

# JIRAKANYA THEPMUNEE

## WORK EXPERIENCE

Nov. 2021 - July 2022

Ek-Chai Distribution System Co., Ltd. (Lotus's)

Position: Management trainee (Future leader program)

- Define goals, strategies, and a retail operations management plan.
- Controlling the retail store's management and service to meet quality standards, as well as creating and developing a work style to keep up with the competitive situation.
- Mainly focusing on customers satisfaction and hyper market

2021

- Worked as an **English Freelance Tutor**, 2019 - present  
To improve efficiently my own education course for the student.
- Worked as a **staff of the project of Thai Emotion Corpus Creation** for AI City Thailand - proofreader, analyzed words and sentences.
- Worked as a **reporter, creator, master of ceremony, press staff, administrator, and public relations** in Thammasat channel - TUTV Generation 9.
- Worked as **The Election commissioner** - Elections of Mayors and Members of Municipal Councils - Thakhleng Town Municipality.
- Worked as a **staff assistant** for Dolfin wallet in PALMER & K. CO., LTD

2020

- Worked as an **internship assistant** in the section of Liberal Arts Quality Assurance.
- Participated in the **leadership Training** Program of Thammasat University Student Union for initiating and planning the project in the University.

2019

- Worked as **the welfare personnel of the Liberal Arts Student Committee** for planning and organizing 8 annual projects between internal and external organizations.
  - Experienced in being the chairman of the first project, staff recruiter, the registration clerk, budget responsible manager, public relations team, chief coordinating administrator, stage, and performance team manager, and the contest organizing division.
- Worked as a **dissemination coordinator** and **master of ceremony** of the third Creative Music and Arts Camp in cooperation with CU, TU, PGVIM, and KMUTT at Tak Province.
- Experienced in being a **volunteer** in Liberal Arts exchange student Program

## CERTIFICATES & AWARDS

- Certification of the Outstanding Student Activist Award 2020
- Certification of Liberal Arts Student leadership 2019
- Certification of Completion of the Educational Cooperation Program at Tourism Training and Consulting Service Center, Maejo University 2016



## CONTACT

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## EDUCATION BACKGROUND

2020: Thammasat University

- Bachelor of Liberal Arts
- Majored in Thai
- GPAX 2.95

2016: Guangxi University of Foreign  
Languages

- Chinese language and literature

2015: Suankularb Wittayalai Rangsit

- Majored in Math-English
- GPAX 3.62

## HIGHLIGHTED SKILLS

### Personal Skills

- Problem-solving skill
- Task management
- Planning
- Excellent communication and collaboration
- Organizing successful events
- Eager to learn and open-minded

### Language Skills

- Thai: Native Speaker
- Chinese: Basic Communication
- English: Moderate

### Other Skills

- Well command of Microsoft Office Programs