# Project CASA: Meeting Minutes

**Date:** 20.4.2017

**Location:** KN:E-126; KN:E-429

**Present:** Yevgeniya Chekh, Jan Kohout, David Löffler, Kryštof Sýkora, Marek Szeles,   
Ho Minh Thanh

**Absent:** Miroslav Rudišin

**Recorded by:** Marek Szeles

## Overview

On Thursday, April 20 we have met with our supervisor, Bestoun S. Ahmed, to consult our progress on the project.

The team has presented the progress thus far and got it approved – however, when it came to the further development plan, as presented by David Löffler, Bestoun expressed his worries about further project continuation, as he’d seen that the current project development plan, as presented by the Head of Testing (David Löffler) counted with development until the end of May, with only 1-2 weeks for proper testing.

Bestoun remarked that the development team will encounter many challenges after the code is translated and put together, and so the code translation phase should be completed ASAP, ideally within two weeks.

After some negotiations, D. Löffler agreed to change the further project schedule to ideally finish the translation phase within two weeks and re-distributed and scratched some modules to fit into the new plan.

Bestoun has also recommended that the team implements first testing code into the project, so called “”, to compare between the Java translated code and original CASA code. This shall be done by Head of Testing, Kryštof Sýkora.

## Current Team Roles Assignment

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| --- | --- |
| **Team Role** | **Name** |
| Project Lead | Marek Szeles |
| Analyst | Ho Minh Thanh |
| Head of Development | David Löffler |
| Head of Testing | Kryštof Sýkora |
| Developer | Yevgeniya Chekh |
| Developer | Miroslav Rudišin |
| Tester | Jan Kohout |

## Agenda

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| --- | --- |
| **ID** | **Topic** |
| A1 | Consult current project status |
| A2 | Discuss current project plan |
| B1 | Define next steps |

## Minutes

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| **ID** | **Minutes** | **Classification** |
| A1 |  | Information |
| A2 |  | Information |
| B1 |  | Information |
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## Task progress from previous meetings

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| **ID** | **Task name** | **Status** | **Responsible** | **Due date** |
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## Task list due to next meeting

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| **ID** | **Task name** | **Status** | **Responsible** | **Due date** |
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## Goals for next meeting

* Consult new project documents
* Consolidate project for code translation finish

## Team member points distribution

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| **Name** | **Task name** | **Due date** | **Status** | **Points** |
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