

PATCHARACHAI KAEWWANNA

CONTACT

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SKILLS

Tools

- Microsoft Office
- Click up
- Trello
- Notion
- Microsoft SQL Server
- Enterprise Resource Planning Software (ERP)
- Learning Management System (LMS)

Key competencies

- Project Management
- Scrum Process
- Product Development
- Requirement Analysis
- Communication
- Service Mind
- Software Development Life Cycle (SDLC)
- IT Service Management
- Business Strategy and Development

Language

- Thai: Native
- English: Intermediate
- Japanese: Elementary

EDUCATION

King Mongkut's Institute of Technology Ladkrabang (KMITL)

Bachelor of Engineering (Mechatronics Engineer)
June 2013 - May 2017

Internship: C&I Engineer

Electricity Generating Authority of Thailand (EGAT)

CERTIFICATES

- ITIL Foundation Certificate in IT Service Management (ITIL)
- CompTIA IT Fundamentals+
- Project Management Best Practice
- Go-to-Market Strategies (GTM)

SUMMARY

I have experience working as an IT System Engineer, specializing in Enterprise Resource Planning systems and Maintenance Management System.

I also worked as a Business Analyst, where I analyzed business requirements and successfully translated them into actionable plans. Due to my performance, I was promoted to the role of Project Manager.

As a Project Manager, I successfully led and delivered projects, meeting objectives, timelines, and exceeding customers expectations.

I am currently seeking new opportunities to apply my technical skills, business analysis expertise, and project management experience in the technology industry.

WORK EXPERIENCE

Project Manager

Conicle Company Limited | May 2022 - Present

- Planned and estimated all related activities in project
 - Created project timeline and work break-down structure (WBS)
 - Managed all project scope with customers and monitor backlogs to be developed in each sprint (2 weeks) for both Discovery team (BA, SA, and PO) and Delivery team (Developers and QA)
 - Scheduled with Discovery and Delivery team for task integration and completion in timeline
 - Discussed on risk management plan in case that feature cannot be done within sprint and timeline
 - Managed and monitor timeline of DOD (Definition of Done) and DOR (Definition of Ready) period of project.
 - Prepared release note and specified branch for migrating to UAT environment
- Prepared all related documents in project
 - Action items and issue backlog report: current backlog, known issues, and risks not to complete, next action and action items.
 - Project timeline Gantt chart, project activity detail (RACI) and project checklist.
 - Project update progress: to conclude all issues, deliverable tasks, milestone and progress of project.

Business Analyst

Conicle Company Limited | January 2022 - May 2022

- Gathering and Analyze business requirements, prepare documents for process flows, study system capabilities and write software requirement specification (SRS).
- Work closely with Sales Consultant to ensure that all customer's requirements are complied with applicable standard, perform gap analysis and provide solution for customers needs.
- Analyze Solution and Estimate capabilities for Project Implementation.
- Collaborate closely with internal team to identify suitable solution by providing the end to end flow and business need, business constraints and new opportunities for ensures that solutions meet customers needs.

System Engineer

B.Grimm Power Public Company Limited | July 2017 - December 2021

- Maintain, support and monitor the usage of the Computerized Maintenance Management Systems (CMMS), Maintenance report dashboard, Enterprise Resource Planning (ERP) systems and Power Plant Safety and Quality Systems.
- Implement the project according to ISO27001, Software Development Life Cycle (SDLC) and Information Technology Infrastructure Library (ITIL) framework.
- Develop the application manual and training material and conduct the training session to users.