# Project CASA: Meeting Minutes

**Date:** 28.3.2017, 30.3.2017

**Location:** KN:E-126; KN:E-429

**Present:** Yevgeniya Chekh, Jan Kohout, David Löffler, Kryštof Sýkora, Marek Szeles,   
Ho Minh Thanh, Miroslav Rudišin

**Absent:** -

**Recorded by:** Marek Szeles

## Overview

After some time of individual development, it was time to meet the Project Supervisor, Bestoun S. Ahmed, again. He was met separately before the official team meeting on Tuesday, 28.3. by David Löffler, Head of Development and by Ho Minh Thanh, Team Analyst. Mr. Bestoun has expressed some changes to the original requirements, which got reflected in the Change Request List and the Requirements Specification.

## Current Team Roles Assignment

|  |  |
| --- | --- |
| **Team Role** | **Name** |
| Project Lead | Marek Szeles |
| Analyst | Ho Minh Thanh |
| Head of Development | David Löffler |
| Head of Testing | Kryštof Sýkora |
| Developer | Yevgeniya Chekh |
| Developer | Miroslav Rudišin |
| Tester | Jan Kohout |

## Agenda

|  |  |
| --- | --- |
| **ID** | **Topic** |
| A1 | Consolidate team |
| A2 | Approve minutes |
| B1 | Get use cases for development |

## Minutes

|  |  |  |
| --- | --- | --- |
| **ID** | **Minutes** | **Classification** |
| A1 | Roles stay same as last week, new developer in team: Miroslav Rudišin | Information |
| A2 | Minutes approved by lecturer | Information |
| B1 | Use cases defined:   * Annealing could possibly be replaced by different algorithm * Rest of code should be re-done in Java * Possible extension of project is GUI creation | Information |
|  |  |  |

## Task progress from previous meetings

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ID** | **Task name** | **Status** | **Responsible** | **Due date** |
| 1.1 | Create Facebook group for team | Completed | Marek Szeles | 24.2.2017 |
| 1.2 | Create CASA Team GitLab repository | Completed | David Löffler | 24.2.2017 |
| 1.3 | Download CASA source code | Completed | All | 2.3.2017 |
| 1.4 | Create map of file includes in original CASA project | Completed | David Löffler, Jan Kohout | 2.3.2017 |
| 1.5 | Make a list of questions to client for first meeting | Completed | Ho Minh Thanh | 2.3.2017 |
| 1.6 | Prepare first Minutes input | Completed | Yevgeniya Chekh | 2.3.2017 |
| 1.7 | Prepare Minutes template | In Progress | Marek Szeles | 9.3.2017 |
| 1.8 | Prepare support materials for next meeting | Completed | Marek Szeles | 2.3.2017 |

## Task list due to next meeting

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ID** | **Task name** | **Status** | **Responsible** | **Due date** |
| 1.7 | Prepare Minutes template | In Progress | Marek Szeles | 9.3.2017 |
| 2.1 | Divide source code into work sections, prepare some examples translated to java | New | David Löffler, Miroslav Rudišin, Yevgeniya Chekh | 9.3.2017 |
| 2.2 | Find java code of sat/minisat parts of original, if they exist on web | New | Ho Minh Thanh, Jan Kohout | 9.3.2017 |
| 2.3 | Prepare testing benchmarks in comparison with original code (time, etc…) | New | Kryštof Sýkora | 9.3.2017 |

## Goals for next meeting

* Assign team roles for next week
* Decide on project state to be presented the week after

## Team member points distribution

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Task name** | **Due date** | **Status** | **Points** |
| Marek Szeles | Prepare support materials for 2nd meeting | 2.3.2017 | Completed | 5pts |
| Jan Kohout | Create map of file includes in original CASA project | 2.3.2017 | Completed | 5pts |
| David Löffler | Create map of file includes in original CASA project | 2.3.2017 | Completed | 5pts |
| Yevgeniya Chekh | Prepare first Minutes input | 2.3.2017 | Completed | 5pts |