



# Pre Delivery Inspection - All models

**IMPORTANT - BEFORE COMMENCING WORK, CHECK REGISTER OF SERVICE ACTION BULLETINS**

**CUSTOMER**

**ADDRESS**

**Date**

**Invoice/Job Number**

**Vehicle Type and Model**

**Vehicle Registration Number**

**Vehicle Identification Number (VIN)**

**Speedometer Reading**

**Key Number**

**Emergency Key Access Code (EKA)**

**Radio Security Code**

**Locking Wheel Nut Code**

<b>PRELIMINARY</b>		Completed Y/N
1	Remove internal and external transit protection covers.	
2	Connect alarm battery back up sounder ( where applicable )	
3	Synchronise handsets (required if battery has been dis-connected)	
4	Check operation and range of central locking and alarm system ( including EKA where applicable )	
5	Fit correct radio frequency labels to handsets.	
6	Configure vehicle to Market.	
7	Check/Set message centre language.	
8	Release air suspension from transporter mode.	
<b>VEHICLE INTERIOR - Check operation of:</b>		
9	Check operation and functionality of all electrical systems.	
10	Set time clock and radio. Reset onboard computer to zero.	
11	Set electric windows and electric sunroof.	
Visual Inspection:		
12	Visually check all interior trim items for security and damage ( including seats and seat belts )	
<b>VEHICLE EXTERIOR - Check operation of:</b>		
13	Check operation of doors, door locks, bonnet lock and safety catch.	
14	Correct operation of fuel flap/cap lock.	
15	Set road wheel and spare wheel retaining nuts to correct torque.	
Visual Inspection:		
16	Carry out exterior paint and bodywork inspection.	
Check/adjust:		
17	Headlamp alignment.	
18	Set tyre pressures including spare to correct pressure.	
<b>UNDER BONNET - Check:</b>		
19	Battery charge condition and security of terminal fixings.	
20	Check electrical harnesses and wiring for correct routing , security and freedom from chafing.	
Check and top up:		
21	Cooling system.	
22	Windscreen and rear washer reservoir.	
23	Engine oil , automatic transmission fluid , brake, clutch and power steering reservoirs.	
<b>UNDER VEHICLE - Visual inspection:</b>		
24	Check security and fitment of all underbody fixings.	
Check for external fluid/oil leaks from:		
25	All powertrain components.	
Check:		
26	Brake, fuel, clutch, power assisted steering and air suspension pipes and connections for security, leakage and possible chafing.	
27	Exhaust system for leakage, security and clear of foul conditions.	
28	Check and top up manual transmission oil.	
29	Check and top up transfer box oil	

