

Project Team Meeting Agenda

7pm-7:30pm, Tuesday the 21st of October 2025, Discord

- 1) Welcomes and introductions
- 2) Apologies
- 3) Purpose of Meeting
- 4) Items for discussion
 - a) *Questions for Emilie regarding project*
 - b) *Ideas for AI implementation approach (Paula)*
 - c) *Ideas for backend implementation (Harvey)*
 - d) *Decide on regular team items*
 - e) *Discuss strengths and weakness of each team member and assign roles*
- 5) Any Other Business (AOB)
- 6) Time and date of next 2 meetings
 - a) TBC during meeting
 - b) TBC during meeting