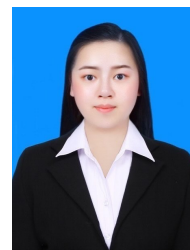


Nutta Kittichuangchot

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EDUCATION

Thammasat University, Thailand, 2016 - 2019

- Bachelor of Economics - Monetary Economics Major and Finance Minor
- GPA: 3.13/4.00

WORK EXPERIENCE

Project Coordinator (SPHERE 8, a leading Thai tech & Innovation ecosystem builder), April 2021 - present

- **Grant Page 2021 & 2022 Project, database platform which gathers all information with regards to the innovation projects granted by National Innovation Agency (NIA).**
 - Prepared pitch deck, proposal and other relevant documents materials
 - Coordinate with Internal team, IT team and NIA team in website maintenance and data upload
 - Plan, organize, monitor and also operate in this project as a focal point
- **Corporate SPARK 2021 Program, designed to empower Thai Innovation-Based Enterprises (IBE) by connecting them to Deep Technology companies and enabling them to Scale-up in ASEAN region with a Unique Competitive Edge.**
 - Prepared pitch deck, proposal and other relevant documents materials
 - Prepared presentation, program invitation, meeting agenda, etc. to coordinate between potential participants and global tech companies in the program
 - Coordinate with internal team and external parties to support the company's operations
 - Worked in several industries including Agriculture, Cloud Computing, Cyber Security, Energy, Food & Beverage, Healthcare, Smart city and Telecommunication.

EXTRACURRICULAR ACTIVITIES

Part-time at Changnoi Thai Restaurant, Geelong Australia, February, 2020 - January, 2021

- Assisted in customer services, taking orders, booking management and staff management
- Coordinated with internal team and external parties in terms of Purchasing (i.e. dealing with suppliers and stock management) and Billing & Payroll (i.e. invoicing and man-hour)
- Participated in Website Creation to build the another way for increasing sales

Trainee at NRI Consulting & Solution, Bangkok Thailand, June - July, 2020

- Assisted in the Thai Durian Project (i.e. meeting summary, presentation preparation, etc.)
- Assisted in Construction Machinery Proposal (i.e. researched, presentation preparation, etc.)

Trainee at Dream Up House Builder, Udon Thani Thailand, June - July, 2019

- Coordinated with internal team and external parties in terms of Purchasing (i.e. dealing with suppliers and stock management), Billing & Payroll (i.e. staff management and invoicing) and also financial forecast
- Assisted in social marketing (i.e. content creation, caption creation and campaign creation)

MISCELLANEOUS

- | | |
|----------------------------|--|
| • Languages | Thai (Native), English (Intermediate) |
| • Computer Skills | Microsoft office (Intermediate), Adobe Photoshop (Basic), Canva (Basic) and Mysql (Basic) |
| • Interests | Piano, Snorkeling and Photography |
| • Special qualities | Philomathical, fast learning, problem-solving, and able to work in challenging environment |

REFERENCES

Asst. Prof. Dr. Juthathip Jongwanic, Assistant Professor, Advisor, Faculty of Economics Thammasat University

- Email: juthathip@econtu.ac.th

