

Evaluation components of M.Tech. Projects

Semester-I of 2021-22

Chemical Engineering Department, Indian Institute of Technology Delhi

CLD 771 (Minor project)

Activity	Intermittent evaluation by supervisor	Mid Semester evaluation	End Semester evaluation	Report Submission
Marks	6 (2 reports \times 3 marks per report = 6 marks)	15 (5 supervisor + 10 committee)	70 (30 committee + 40 supervisor)	9 (Any journal format)
Schedule	Report 1: 17 Sept 2021 Report 2: 15 Oct 2021	8/10/2021 Friday OR 9/10/2021 Saturday Report not required by committee	26/11/2021 Friday OR 27/11/2021 Saturday	Submit the final report by 5 PM on 11th November. The copy should contain a turnitin originality report with similarity index \leq 10%. Both the technical and turnitin reports should be individually signed by the supervisor. Penalty for late submission: -25% (1 day late) -50% (2 days late) Not accepted (> 2 days late).

For reports: See template below. The reports need to be duly signed by your supervisor and sent to chlreportsubmission@gmail.com before 5:00 PM of the due date. The reports need to be in the format specified otherwise they will not be accepted.

Evaluation of M. Tech. Minor Project

Name:

Entry Number:

Project Title:

Marks obtained for the report number 1 / 2 are:

0 / 1 / 2 / 3

(Students, please circle the appropriate report number)

Report 1: 17 Sept 2021

Report 2: 15 Oct 2021

Reports submitted later than the deadline will not be accepted.

Summary of work done:

Future plan:

Signature of supervisor with date

General instructions for M. Tech. projects

1. It is advisable to submit the evaluation report a few days before the due date to avoid last minute rush.
2. The evaluation report must be submitted to chlreportssubmission@gmail.com before **5:00 PM of the due date**. In case any of these dates fall on a holiday/exam, the preceding day will be considered as the due date. Late submissions will not be evaluated.
3. If a faculty supervisor is out of station, they can always send the evaluation marks by email to the M.Tech. degree coordinator. In either case, the evaluation should reach the M.Tech. degree coordinator before the deadline. It remains the student's responsibility to contact the supervisor and ensure that the evaluation is done in time.
4. In all the mid semester and end semester evaluations, the supervisor and other committee members will recommend a numeric grade for presentation component ONLY as per the following scheme: Excellent (A), Very Good (A-), Good (B), Average (B-), poor (C), extremely poor (F). This will be converted by the coordinator to obtain the total marks and hence a grade.
5. The end-semester report should contain the following (i) Abstract (1/2 page), (ii) Introduction, (iii) Modeling/Experiment, (iv) Results and discussion, (v) References and (vi) Appendix (if required). The format of the cover page is given on the last page of this document.
6. **If any student wants to apply for an 'X' grade, they need to submit the report and present their work to the committee on the day of end-semester presentations and the committee will decide whether the student is eligible for an 'X' grade or not.** A written application should be submitted on the same day to the M.Tech. degree coordinator after getting supervisor's and committee members' signatures. If any student does not come for the mid or end semester presentation, 0 marks will be awarded for the evaluation. **All the students getting an 'X' grade will be responsible for contacting their committee members and supervisor to hold an evaluation meeting at the start of the following semester. M.Tech. degree coordinator should be informed about the time and venue** so that the evaluation sheet can be circulated to the committee members in time.
7. **The maximum allowable limit for similarity index in reports checked via Turnitin will be 10%.** The turnitin login and password will be shared with you separately via email.
8. All acts of plagiarism such as copying etc. will be dealt with strict disciplinary action.

M.Tech. Project Entitled

Project title

Submitted by

Your name

(Entry Number)



Department of Chemical Engineering

Indian Institute of Technology Delhi

New Delhi - 110016

November 2021

Supervisor's signature	Date