

# No Longer Required parts returns.

## Requirements:

ERA Access

Excel Access

PC with Internet access

Customer account JLR: 5443341 Parts Claims (\*Optional but eventually required)

1. Navigate to 2525, and Enter in the Make. Then Enter through "Invoice" and back search up the appropriate Returns/Claims customer number by hitting "/" in customer and entering a phrase like "Parts, Return, Claims" Find the one that is associated for your workshop.

```

Invoice#  Cust #  Name                               Phone          Pay          Ctrmn Ot Pl
/
Make JA    Cust Po#          Tax EX#          ID#
Ln# Part# / Description..... Qord Qshp List.... Sale.... Extended Tc Pl

```

#### Search Results

No.	Name	Address	Phone	Type
145	5466125	Napa Auto Par	205 Sandgate Road Virginia 40	07-3834250 S
146	5254584	National Auto	20 Production Drive Campbellf	0411-51999 SV
147	73318	Nerang Euro P	10 Palings Court Nerang 4211	07-5596065 P
148	3047094	Nerang Euro P	10 Palings Court Nerang 4211	07-5596065 P
149	15047094	Nerang Euro P	10 Palings Court Nerang 4211	07-5596065 P
150	3048696	PITTSWORTH AU	98-100 Yandilla Street Pittsw	07-4693378 P
151	5923363	Parts Central	103 Hardinge St Deniliquin 27	03-5881727 P
152	5443341	Parts Claims	34 Evelyn St Newstead 4006	P
153	162609	Parts Claims	Creswell Street Newstead 4006	07-3034634 P
154	158427	Parts Return	34 Evelyn Street Newstead 400	07-3000726 P
155	3003339	Partschek Pt	Po Box 3188 Darra 4076	07-3376730
156	2045320	Partschek Pt	Unit 8 Seventeen Mile Rocks 4	SV

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Field 1: Enter line# search Uppg Nxtpg Gopg exit

Help: Accept lines in window, and continue with current item

2. Locate customer account for parts returns to warehouse. In this example it is "5443341"

Invoice#	Cust #	Name	Phone	Pay	Ctrmn	Ot	Pl
Make JA	Cust Po#	Tax EX#	ID#				
Ln#	Part#	/ Description.....	Qord	Qshp	List....	Sale....	Extended Tc Pl

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Field 1: Enter line# search Uppg Nxtpg Gopg eXit

Help: Accept lines in window, and continue with current item

3. Select the line by typing in the line number, in this case it will be "152" and then enter. Hit Enter again to confirm the customer account. Enter your counterman number.

13 MAY 2024 P288		Brisbane JLR - Counter Sales			STORE08 2525	
Invoice#	Cust #	Name	Phone	Pay	Ctrmn Ot	Pl
	5443341	Parts Claims		PENDING	089	22
Make JA	Cust Po#	Tax EX# 1	ID#			
Ln#	Part#	/ Description.....		Qord Qshp List....	Sale....	Extended Tc Pl
1						
AVAI	LIST	SCIT		ASSOC		
BN1	TRADE	STS	SRC	COMPNT		
BN2	ACOS	GRP		ALTER	Tot	0.00
New#		Old#			Tax	0.00
Remarks					Bal	0.00

4. Create invoice by adding parts on and add a comment to each line referencing the original invoice number supplied by warehouse (ending with letter "P")

13 MAY 2024 P288		Brisbane JLR - Counter Sales			STORE08 2525	
Invoice#	Cust #	Name	Phone	Pay	Ctrmn OT	PL
	5443341	Parts Claims		PENDING	089	22
Make RO	Cust Po#	Tax EX# 1	ID#			
Ln#	Part# / Description.....	Qord	Qshp	List....	Sale....	Extended Tc Pl
1	LR073669		1	1	38.76	44.57 44.57 ^22
2	C -					
AVAI	LIST	SCIT		ASSOC		
BN1	TRADE	STS	SRC	COMPNT		
BN2	ACOS	GRP		ALTER		
New#		Old#			Tot	44.57
Remarks					Tax	0.00
					Bal	44.57
Current Comments= 500001p						

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APRIL

5. Save Invoice once items are loaded on and remember the invoice number it was saved to.

13 MAY 2024 P288                      Brisbane JLR - Counter Sales                      STORE08    2525

Invoice#    Cust #    Name                      Phone                      Pay                      Ctrmn    Ot    Pl  
100390L    5443341    Parts Claims                      PENDING    089                      22

Make RO    Cust Po#                      Tax EX# 1                      ID#

Ln#	Part#	Description.....	Qord	Qshp	List....	Sale....	Extended	Tc	Pl
1	LR184620	TUBE	1	1	150.65	173.25	173.25		^22
2	LR038333	GASKET - EGR O	1	1	30.35	34.90	34.90		^22
3	JDE34437	VALVE-EGR	1	1	1404.51	1615.19	1615.19		^22
4	LR173176	FINISHER - OUT	1	1	405.77	466.64	466.64		^22
5	LR130854	DECAL - NAME P	1	1	321.65	369.90	369.90		^22
6	LR070476	TUBE AND HOSE-	1	1	270.34	310.89	310.89	S	^22
7	LR175099	CAMSHAFT	1	1	993.87	1142.95	1142.95		^22
8	JDE28264	GASKET-CYLINDE	1	1	162.88	187.31	187.31		^22
9	LR175100	CAMSHAFT	1	1	993.87	1142.95	1142.95		^22
10	LR139315	WIRING - REPAI	1	1	53.93	62.02	62.02	S	^22

More to come .

AVAI	LIST	SCIT		ASSOC			
BN1	TRADE	STS	SRC	COMPNT			
BN2	ACOS	GRP		ALTER		Tot	31617.22
New#		Old#				Tax	0.00
Remarks						Bal	31617.22

(A=Add)(D=Del)(E=Ent)(M=Mod)(Pn=Pg#)(O=Cls)(R=Reprice)(Q=Inq)(CI=Custinq) S

6. Once ready to send back. Navigate to 2915 and select 4 "Invoice Report"

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Reports For PARTS Section 15

STORE08 2915

1. PENDING INVOICE REPORT.....(A)
2. ROBO S08 AGED.....(C)
3. OVERDUE REPORT.....(F)
4. INVOICE REPORT.....(H)
5. ORDER UPLOAD.....(I)
6. NO LOCATION PARTS.....(X)

Please enter selection 4

7. Now select "T" to transfer and hit enter, once in the new screen enter the invoice number under value.

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Reports For PARTS Section 15

STORE08 2915

Note : - Use double quotes for multiple values e.g VAL1" "VAL2" "VAL3 etc.

Runtime input

	Field Description.....	Value.....
1	INV#	100390L

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Help: Enter a value for condition. Use \* for selecting 'all'

[/=Lookup]



8. Enter through, until you get to a popup box "PC destination format" and choose "Open in Microsoft Excel" and hit ok

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Reports For PARTS Section 15

STORE08 2915

Note : double quotes for multiple values e.g VAL1" "VAL2" "VAL3 etc.

PC destination format  
Select Format  
Comma separated file  
Tab separated file  
Merge Format file  
Fixed Length file  
Excel spreadsheet file  
Open in Microsoft Excel  
Microsoft Word Mail Merge  
OK Cancel

Runtime Output

Field Description.....	Value.....
INV#	100390L

1 / 1

Help: Accept lines in window. and continue with current item

9. Save as invoice number.

ERA Port 288 (Wkstn 792 PID 29263); h894001 (era.w894001.erapower Windows Sockets Open)

Select the destination file for the ERA data

← → ↑ ↓ This PC > Documents > PSdata

Search PSdata

Organize New folder

Downloads Documents Pictures James Creedy Mitch meme PSdata TSB OneDrive This PC 3D Objects Desktop Documents

Name	Date modified	Type	Size
15I-INVOICE-REPORT Data.xlsx	21/03/2024 6:16 PM	Microsoft Excel W...	10 KB
15X-NO-LOCATION-PARTS Data.xlsx	19/03/2024 4:28 PM	Microsoft Excel W...	21 KB
100342L.xlsx	23/04/2024 7:02 PM	Microsoft Excel W...	11 KB
100390L.xlsx	13/05/2024 8:25 AM	Microsoft Excel W...	11 KB

File name: 100390L.xlsx

Save as type: Data Files (\*.xlsx)

Hide Folders Save Cancel

Reports For PARTS Section 15

STORE08 2915

es for multiple values e.g VAL1" "VAL2" "VAL3 etc.

..... Value.....

100390L

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Help: Accept lines in window, and continue with current item

Ln 22, Col 0 NUM

10. A new popup will show up and select "WorkSheet"

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Reports For PARTS Section 15

STORE08 2915

Note: Use double quotes for multiple values e.g VAL1" "VAL2" "VAL3 etc.

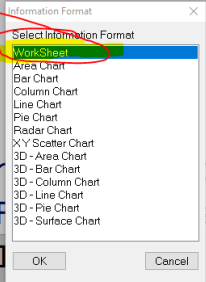
Run Report

1

100390L

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Help: Accept lines in window, and continue with current item



11. Email "Eagers PDC - Customer Credits [creditrequests@eagers.com.au](mailto:creditrequests@eagers.com.au)" and attach the excel spreadsheet.

100390L



Ashton White

To Eagers PDC - Customer Credits



Hi there,  
Please find the attached spreadsheet for the returns for 100390L

Kind Regards,

**Ashton White**

Parts Interpreter, Brisbane City Jaguar Land Rover

E: [awhite@brisbanecityjlr.com.au](mailto:awhite@brisbanecityjlr.com.au)

Brisbane City Jaguar Land Rover, [34 Evelyn Street Newstead Australia 4006](#)  
[brisbanecity.jaguar.com.au](http://brisbanecity.jaguar.com.au) | [brisbanecity.landrover.com.au](http://brisbanecity.landrover.com.au)



12. Organise with the driver when they can take it back. DONE