# Project CASA: Meeting Minutes

**Date:** 27.4.2017

**Location:** KN:E-126

**Present:** Yevgeniya Chekh, Jan Kohout, David Löffler, Marek Szeles,   
Ho Minh Thanh

**Absent:** Miroslav Rudišin, Kryštof Sýkora

**Recorded by:** Ho Minh Thanh

## Overview

## Current Team Roles Assignment

|  |  |
| --- | --- |
| **Team Role** | **Name** |
| Project Lead | Marek Szeles |
| Analyst | Ho Minh Thanh |
| Head of Development | David Löffler |
| Head of Testing | Kryštof Sýkora |
| Developer | Yevgeniya Chekh |
| Developer | Miroslav Rudišin |
| Tester | Jan Kohout |

## Agenda

|  |  |
| --- | --- |
| **ID** | **Topic** |
| 1 | Consult current project status |
| 2 | Overview development progress |
| 3 | Preparation of status report of next week |

## Minutes

|  |  |  |
| --- | --- | --- |
| **ID** | **Minutes** | **Classification** |
| 1 | We’ve reviewed the changes made to project plan last week and are now working with the asumpsion that we will finish translation state of the project by week twelve | Information |
| 2 | We have recognised the possible change request candidate that the IO and posix modules may not be needed for the translation | Information |
| 3 | We will create a presentation for the next week workshop | Desicion |
|  |  |  |

## Task progress from previous meetings

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ID** | **Task name** | **Status** | **Responsible** | **Due date** |
| 7.1 | Replace SAT and miniSAT | Completed | David Löffler | 27.4.2017 |
| 7.4 | Translate state module | In progress | Miroslav Rudišin Kryštof Sýkora | 27.4.2017 |
| 8.1 | Prepare development status assessment | Completed | David Löffler | 20.3.2017 |
| 8.2 | Prepare project overview for presentation | In progress | Marek Szeles | 20.3.2017 |
| 8.3 | Prepare new project materials | In progress | Marek Szeles | 27.4.2017 |
|  | Translate the “Bookkeeping” module | Completed | Evgeniya Chekh | 27. 4. 2017 |
|  | Make test stubs for Java/Original code comparison | In progress | Kryštof Sýkora | 27.4.2017/  4. 5. 2017 |

## Task list due to next meeting

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ID** | **Task name** | **Status** | **Responsible** | **Due date** |
|  |  |  |  |  |
|  | Tests | In Progress |  | 27. 4. 2017 |
|  | Make test stubs for Java/Original code comparison | New | Kryštof Sýkora  Evgeniya Chekh | 27.4.2017/  4. 5. 2017 |
|  |  |  |  |  |

## Goals for next meeting

* Present current status

## Team member points distribution

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Task name** | **Due date** | **Status** | **Points** |
| David Löffler |  |  | Completed | 5 |
| Evgeniya |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |