INCLUSIVE DATES (mm/dd/yyyy)					SALARY/ JOB/ PAY GRADE (if applicable) &		
From	То	POSISTION TITLE (Write in full/ Do not abbreviate)	DEPARTMENT / ANGENCY / OFFICE / COMPANY (Write in full/ Do not abbreviate)	MONTHLY SALARY	STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTM ENT	GOV'T SERVICE (Y/N)