

Jared Wood

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OBJECTIVE

I am currently looking for a part-time or full-time position while I take classes to become a programmer. A determined and results-oriented individual with a strong work ethic, I am committed to proving myself a valued employee.

EXPERIENCE

Extra Space Storage, St. Charles, MO

Assistant Site Manager

June 2015 – June 2017

Responsibilities:

- Deliver excellent customer service by assisting customers and answering questions

- Operate and maintain a clean, secure facility

- Manage finances and expenses

- Assist site manager in everyday operations

- Achieve company goals to benefit the business as a whole

Toys ‘R’ Us, St. Louis, MO

Sales Associate

September 2013 – June 2015

Responsibilities:

- Deliver excellent customer service by assisting customers and answering questions

- Operate a cash register in an efficient manner

- Process inventory shipments

- Process online orders for in-store pick-up

Payless Shoesource, St. Louis, MO

Key-Carrying Sales Associate

June 2011 – July 2014

Responsibilities:

- Deliver excellent customer service by assisting customers and answering questions

- Manage financial transactions, including operating and balancing a cash register

- Process inventory shipments

- Track daily, weekly and monthly sales

EDUCATION

Lindenwood University, St. Charles, MO

Studied Mass Communications with an emphasis in Film and Television

Fall 2011 – Spring 2013