



# THIPMON NANTADACH

HR BUSINESS PARTNER

## JOB PURPOSE

To communicate corporate policy to all employees, analyze organizational culture problems and provide solution

## CAREER HIGHLIGHTS

- Recruitment & Selection
- Benefit & Payroll
- Communicate the policy to the employee
- Performance Management System ( Success Factors)
- KPI Team
- Employee Engagement

## CORE COMPETENCIES

- Responsibility
- Flexibility
- Problem solving
- Team work
- Communication
- Coordinate

## EDUCATION

PANYAPIWAT INSTITUTE OF MANAGEMENT

- Human Resource Management | 2013 - 2017

## CAREER SUMMARY

### HR BUSINESS PARTNER

Nov, 2021- Present

Prestige Selection Co., LTD

#### • HRBP

- Partner with Executive team to comprehend and identify company purpose, value, goal, core competency and need.
- Recruiting and selecting employees to join the team in the office line and sales staff
- Compensation and benefit, reward management and employee's benefit
- Other tasks and responsibilities assigned by Direct Manager

#### • Office Management

- Manage office space to ensure that all space is utilised effectively and properly, clean and sufficient to requirement
- Responsible to support repeated purchase. Work with related team to understand the purpose and condition of the purchase. Find quality suppliers, compare suppliers and get quotations from them.

Apr, 2017- Jul, 2021

CP ALL Plc.

#### • HRBP

- Collect department issue then finding the solution and apply
- HRBP Update ( Communication strategy, policy and activity to employee)

#### • PMS

- Implement and training employee to use system (KPI Setting, Evaluation on system, Feedback)
- Performance Calibration

#### • KPI Team

- Monitor & Update

#### • HR Strategy

- Execute HR strategy to department

#### • Culture Transformation

- EVP Project (2020)
- Create content 6 values for store business partner (2020)

#### • Process Improvement

- SMART Recruit (2018) Initiate, design and Improve process
- Learning & Development (2019) design self learning, long life learning

#### • Employee Engagement

- Drive & Monitor ( Strategy, Survey, Activity)

#### • Operation Task

- Monitor WFH (Covid 19)
- Asset
- 7 a.

#### • Training & Development

- Design Thinking
- HR Upskill Reskill
- Internal Communication
- Employee Branding
- Governance and Compliance

HUMAN RESOURCE INTERN (2014-2016 )

CP ALL Plc.

- Recruitment & Welfare

PANYAPIWAT INSTITUTE of MANAGEMENT

- Human Resource Development

PANYATARA Company Limited

- Payroll Department

CHONGFAR Resort Company Limited

- Reception Department

SERMSUK Training Company Limited

- Human Resource Development