

Initial Meeting with Dave (Client) 27/10/25 40mins

Notes from meeting.

List of checks to be emailed-

Manager login - then employees with pin

Dropdown list of different records to be selected.

Export records if needed.

Environmental health

Salsa

Fire service

Insurer / section for accidents

(Could add other notes at bottom of records for questions with image if needed)

Store records for three years.

As files are small could be hosted on cloud for small fee.

Pages, (login for manager), (records input for user), (manager section for viewing and amending records) basic idea so far.

Access permissions

Area manager

Manager

User

Need to send him a basic wireframe/idea for page so we have a rough idea what he wants it to look like.

Meeting with Dave (Client) showing Prototype and talking about next steps 19/11/25 35mins start of Development

19/11/25 12:00 - 12:35

make sure not able to edit previous records.,

submit with empty records allowed add a reminder before submission to make sure.,

If out of normal range then notify staff member (store manager/Admin),

Use cloud storage for exported PDF files.,

Local database for username submission and admin/manager credentials. Enable admin to add more pins for new employees.,

enable failsafe for local storage of PDF files if not able to upload to cloud.,

add search record to admin section for identifying pin to employee details.,

Allow for a manager to edit records before being submitted for the day. (Allows for fixes to be made and record to be amended.),

manager/admin allow for closing and opening store, reason for closing and not submitting on that day.,

Start of development

Meeting between Ollie, Olly, and Jeremiah between 18:40 and 19:20 on 13/11/2025

Meeting between Ollie and Olly between 17:30 and 20:00 on 13/11/2025

Meeting between Ollie and Olly between 15:30 and 18:15 on 28/11/25

meeting between Ollie, Olly, Jeremiah, Bayley and Dave showing progress and discussing plans of development

This was a meeting between all members and the client to discuss that we will carry out development to produce a viable product as per the brief and provide this by 9/1/26, and after the fact, modifications can be made.

This was carried out as per the recommendation of our sprint tutor.

This meeting/tour lasted 1 hour and 15 minutes

Meeting between Ollie, Olly, Jeremiah and Bayley discussing plans for next days' meeting.

Meeting between Ollie, Olly and Jeremiah, presenting our contributions towards the project to each other.

Meeting between Ollie, Olly and Jeremiah between 12:00 and 13:00 (1 hour)

Meeting between Ollie and Olly discussing Backend development.

Meeting between Olly and Ollie lasted between 12:00 and 13:30 (1 hour 30 minutes)

Meeting between Ollie and Olly discussing PDF exporting.

Meeting between Ollie and Olly between 18:00 and 18:45

Meeting between Ollie and Olly discussing PDF exporting.

Meeting between Ollie and Olly discussing the further use of Firebase.

Meeting between 12:00 and 13:00 discussing the further use of Firebase and its implementation into the project alongside the features this directly affects such as the tables settings and the storage of the preferences and the data within it .

Meeting between Ollie, Bayley, Jeremiah and olly to discuss final plans and test the drag and drop system for full implementation to the main code.

Meeting between 17:00 and 16:50 between all members to discuss final production phases and to test the drag and drop crucial element.