

**PERSONAL SKILLS** 

• Able to speak in public

any environment

• Leadership skill

and flexible Excellent

communication skills

• High responsibility

• Able to adapt and stay in

• Positive attitude and mind

• Able to work under pressure

• Excellent of Microsoft office

# PATCHARAPOL SITLAOTHAWORN

# WORK EXPERIENCES

#### ACCOUNT EXECUTIVE

Creaturelab network solution I (November 2021- Present)

- Working with clients to handle the processing of all orders with accuracy and timeliness
- - Collaborating with staff members from other teams ensuring all orders are accurate and delivered on time

#### SALE COORDINATOR

Jan29 - Government Organizer | (November 2020 - November 2021)

- Preparing information to support team
- Creating a proposal for E-bidding project
- Operating and Controlling projects during real event
- Liasing with related department

#### GENERAL MANAGEMENT

Property and sports Management Thammasat University | (July 2020 -September 2020)

- Analyzing the data
- Preparing the presention for meetings
- · Liasing with related department

#### CONTACT

Program

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Klongluang District, Pathum Thani,

12120

#### SKILLS

#### Computer Skills

• Microsoft Word : Good

• Microsoft Excel : Fair

• Microsoft Powerpoint : Good

## OTHER SKILLS

- Able to speak in public
- Leadership skill
- Positive attitude and mind
- Able to work under pressure and flexible excellent communication skills
- High responsibility

### **ACTIVITIES**

PLOII Event (University Fair)

- Head of Event (EP.1)
- Head of Event (EP. 1 2) 2019
- Event Coordination Staff (EP.1)
- Head of Event Unlock yourself Event

#### OTHER

- National Children's Day Event Staff
- World Spin by love Event
- Staff Thammasat light and sound
- Staff Chula Thammasat Traditional Football
- Assistant Photographer Thammasat University Sport Competition
- Rock Climbing Contestant

#### **EDUCATION**

• THAMMASAT UNIVERSITY (2017-2020)

Bachelor of Political science
Major International affairs

#### INTEREST

- Management
- Marketing
- Organization
- Coordination Assistant