Notes and newspaper articles
20	To explore ways of extending vocabulary through adequate reading practice and emphasizing the importance of words in different	Vocabulary	Study Skills Success software





	contexts		
21	To explain various strategies for the organization of ideas such as introduction, development, transition, conclusion, emphasis, explanation and anticipating an objection	Organization of Ideas	EDD Notes
22	To introduce the central components of a paragraph such as topic sentence, coherence, unity, etc.; to throw some light on the various techniques for paragraph development	Paragraph Development	EDD Notes
23	To discuss the various techniques of note taking during seminars, workshops and job duties	Note Taking	EDD Notes
24	Composition lesson, analytical writing, creative writing activities	Exercise	EDD Notes and class interaction
Reading Skills (25-32)			
25	To tell them different strategies of reading such as skimming, skinning etc. and thus develop the skills for reading and understanding	Basics of reading (Skimming & Scanning; Extensive vs. Intensive; Comprehensive)	EDD Notes
26	To throw some light on the various techniques of note –making	Note –Making	EDD Notes
27	To inculcate the skill of content prediction and inference and discourse coherence	Predicting content, inferences and discourse coherence	Study skills software
28	To develop the skills of reading newspapers and stories	Reading News papers and stories	EDD Notes and live practice
29	To enhance the analytical reading skills	Analytical Reading	EDD Notes
30	To teach how to read different novels and book to derive aesthetic pleasure	Aesthetic Reading	EDD Notes and Clippings
31-32	Distinguishing the main idea, Skimming, Scanning, Transcoding information to diagrammatic display, recognizing indicators in discourse, understanding conceptual meaning, etc.	Exercise	EDD Notes and class interaction





5. Class Assignments: The following items to be done as class assignments which will be individual assignments as well as group assignments.

Topic	Weightage (%)	Duration
Listening assignments	25	-
Speaking assignments	25	-
Reading assignments	25	-
Writing assignments	25	-

6. Reading Assignments: Chapters 28, 29 & 30 (Text Book ii).

7. Evaluation Scheme:

Component	Duration	Weightage (%)	Date & time	Remarks
Daily lab evaluation	-	100	-	CB/OB

8. Make-up Policy: Prior permission is to be sought

9. Chamber Consultation Hours: To be announced in the class.

10. Notices: Notices, concerning the course will be displayed on the Humanities and Languages Department & Faculty Division-I Notice Boards.

Instructor-in-charge
TOC C215

