

KT for Compression Process.

Instructions for Using Neobots DMS Compression Script: -

1. **Open Neobots.**
2. **Access the Dashboard:** Navigate to the Neobots dashboard and select the script named **DMS_Compression**.
3. **Start the Script:** Click on the **Start** button to initiate the process.
4. **Enter Date Range:** When prompted, provide the **START DATE** and **END DATE** in the format **DD/MM/YYYY** (e.g., 09/12/2023).
5. **Confirm Input:** After entering the dates, click **OK** to proceed.
6. **Locate Output File:** Once the process is complete, an output Excel file will be generated. You can find it at the following path:
C://MH/Compressed Folder
Detail/TS_Compressed_File_Details_ddmmyyyyhhss