



MISS SUKANDA LOEDWATTHANAMETHI

Address:

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Telephone numbers:

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Email:

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Birth Date:

3 March 1998

Expected Salary:

THB 30,000

CAREER OBJECTIVE

Obtain a position relating to Business Analyst or related field utilizing a proven education background and knowledge to support business goals.

SELF-DESCRIPTION

- High responsibility, patience, and hard working.
- Good coordination skills.
- Enthusiastic to gather new knowledge and positive thinking.
- Systematically managed all assigned tasks to meet deadlines with high quality results.
- Ability to work under pressure.

EDUCATION

2016 – 2020: Bachelor of Technology,
Engineering Business University of Silpakorn,
Thailand
GPA: 3.47

WORK EXPERIENCE

05/19 – 07/19: Trainee at Water Loss Management Department
The Metropolitan Waterworks Authority (MWA)

Main Responsibilities:

- Checked of water system to check if the water pipe is leaking.
- Coordinated with MWA subcontractor for rectification work.
- Created the site survey report of inspection.
- Created the rectification report.
- Investigated minimum Night Flow to record the DMA value to evaluate the leaking pipe.
- Investigated the functioning of RTU cabinet to check the status of the equipment and remote control of the cabinet.
- Followed the volume of incoming water for wastewater management and water distribution to the users.
- Recorded the leaking point or pipe on the system.
- Created Step test report to find out the leaking pipe or/and broken pipe.
- Notified the users if the water is running low or unavailable.

11/20 – 12/21: Business Analyst to Executive (Strategic Planner)
Management Department

Unique Engineering & Construction Public Co. Ltd

Main Responsibilities:

- Website Development as Timesheet Project, Inventory Project and Machine Project.
 - Conduct user research, Creating User Interface (UI) and User Experience (UX) representation of a design.
 - Code Data Design in MS Excel and coordinate with programmer.
 - Coordinate between the IT department and the executive branch including business users.
 - Test products on real users. Gathering feedback from users.
 - Training End Users and give a report presentation to manager.
 - To analyze data from various sources and system to develop dashboard for management by Tableau program.
- International competitive bidding (ICB)
Document Examiner of Northeastern Double-track Railway (Ban Phai - Nakhon Phanom).
- Feasibility
Feasibility about Cement Investment Value.
- Employee Data
Salary figures data analyze and reporter with Tableau program.
- Dropbox Project
Software license procurement within MR (Inventory MAT Received) and Purchase Order (PO) System for organization.
- BOQ Project
A comparison of balance sheet between Finance Department and Engineering Department.
- Logistic Project
Labor cost comparison between Workers House and Transportation Expenses.
- Construction Project
Assist office layout design in AutoCAD and Sketchup program.

SKILLS

Languages:

Thai (Native), English

Computer skills:

Microsoft Word, Microsoft Excel, Microsoft Powerpoint,
Photoshop, Express Software, Tableau, AutoCAD, Sketchup

Typing skills:

Thai: 40 words per minute, English: 30 words per minute