

MICHAEL AMPONSAH

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CAREER OBJECTIVE

To find a challenging position to meet my competencies, capabilities, skills, and education, thereby contributing meaningfully towards the growth and progress of the establishment with a fair opportunity for developing myself even more.

To offer effective, efficient and motivating leadership that will ensure efficient utilization of resources and also to help bring out innovative ideas that will enable the firm I am employed to work with grow to achieve the stated objectives.

EDUCATION

2014 – 2018	BSc Computer Science and Engineering University of Mines and Technology - Tarkwa
2009 – 2013	West African Secondary School Certificate Examination, General Science, Konongo Odumasi Senior High School - Konongo
2006 – 2009	Basic Education Certificate Examination Pinamang Educational Complex - Konongo

WORK EXPERIENCE

<i>National Identification Authority</i>	<i>August, 2019 – September, 2020</i>
Card verification Officer	Duties
<ul style="list-style-type: none">• Printing of Cards• Issuing of Cards to Applicants• Ensured all applicants related issues concerning cards is resolved	

Konongo Odumasi Government Hospital

September, 2018 – August, 2019

Accounts (NHIS Claims and IT Units)

Duties

- Software installation and maintenance
- Analysing and Processing of NHIS fee-for-service claims
- Computerized processing of NHIS data
- Ensures virus – free system by regular anti – virus update and scan
- Hardware installation and maintenance

Electricity Company of Ghana.

May, 2016 – August, 2016

Billing & Revenue Division

Duties

- Performing day-to-day corrections on appropriate documents
- Resolving anomalies and other billing issues
- Managing of users on their commercial management system (CMS)
- Ensured all customer related issues concerning billing is resolved

LEADERSHIP ROLE

- February 2012 – 2013
Konongo Odumasi Senior High School
Pentecost Student Association
Organizer
- April 2018
University of Mines and Technology
Computer Science and Engineering Department
A Committee Member
- May 2021
Ghana Statistical Service
Ashanti Region Zone
A Field Service Supervisor

PERSONAL SKILLS AND COMPETENCIES

- IT proficiency/problem solving
- Proficient in Office 365 and productivity tools
- Hands on experience of installing IT hardware and software systems
- Focussed, with good organisational skills
- Methodical and judicious in time management
- Good communicator
- Pro-active and results oriented
- Team building skills
- Good in Front End development(HTML,CSS,JS, React) and Data Analysis

HOBBIES

- Surfing the internet for new ideas and technology
- Reading, Calculating and Researching
- Lover of good music and movies

REFERENCES

Mr. Felix Aryeh

Lecturer, Department of Computer Science and Engineering
University of Mines and Technology
0242176842

Mr. Amos Antwi

Electricity Company of Ghana
0248863125

Mr. Philip Fuseni

Accountant
Konongo-Odumasi Government Hospital

Mr. Eric Gyasi Amponsah

Rocksure Int'l. limited
0208531279 0248782561

PORTFOLIO

PORTFOLIO WEBSITE: <https://platinidev-portfolio.vercel.app/>

GITHUB ACCOUNT: <https://github.com/Platini983>

LINKEDIN ACCOUNT: <https://www.linkedin.com/in/michael-amponsah-27237a108>