

JARUPA SUWANVEJ

Bangkhen, Bangkok, 10220 / (+66) 89-165-5166

ssuwanvej@gmail.com / LinkedIn URL: <https://www.linkedin.com/in/jarupa-suwanvej-26402021b/>

SENIOR HR CONSULTANT

As a Senior HR Consultant, I work on a various of Human Resources projects, both Human Resources Management and Human Resources Development for instance: Designing Compensation and Benefits System project, Career Development System project.

By supporting clients in set up and execute their HR systems and operations as required to align with organizational goal.

Key Responsibilities include:

- Coordinating with clients to understand clients' needs, mapping out, analyzing, and initiating improvements to end-to-end HR-processes.
- Supporting clients in defining and designing the HR system according to their requirements and HR strategy.
- Collaborating closely with the project team to propose improvements on HR processes.
- Analyzing problem and providing advice and recommendations to HR personnel for resolution of project related- issues.
- Overseeing project to ensure delivery with timely and accuracy information.
- Conduct a research survey (end-to-end process) for example Employee Engagement Survey, Employee Satisfaction Survey.
- Partially responsible for analyzing Compensation and Benefits Survey in every year.
- Work as onsite HR consultant by working with HR Manager to provide advice for HR daily problem

EXPERTISE

Core HR Projects areas:

- Performance Management System
- Compensation Management System
- Learning and Development System
- Leadership Development
- Competency Based HR
- Career Management System
- Employee Engagement (EE)
- Employee Experience (EX)

PROFESSIONAL EXPERIENCES

Think People Consulting: 2018 – Present

Personnel Management Association of Thailand (PMAT): 2007 - 2018

Almost 15 years for working in Human Resources area and be a HR consultant. I started my career in HR with an academic development officer at Personnel Management Association of Thailand (PMAT) and became a HR assistant consultant then HR consultant eventually.

I have a chance to learn and execute all HR spectrums both theoretically and practically especially HRM areas and development by working with almost 60 companies' cases. And working with many people from many types of organization help me to improve my soft skill for instance, interpersonal skill, collaboration skill and adaptability.

The proudest work as a consultant is I can help my clients to solve their HR issues or system and build a strong HR system which align with organizational goal and support to their employee at the same time.

EDUCATION

- National Institute of Development Administration (NIDA)
 - Master of Science In Human Resources and Organization Development (HR&OD)
- Chiang Mai University
 - Bachelor of Art in Humanities

TRAINING EXPERIENCES

- People Analytics
- Statistics Foundations the Basics
- Design Thinking at Work
- Delivering Employee Feedback
- Creating HR Strategy
- Performance Management System
- Designing a Job Description
- Job Evaluation and Job Grade
- Designing Compensation Management System
- Employee Engagement & Employee Experiences

- Leadership Development Program
- Project Management
- Train the Trainer
- PM (Personnel Management Program)
- Etc.

REFERENCE PERSON

- Professor Chiraprapha Akarabaworn
Dean of Human Resources and Organization Development Faculty
National Institute of Development Administration (NIDA)
- Mr. Prakal Pantaparangkulra
Managing Director of Think People Consulting Co., Ltd.