



THARITSAWAN SAEJEANG

ABOUT

I have experienced in planning and developing. I like to meet new challenges and am eager to learn new things. I would like to work and gain experience from any position related to the field of planning and management.

WORK EXPERIENCE

PROJECT COORDINATOR (APRIL 2021 - PRESENT)

MSC SITTIPOL CO.,LTD

- Ensuring the smooth and effective functioning of the project, meeting and seminar
- Oversees the IT Information System project
- Coordinate with Customer and IT development team such as Big Data, BI , Data Exchange
- Write Meeting Minutes
- Document management & Periodic work delivery

PROJECT COORDINATOR (JULY 2019 - JANUARY 2021)

The Insititute Of Industrial Energy at The fedaration Of thai Industries

- Provide Inspiring and purposeful leadership
- Work in partnership with industrial and partner of the project
- Managed and coordinate with an engineer to prepare a plan for the project
- Arrange seminar of the project to public energy project for a customer who interests and need to join
- Coordinate with a partner and discuss detail for processing project
- Allocate a budget for the project

EDUCATION

PRINCE OF SONGKLA UNIVERSITY

Faculty ot management science Department of Public Policy and Planning,
August 2015-2018

PERSONAL DETAILS

Date of Birth : 27/06/1994

Age : 27 years old

Status: Single

Height: 164 cm.

Weight: 58 kg.

Gender: Female

Nationality: Thai

Religion: Buddha

CONTACT

P: 083-535-5642

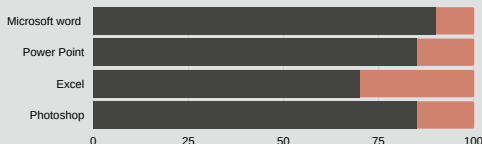
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Building 1C Prachathipat, Thanyaburi,
Pathumthani,12130

PERSONAL SKILLS

- Planning & Organising skills
- High sense of responsibility
- Enthusiastic, Self-motivated, Hard worker with a positive attitude
- Ability to work under pressure and meet tight deadlines

SKILLS



LANGUAGE

English : Intermediate