



PHURIKA DEACHPRAROM

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Personal Details

- **Date of birth:** 25 April 1996
- **Gender:** Female
- **Nationality:** Thai
- **Personality:** Meeting targets, detail-oriented, positive attitude, and open mind

Academic History

Silpakorn University Bachelor of Arts | 2014 - May 2018

- Major: Asian Studies
- Minor: Korean language
- Second-class honors (GPA 3.26)

Suankularb Samut Prakan School High School Diploma | 2011 - 2014

- Major: Math - Eng

Work Experience

Project Coordinator

NPP Production Supply | Apr 2021 - Present

- Handles administrative tasks for team members to keep the project running smoothly. Such as organizing reports, invoices, temporary delivery notes, and other files for easy access
- Works closely with Importing team and Engineering team in cooperation with overseas vendors.
- Support Thai staff to deal with foreign engineers.
- Screen quality of the glove-making machine on site.

Freelance Korean Novel Reviewer

Amarin Printing | 2019 - 2021

- Researching the background, personalities, techniques of the authors.
- Write a review of books in Thai for the editor to approve prior to publishing
- Providing a summary of the characters, setting, theme, and other elements of the book.
- Manage time to meet deadlines.

Skills & Abilities

Communication

- Native Thai language user.
- Fluent in spoken and written English and Korean.

Computer

- Well-trained in word processing and composing project presentations using Microsoft Word, Microsoft PowerPoint, and other related tools.
- Knowledge in creating multimedia with Adobe Photoshop and Adobe Illustrator.