

Patel Manav Nikhilkumar
IIT(ISM) DHANBAD

Union Bank of India,
Luby Circular Rd, Kasturba Nagar,
Dhanbad, Jharkhand 826001.

Subject: Request for Withdrawal of ₹5,000 from Education Loan for Pocket Money

Dear Bank Manager,

I hope this message finds you well. I am writing to request the disbursement of ₹5,000 from my sanctioned education loan to cover my pocket money expenses for next month.

As a student, I rely on the education loan to meet my academic and related living expenses. This amount will be used to manage essential personal expenses such as transportation, study materials, and other daily requirements during my academic term.

I kindly request you to process this withdrawal at your earliest convenience. Please let me know if you require any additional documents or formalities to facilitate this transaction.

Thank you for your support and assistance. I appreciate the bank's efforts in helping students like me pursue our education without financial stress.

Looking forward to your favourable response.

Yours sincerely,
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