

Teerawan Atipattrakul

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Summary: Passionate multitasker with willingness to learn seeking for an opportunity to grow and contribute my potential for the success and benefit of the organization while making a positive impact on society.

Experiences

HR Intern

November 2021 – Current

United Nations ESCAP [international organization]

- Visualizing HR data analytic and creating communication products such as internal publicity materials
- Assisting HR team in developing workflow management
- Working in multicultural teams providing support to ongoing projects

Intern

August 2021 – October 2021

German – Southeast Asian Centre of Excellence for Public Policy and Good Governance [think tank]

- Carried out information and data retrieval searches using electronic database
- Liaised with research interviewers to gather information
- Discussed briefs and collaborated with international teams designing brochures for winter academies

Education

Bachelor of Political Science

August 2017 – May 2021

Thammasat University, Thailand

- Public Administration with Minor in Social Welfare for Older Persons, Cumulative GPA: 3.33/4.00
- Dean's List Awards 2020 (Recognition of Dedication to Extracurricular Activities)

Relevant Courses: Project Management, Strategic HRM, Strategic Planning, Organization Theories and Management, Administrative Techniques, Sustainable Development, and Development Administration

Extracurricular Activities

Hult Prize at Thammasat [world's largest social impact competition]

2018 – 2019

- **Human Resources Coordinator**, Sep 2019 – Nov 2019
Coordinated with individuals and external organizations preparing training workshop for participants.
- **Public Relations Assistant**, Sep 2018 – Jun 2019
Liaised with team leader discussing briefs, PR Plan, and update information on social media.

Singhadang Sunjorn [project aimed at providing equal education for students in rural areas]

2017 – 2019

- **Public Relations Officer**
Initiated and prepared PR materials to reach the target audiences through appropriate channels.

Skills

- Languages Thai [native], English [fluent] – **TOEIC 800/990**, Chinese [basic]
- Computer Skills Adobe Photoshop, iMovie, MS Office, WordPress, Canva, SPSS
- Interpersonal Skills Creativity, Open – Mindedness, Integrity, Problem Solving, Teamwork

Referees

- **Dr. Sunisa Chorkaew**, Assistant Professor, Faculty of Political Science, Thammasat University
086 335 0301, sunisa.mpa@gmail.com
- **Chamaiporn Rungroekrit**, Lecturer, Faculty of Social Administration, Thammasat University
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