Jeffrey S. Walley

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[Date]

[Hiring Manager’s Name]

[Hiring Manager’s Job Title]

[Company Name]

[Company Address]

Dear [Hiring Manager Name],

My experience in my Cyber Security and Networking classes at Bossier Parish Community College and Tech Talent South’s CodeSHV Java boot camp, plus my desire to learn, attention to detail, and problem solving skills would make me a great candidate for the entry level Cyber Security position at [company].

As a Computer Technology student at BPCC, I was able to maintain over a 3.5 GPA. Some of the outcomes of my schooling is that I was able to obtain several CompTIA certifications.

I am impressed by the pace at which technology has become readily available. I am excited to apply for this position because I am interested in starting a career in networking. I feel that I would be a great addition to your team. I can bring my experience with Operating Systems and Virtual Machines, Coding, and Networking and System Administration to further enhance your work.

I have attached my resume for you to learn more about my qualifications, education, and work experience. Please feel free to contact me at (225) 931-4152. Thank you for your consideration. I look forward to hearing from you.

Best regards,

Jeffrey S. Walley