

## **BID SPECIFIC ADDITIONAL TERMS & CONDITIONS (ATC)**

Name of the Work: "One-time repairing and rectification of Escort Make Road Mobile crane (Model NO. C 8000), capacity 10 Ton; dept no. LMW-80, pertaining to shop no.6/KPA" at a total estimated cost of ₹96,741.12 (Rupees Ninety-Six Thousand Seven Hundred Forty-one and Twelve paise) only including GST@18% through open Tender basis.

### **1.0. SCOPE OF WORK:**

Scope of work pertaining to the contractual work for One-time repairing and rectification of Escort Make Road Mobile crane (Model NO. C 8000), capacity 10 Ton; dept no. LMW-80, pertaining to shop no.6/KPA is as follows:

<b>SL</b>	<b>Description</b>
1	Replacement of Engine Head Gasket with the replacement of all other Gasket and joints as required in Engine Overhauling, such as joints of Intake and Exhaust Manifold, Water Pump, Manifold Water Inlet/Outlet etc.
2	Replacement of all Inlet and Exhaust Valves with Valve Seat and Springs by new ones.
3	Replacement of all four (04) nos. Pistons by new one.
4	Replacement of all Compression and Oil Scrapper rings by new one.
5	Replacement of Cylinder Liners (04) nos. by new one.
6	Replacement of all Connecting Rod Small End Bush and Big End Bearing by new one.
7	Replacement of all Gudgeon Pins with Circlip.
8	Replacement of Valve Timing Gear Arrangement/Chain Sprocket Drive by new one.
9	Proper setting of Valve Timing Arrangement.
10	Reconditioning of Crank Shaft and Cam Shaft.
11	Replacement of all rocker arms, Springs and tappet rods by new one.
12	Replacement of all Crank Shaft Main Journal Bearings by new one.
13	Replacement of all Oil Seal on the Front and Rear of Crank.
14	Servicing of Diesel Feed Pump and Fitment new with repair kit.
15	Replacement of Mobile Filter, Diesel Filter and Air Intake filter by new one.
16	Replacement of Oil Pump, Water Pump
17	Servicing and Calibration of Fuel Injection Pump with all Injectors. FIP Make: MICO inline

*This scope of work shall include any other work required to be done to make the Escort Make Road Mobile crane (Model NO. C 8000), capacity 10 Ton; dept no. LMW-80, running & fully operational during trial run.*

### **2.0. MODE OF EXECUTION OF WORK:**

- a) Firm has to ensure deployment of adequate materials, machineries, tools, consumables, and staff(s) whatsoever is / are required for carrying out the activities, without any extra payment outside of the Accepted Rate Schedule.
- b) Firm has also to ensure "No Involvement of child labour(s)" in this work.
- c) The firm must communicate in written to Rly. Administration about the actual date of commencement.
- d) The mode of execution of work shall be hybrid i.e. some work will be done inside KPA Workshop premises and some work will be done at Firm's premises. Whenever work is done at Firm's premises, it may be required to take parts and/or equipment related to the said Tower Car outside of KPA Workshop premises. Any such movement of parts and/or equipment outside of KPA Workshop premises may be allowed after **proper Gate Pass and submission of Indemnity Bond** of monetary value equal to or more than the monetary value of those parts and/or equipment. The content of Indemnity Bond shall be approved by Railway Authority. Movement of parts and/or equipment into of KPA Workshop premises must be accompanied by proper material challan (in the letter head of firm), duly signed and stamped by

- RPF at gate, followed by acknowledgement by Nodal Supervisor of Railway confirming the receipt of items as per material challan or otherwise.
- e) All released items are to be kept in the custody of Nodal Supervisor of Railway.
  - f) The firm has to carry out the contractual work inside KPA Workshop premises in between 07-30 hrs to 16-30 hrs on full working days and 07-30 hrs to 13-30 hrs on the half working days. The firm may have to work during the weekly rest days and holidays also, if asked by Rly. Administration under extreme exigencies without claiming extra payment.
  - g) Firm has to submit a list of manpower to be engaged by him indicating the name, father's name, sex, age, address of the staff and recent passport size photograph for formal approval of gate passes etc. before commencement of the subject work. It is also advised to apply for issue of gate entry pass for labours and materials prior to commencement of work along with self-attested photo copy of aadhar card, PAN card and the police verification report of engaged labour.
  - h) Firm will be solely responsible for any wrong doings and unscrupulous practices inside the workshop by any representative of firm.
  - i) Payment of labour should be made through bank maintaining the Minimum Wages Act of Ministry of Labour and Employment, Govt. of India.
  - j) Firm shall have to maintain daily attendance register of manpower deployed inside KPA Workshop premises for the scope of work which will be signed both by Rly. Nominated Supervisor and firm's representative, copy of which have to submit at the time of submission of bill.
  - k) Each engaged manpower should have proper Identity Card and Personal Protective Equipment (PPE). Safety measures of every labour are mandatory while working.
  - l) The firm / firms is / are bound to ensure that auditors, consultants, trainers, staffs and supervisors working under Firm /Firms engaged are paid minimum wages as per Minimum Wages Act (as applicable). Supervisor(s) from the Railway will verify the records as and when required.

- 3.0. NOMINATED SUPERVISOR OF RAILWAY:** SSE/IC/Shop-6 shall act as the nominated supervisor of Railway.
- 4.0. MODE OF COMMUNICATION:** The mode of communication between the Firm and Railway can be over phone call / WhatsApp / e mail / physical letter or any other means.
- 5.0. INSPECTION OF WORK:** The entire work shall be inspected by Nominated Supervisor of Railway. The format of work registers shall be supplied by Railway. The Railway Nominated Supervisor shall prepare and submit the Inspection Certificate(s) as and when required. The following documents are to be submitted along with all materials supplied by the firm:
- a. Guarantee/Warranty Certificate
  - b. Material Test Certificate issued by OEM or NABL Lab or Lab accredited under ISO/IEC-17025.
- 6.0. COMPLETION PERIOD:** The work must be started within the contract start date as mentioned in the GeM Contract. This date will be treated as the date of commencement of work. The work shall be completed in all respects within **01 (one) month from the date of commencement of work**.
- 7.0. WARRANTY:** The firm shall provide warranty on **One-time repairing and rectification of Escort Make Road Mobile crane (Model NO. C 8000), capacity 10 Ton; dept no. LMW-80** for a period of **01 year from the date of successful trial run/commissioning certificate**.
- 8.0. EXTENSION OF TIME:** Any extension of time in contract shall be governed by clause **5.1 (5.1.1, 5.1.2 & 5.1.3), 5.2 (5.2.1, 5.2.2) of General Conditions of Contract for Services**.
- 9.0. MODIFICATION TO CONTRACT:** Any modification to contract including variation of quantities shall be governed by clause **5.3 (5.3.1, 5.3.2, 5.3.3 & 5.3.4) of General Conditions of Contract for Services**.
- 10.0. COMMENCEMENT OF WORK:** The Successful Bidder/Firm shall ensure that the job as per schedule of work shall be started as per the date mentioned in Work Order through GeM portal and that shall be completed in all respect within the stipulated time period. However, time period for commencement of work may be extended by competent authority for the reasons seems to be reasonable by Railway Administration.
- The Successful Bidder/Firm shall submit request for issue of Gate Pass to Dy. CME (G)/KPA immediately

after issue of LOA/Work Order. The Gate Pass Request must contain the following documents:

- i. Request Letter (01 copy) for issue of gate pass containing the details of workers as per valid Govt. ID, specimen signature of the workers, period of gate pass.
- ii. Photocopy of Govt. IDs of the workers (04 copies for each workers)
- iii. Photographs of the workers (02 copies for each workers)
- iv. Police Verification Report (PVR) for all the workers. (Provisional Gate pass will be issued for first one month, within which PVR has to be submitted. If not submitted then Gate passes will become invalid).

#### **11.0. SPECIFIC TERMS & CONDITIONS OF THE CONTRACT:**

- a. All the activities as mentioned in the Detailed Scope of Work are to be carried out by using qualified & experienced manpower.
- b. The Contractor should ensure supply of sufficient quantity of manpower, for completion of the works in stipulated time.
- c. In addition to the items mentioned in Detailed Scope of Work, the Successful Bidder/Firm should supply PPEs (such as gloves, helmet, safety shoes, safety glass, mask, sanitizers) to their representatives as and when required.
- d. All Records of actual work performed are to be made in the Work Register, duly signed by Authorized Representative of the Contractor and Nominated Supervisor of Railway.
- e. Additional records/register if any, required may be opened if desired by the competent authority.

#### **12.0. ESTIMATED RATE SCHEDULE :**

**Name of Work:** “One-time repairing and rectification of Escort Make Road Mobile crane (Model NO. C 8000), capacity 10 Ton; dept no. LMW-80, pertaining to shop no.6/KPA”.

**One-time repairing and rectification of Escort Make Road Mobile crane (Model NO. C 8000), capacity 10 Ton; dept no. LMW-80, pertaining to shop no.6/KPA**

SI	Description of Work	Material Cost (excluding GST) (in Rs.)	Labour Cost (excluding GST) (in Rs.)
A	B	C	D
1	Replacement of Engine Head Gasket with the replacement of all other Gasket and joints as required in Engine Overhauling, such as joints of Intake and Exhaust Manifold, Water Pump, Manifold Water Inlet/Outlet etc.	2048.00	350.00
2	Replacement of all Inlet and Exhaust Valves with Valve Seat and Springs by new ones.	3185.00	500.00
3	Replacement of all four (04) nos. Pistons by new one.	5915.00	600.00
4	Replacement of all Compression and Oil Scrapper rings by new one.	3415.00	500.00
5	Replacement of Cylinder Liners (04) nos. by new one.	4550.00	550.00
6	Replacement of all Connecting Rod Small End Bush and Big End Bearing by new one.	5915.00	600.00
7	Replacement of all Gudgeon Pins with Circlip.	3276.00	500.00
8	Replacement of Valve Timing Gear Arrangement/Chain Sprocket Drive by new one.	3550.00	600.00
9	Proper setting of Valve Timing Arrangement.	2275.00	450.00

SI	Description of Work	Material Cost (excluding GST) (in Rs.)	Labour Cost (excluding GST) (in Rs.)
A	B	C	D
10	Reconditioning of Crank Shaft and Cam Shaft.	2525.00	450.00
11	Replacement of all rocker arms, Springs and tappet rods by new one.	2960.00	600.00
12	Replacement of all Crank Shaft Main Journal Bearings by new one.	2435.00	500.00
13	Replacement of all Oil Seal on the Front and Rear of Crank.	2275.00	450.00
14	Servicing of Diesel Feed Pump and Fitment new with repair kit.	2640.00	500.00
15	Replacement of Mobile Filter, Diesel Filter and Air Intake filter by new one.	1820.00	400.00
16	Replacement of Oil Pump, Water Pump	14105.00	1450.00
17	Servicing and Calibration of Fuel Injection Pump with all Injectors. FIP Make: MICO inline	9095.00	1000.00
<b>Sub Total</b>		<b>71984.00</b>	<b>10000.00</b>
<b>Total Cost without GST</b>		<b>81984.00</b>	
<b>Total 18% GST</b>		<b>14757.12</b>	
<b>Round Off</b>		<b>0.00</b>	
<b>Total Cost with GST</b>		<b>96,741.12</b>	
<b>In Words</b>		<b>Rupees Ninety-Six Thousand Seven Hundred Forty-One and Twelve paise only</b>	

**Note:** Lump-sum offered cost in GeM portal against the whole contractual work will be accepted considering the proportionate ratio as per Departmental Estimated Rate Schedule of all items.

### 13.0. PAYMENT TERMS:

The payment shall be made **One Time as per actual quantum of work. Bills must be submitted within 01 month from completion of actual work.** Subject to satisfactory working duly certified by the concerned Nominated Supervisor of Railway, working under Dy. Chief Mechanical Engineer (G)/KPA, the Firm shall be entitled to receive the value of the work against actual quantity executed after necessary deduction or recovery, which the Railway Administration may be entitled to make under the contract or any other contract. The bill should be raised by the Firm as under:

- a) Payment will be made only after successful registration on Indian Railway Shramik Kalyan Portal verified by Railway authority. However, Payment will be made **One-Time** only on actual work done after fulfillment of PG condition as well as satisfactory completion of work and certified by the Nominated Supervisor of Railway on the basis of **Accepted Rate Schedule** duly signed by the Firm's Authorized Signatory and Accepting Authority.
- b) **Firm have to submit the bill in quadruplicate** completed and correct in all respects duly accepted by the Nominated Supervisor of Railway along with Work Completion / Performance Certificate issued by Railway Nominated Supervisor duly countersigned by Nodal Officer for the above work and Measurement Book. Payment will be made by Dy. Chief Accounts Officer (W)/KPA OR Workshop Accounts Officer(IC) on the basis of Work Completion / Performance Certificate along with MB, which shall be signed by the Railway Nominated Supervisor & Contractor.
- c) Payment should be made on the basis of the completion certificate issued by the Nominated Supervisor of Railway regarding the said work.

- d) Completion certificate from Railway authority has to be obtained in each time and to be enclosed along with the bills. Payment will be made on the basis of the **Accepted Rate Schedule** duly signed by the Firm's Authorized Signatory and Accepting Authority subject to the satisfactory completion of actual work done as well as on the basis of actual quantum of work.
- e) **Firm shall have to submit the following supporting documents in 02 copies duly signed and stamped by the firm along with each bill:**
  - i. Material challan (with RPF Gate Entry & duly received by Consignee).
  - ii. Declaration regarding annual turnover (with the first bill of each financial year)
  - iii. IRSK Wage Report - duly signed & stamped.
  - iv. Bank Payment receipt of labor wages.
  - v. Photocopy of attendance register.
  - vi. Last two years ITR (with the first bill of each financial year)
  - vii. Copy of GSTR-1
  - viii. NEFT Mandate Form duly signed by Bank Authority (only with first bill)
  - ix. Declaration regarding statutory requirement in engagement of contract labor.
  - x. Declaration regarding applicability of PF & ESI (only with first bill)
  - xi. No claim certificate (for final bill)
  - xii. Guarantee/Warranty Certificate (if any)
  - xiii. Copy of Labour Attendance Register duly verified by Nominated Railway Supervisor.
- f) Payment will be made only through NEFT (National Electronic Fund Transfer).
- g) Payment will be made only after verification and certification by nominated Railway Official.
- h) All payment in respect of contract during the currency of the contract shall be made through Electronic Clearing System (ECS)/ National Electronic Fund Transfer (NEFT). However, if the facility of ECS / NEFT is not available at a particular location, the payment shall be made by cheque. In such case the successful tendered on award of contract will have to furnish Firm's bank account number and name of the bank against which all payments in respect of the contract during the currency of contract will be made.
- i) GST (Goods and Services Tax): Provision of GST has been kept in the contract. GST shall be released to the Firm for onward payment to the concerned authority. GST shall be calculated as per admissible rate at the time of processing any bill, not on the basis of rate on which bidding was made. Moreover, rate of GST will be calculated on the basis of SAC applicable for the work / submitted by the Firm and cost of the work actually executed. GST released to the Firm by the Railways shall be deposited separately against the respective contract to the concerned Authority. The Firm is required to submit the copies of the GST returns for the amount already paid exclusively for this contract, along with successive bills as per payment-schedule failing of which the next bills will not be accepted by the competent authority for releasing payment.
- j) Income Tax with Surcharge and Education Cess shall be deducted as per extant rule from each bill and necessary TDS certificates will be issued by Workshop Accounts Officer (In-Charge)/Eastern Railway/Kanchrapara.
- k) No extra payment or other taxes shall be paid to the Firm.
- l) Various taxes as admissible for this contract shall be deducted from the bills as per extent rule and procedure as well as stipulations through Government Notification. Any inclusion or deletion and/or increase or decrease of taxes during the contract period will be applicable as per Government Notification issued from time to time. It is the sole responsibility of Firm to pay other taxes to Government or its authorized bodies which are not deducted by the Railways from the bills of the Firm.
- m) The Railway administration reserves the right for deduction of Railway dues from Firm's security amount/ bills on the following ground:
  - i) Any amount imposed as a fine by Railway administration for the irregularity committed by the Firm.
  - ii) Any amount which Railway administration becomes liable to pay the government/ third party on behalf of the Firm or any of his employee/ agent.
  - iii) Any payment made under an order/ judgment of any court/ consumer forum or law enforcing agency

- or any person working on his/ her/ their behalf.
- n) In all matters decision of accepting authority will be final, who will also be the appellate authority. Disputes are subject to the jurisdiction of the Hon'ble High Court, Kolkata and/ or its subordinate courts only.
  - o) **Compliance of Shramikkalyan Portal:** As per Rly. Brd'sL/No. 2018/CE-I/CT/4 dtd. 17.10.2018 firm should register their profile as well as upload their Letter of Acceptance or Contract Agreement on Shramikkalyan portal within 15 days of issue of any LoA for approval of concerned Engineer. After approval of LoA by Engineer, contractor shall fill the salient details of contract labours engaged in the contract and ensure updating of each wage payment to them on shramikkalyan portal on monthly basis. It is mandatory upon the contractor to ensure correct and prompt uploading of all salient details of engaged contractual labour and payments made thereof after each wage period.
  - p) **Applicability of IRGCC:** Indian Railway General Conditions of Contract for Services, January 2018 with latest amendment shall be applicable for this tender.

#### **14.0. PENALTY:**

The following Penalties may be charged to the successful bidder and the amount shall be deducted from the Progressive Bills or Performance Guarantee as deemed fit by the Competent Authority:

SL	CAUSE OF PENALTY	RATE OF PENALTY
P1	Delay in commencement of work.	@0.5% of the contract value per week (or part thereof) calculated from the work start date mentioned in GeM Contract.
P2	Adverse remarks of inspecting Railway official for unsatisfactory performance	Lump sum penal amount of Rs 5000/- (Rupees Five Thousand) only per case
P3	Failure of the firm to comply with the terms and conditions of contract	Lump sum penal amount of Rs. 1000/- (Rupees One Thousand) will be imposed on the firm per contract condition per day
P4	In the event of any loss / damage to Railway property	Cost of such damage or loss per case
P5	If any discrepancy noticed in shramikkalyan portal against the manpower those actually worked in respect to the attendance register as well as Gate Pass issued from the Railway Authority	Lump sum penal amount of Rs. 2500/- (Rupees Two Thousand and Five Hundred) only per case
P6	If cumulative penalties reach 10% of the contract value	Termination of contract at the discretion of Competent Authority

#### **15.0 MINIMUM ELIGIBILITY CERITERA:**

**15.1. Work Experience:** The bidder should have satisfactorily completed in last three previous financial years and the current financial year upto the date of opening of tender, one similar single service contract\*\* for a minimum of 35% of advertised value of the bid.

\*Completed service contract includes ongoing service contract subject to payment of bills amounting to atleast 35% of the advertised value of bid.

\*\*Similar service contract means: Repairing or AMC or CAMC of Manufacturing of Road Mobile Crane

Work Experience certificate from Indian Railways or PUs or Central/State Govt. Establishments shall be accepted. Work Experience certificate from private individual shall not be accepted. Certificate from Private Listed Company/Private Company/Trusts having average annual turnover of Rs. 500 Crore and above subject to the same being issued from their Head office by a person of the company duly endorsing his authorization by the Management for issuing such credentials.

**Note:** The bidder shall submit details of work executed by them in the format as per **Annexure - A** along with bid for the service contracts to be considered for qualification of work experience criteria. Documentary proof such as **COMPLETION CERTIFICATES** from the client clearly indicating the nature/scope of work, actual completion cost and actual date of completion for such work should be uploaded along with the filled Annexure-A. In case work is executed for private client, documentary proof such as copy of work order, Bill of quantities, Bill wise details of payment received certified by CA, TDS certificates for all the payments received, copy of final/ last bill paid by the client should be uploaded. **The offers submitted without the filled Annexure-A and documentary proof shall be rejected.** If duly filled Annexure-A (without any change in format & with all the details) is not submitted, then credentials (i.e. Work Completion Certificates, Payment Certificates, Work Orders etc.) even if uploaded separately will not be considered for evaluation and the bid will be summarily rejected. If duly filled Annexure-A (without any change in format & with all the details) is submitted, then all the details mentioned in Annexure-A must fully match with the details mentioned in the documentary evidences (i.e. Work Completion Certificates, Payment Certificates, Work Orders etc.). In case any details mentioned in Annexure-A cannot be verified from the documents uploaded by the bidder, the bid shall be summarily rejected. If in the Annexure-A it is mentioned by the bidder "ATTACHED AS ANNEXURE" or similar but however there is no separate Annexure attached in the exact same format as Annexure-A, then the bid shall be summarily rejected.

**15.2. Financial Standing:** The bidders will have qualified only if they have minimum financial capabilities as below:

(i) **T1 – Annual Turnover:** The bidder should have an annual financial turnover not less than 1.5 times the advertised bid value during the last three previous financial years and in current financial year upto the date of opening of the tender. The audited balance sheet reflecting financial turnover certified by chartered accountant with their stamp, signature and membership number shall be considered.

**Audited and signed balance sheets & Profit and Loss statement (as on 31st March) and Income Statement for the last 3 financial years to be submitted and**

- (1) **For the current financial year** in which audited balance sheet is not available tenderer may submit a declaration signed and stamped by chartered accountant clearly showing the total contract amount received in this current financial year in support of T1 eligibility clause
- (2) **In case audited balance sheet of the last financial year** is not made available by the bidder,
  - (i) Tenderer has to submit an affidavit certifying that "the balance sheet has actually not been audited so far" and
  - (ii) A declaration signed and stamped by chartered accountant clearly showing the total contract amount received in that last financial year in support of T1 eligibility clause.
- (3) If audited balance sheet of any financial year (i.e. 2021-22, 2022-23 & 2023-24), other than the current financial year is not uploaded, the turnover for that particular year will be considered NIL, in the calculation of Average Annual Turnover.

(ii) **T2 – Liquidity:** The bidder should have access to or has available liquid assets, lines of credit and other financial means to meet cash flow that is valued at 5% of the estimated bid value net of applicant's commitments for other contracts. The audited balance sheet and/or banking reference certified by chartered accountant with their stamp, signature and membership number shall be submitted by the bidder along with bid.

**This shall be seen from the last financial year audited balance sheets OR Liquidity Certificate from CA issued on the month of opening of bid OR from the banking reference.** Net current assets and/or documents including banking reference (as per proforma given in **Annexure-B** of Form of Tender), should show that the applicant has access to or has available liquid assets, lines of credit and other financial means to meet cash flow INR (5% of the estimated value of the work) for this contract, net of applicant's commitments for other contracts, as certified by the CA. Banking reference should contain in clear terms the amount that bank will be in a position to lend for this work to the applicant. In case the Net Current Assets (as seen from the Balance Sheets) are negative, only the Banking references will be considered. Otherwise the aggregate of the Net Current Assets and submitted Banking references will be considered for working out the Liquidity. The banking reference should be

from a Scheduled Bank in India or (in case of foreign parties) from an international bank of repute acceptable to RAILWAY ADMINISTRATION and it should not more than 3 months old as on date of submission of bids. **The offers of tenderers who qualify ALL the above criteria shall be examined further for evaluation of their technical bid. Tenderers who fail to meet the above criteria shall not be considered for further evaluation and their bids shall be rejected.**

#### **16.0. Checklist of documents to be uploaded with the tender in GeM:**

<b>SI</b>	<b>Documents to be uploaded by the Tenderer</b>	<b>Remarks</b>
1	Authorization of Bidder as Service Provider, issued by OEM	<b>Mandatory (for OEM Authorized Service Providers only)</b>
2	Annexure – A	<b>Mandatory</b>
3	Work Experience Certificate (for completed work) & Payment Certificate (for ongoing work) matching with declaration made in Annexure – A <b>in connection with clause 15.1</b>	<b>Mandatory</b>
4	Annual Turnover Document <b>in connection with clause 15.2 (i) - (1), (2) &amp; (3)</b>	<b>Mandatory</b>
5	Annexure – B	<b>Mandatory</b>
6	Liquidity Document <b>in connection with clause 15.2 (ii)</b>	<b>Mandatory</b>
7	Documents regarding Status of the Bidder (Sole Proprietorship Firm/ Partnership Firm/ Company etc.)	Optional
8	NEFT Mandate Form countersigned by Bidder's Bank OR Scanned copy of Cancelled Cheque must be uploaded	Optional
9	Copy of Bidder's PAN Card	Optional
10	Copy of Bidder's GST Registration Certificate	Optional
11	Copy of Bidder's EPFO Registration Certificate	Proper justification to be submitted if EPFO is not applicable for the bidder for this tender.
12	Copy of Bidder's ESIC Registration Certificate	Proper justification to be submitted if ESIC is not applicable for the bidder for this tender.
13	Bidder's MSE Certificate and/or StartUp Certificate, if applicable	<b>Mandatory</b>
14	Last 3 years ITR	Optional

- Note:**
- 1. Bid may be rejected if the mandatory documents are not uploaded with the bid.**
  - 2. Once the bidder has submitted their bid in GeM portal, it shall be understood that the bidder has gone through & understood entire tender documents including GeM GTC, Service Level Agreement (SLA), Additional Terms & Conditions (ATC) and GCC for Services, Jan 2018 and has agreed with all the terms & conditions mentioned therein. Any deviation from these conditions at any later stage shall not be entertained under any circumstances.**

**WORK EXPERIENCE DETAILS AGAINST WHICH  
FIRM IS CLAIMING “ELIGIBLE” IN THIS TENDER**

**Please fill any one table (Table-I or Table-II) mentioned below:--**

**Table-I: For COMPLETED similar work i.e. “Repairing or AMC or CAMC of Manufacturing of Road Mobile Crane”:**

Contract Number and Date	::	
Name of the work	::	
Contract Value	::	Rs. _____
Contract Start Date	::	
Contract End Date	::	
Actual date of completion of work	::	
Whether necessary supporting documents against Nature/ Scope of Work for the above self-declared similar work are uploaded or not? Please tick	::	Yes / No
Completion Certificate from the relevant authority is attached or not? Please tick	::	Yes / No
Service Receiver's Name	::	
Service Receiver's Address: Telephone /Fax number / Email	::	

**Table-II:For ONGOING similar work i.e. “Repairing or AMC or CAMC of Manufacturing of Road Mobile Crane”:**

Contract Number and Date	::	
Name of the work	::	
Contract Value	::	Rs. _____
Contract Start Date	::	

Contract End Date	::	
Actual date of partial of work	::	
Whether necessary supporting documents against Nature/ Scope of Work for the above self-declared similar work are uploaded or not? Please tick	::	Yes / No
Payment Certificate from the relevant authority is attached or not? Please tick	::	Yes / No
Payment received against successfully completed portion of any ongoing work up to the last day of the previous month of tender submission	::	Rs. _____
Service Receiver's Name	::	
Service Receiver's Address: Telephone /Fax number / Email	::	

**NOTE: In support of the above statement, Completion certificate, Letter of Acceptance or Work Order or Agreement, Scope of Work & Payment receipt from the relevant authority to be uploaded along with the annexure. In case work is executed for private client, please read the Notes mentioned under clause Work Experience of Minimum Eligibility criteria.**

**Stamp & Signature of Tenderer**

**ANNEXURE- B**

**SAMPLE FORMAT FOR BANKING REFERENCE FOR LIQUIDITY**

**BANK CERTIFICATE**

This is to certify that M/s ..... is a reputed company/ firm with a good financial standing.

If the contract for the work, namely..... is awarded to the above firm, we shall be willing to provide overdraft/ credit facilities to the extent of ₹ ..... to meet their working capital requirements for executing the above contract.

**Sign and Stamp of Bank Manager**