

दक्षिण पूर्व मध्य रेलवे, रायपुर मंडल

(20)

SOUTH EAST CENTRAL RAILWAY

RAIPUR DIVISION

निविदा प्रपत्र

रायपुर मंडल के अंतर्गत 04 नग एस्कॉटर्स रोड मोबाइल
क्रेनों के लिए खुली निविदा के आधार पर तीन वर्ष की
अवधि के लिए व्यापक एएमसी

TENDER DOCUMENT
FOR
Comprehensive AMC for 04 nos. Road Mobile
Cranes, Make- Escorts under
Raipur Division through Open Tender for a period
of three years

कार्यालय
वरिष्ठ मंडल यांत्रिक इंजीनियर (समन्वय) / रायपुर
दक्षिण पूर्व मध्य रेलवे

**OFFICE OF THE SR.DME (Co.)/RAIPUR
SOUTH EAST CENTRAL RAILWAY**

Digital Signature of Tenderer with seal

Sr. DME(Co-ord)/Raipur,
S.E.C. Railway

For and on behalf of the President of India

TENDER FORM
OFFER LETTER

To,
The President of India,
Acting through the Senior Divisional Mechanical Engineer(Co)
South East Central Railway,
Bhilai.

1. I/We _____ have read the various conditions to tender attached hereto and hereby agree to abide by the said conditions. I/We also agree to keep this tender open for acceptance for a period of **45** days from the date fixed for opening the same and in default thereof, I/We will be liable for forfeiture of My/Our Security Deposit. I/We offer to do the works as detailed in the attached Schedule of prices.
2. I/We hereby bind Myself/Ourselves to complete the work within the time limit specified in the conditions of tender. I/We also hereby agree to abide by the General and Special Conditions of the contract and to carry out the works according to the specifications of materials and work laid down by the Railways.
3. I/We hereby declare I/We possess the copy of the South East Central Railway schedule of Labour & Material Rates, Revised Section 1974, Vol. (1) and General condition of Contract and Standard Specification 1974, Vol (2) corrected up to date have gone through the rates, regulations for tender and contracts, general conditions, standard specifications and other particulars embodied therein and have fully understood and abide by them.
4. A sum of Rs. _____ is here by forwarded as Earnest Money. The full value of the Earnest Money shall stand forfeited without prejudice to any other right for remedies if,
- (a) I/We withdraw My/Our offer within the validity of tender.
 - (b) I/We do not execute the contract document within 7 (seven) days after receipt of notice issued by Sr.DME/Co/Raipur that such documents are ready.
 - (c) I/We do not commence the work within 10 (Ten) days after receipt of order to that effect.
5. Until a formal agreement is prepared and executed, acceptance of this tender shall constitute a binding contract between us subject to modifications as may be mutually agreed to between us indicated in the Letter of Acceptance of My/Our offer for this work.
6. I/We have no retired Engineer or retired Gazetted Officer of any of the Railways owned and administrated by the President of India.

OR

The list of retired Engineer of retired Gazetted Officers who are associated with Me/us is included as an enclosure to this office letter.

Yours faithfully,

(Signature of Tenderer and Address)

Digital Signature of Tenderer with seal

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Sr. DME(Co-ord)/Raipur,
S.E.C. Railway

For and on behalf of the President of India

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INSTRUCTIONS TO THE TENDERER(S) FOR E-TENDERS FOR SERVICE CONTRACTS

1. All mandatory fields marked with (*) have to be filled in by the bidders.
2. The E-Tender document shall consist of:-
 - i) Tender Form Top Sheet and Offer Letter
 - ii) Instructions to Tenderers for E-Tenders for service contract
 - iii) Chapter -I: Eligibility Criteria and other conditions.
 - iv) Scope of work and Schedules.
 - v) Annexure.
3. Before submitting the offer, please read carefully complete e-tender document including Instructions to Tenderers for E- Tenders for service contract, E-Tender Guidelines, Indian Railway Standard General Conditions of Service contract, available on the South East Central Railway page on the web site www.gem.gov.in.
4. Your digital signature on the E-Tender form will be considered as your confirmation that you have read and accepted all the conditions laid down in the documents referred above as well as schedule of tender, consisting of techno-commercial offer form (including special conditions attached to E-Tender) and Financial offer form, unless specific deviation is quoted in the techno-commercial offer form.
5. E-Tender have been invited for and on behalf of the President of India of India through website www.gem.gov.in for the work mentioned against the tender notice number available in the website. Tenderers are to bid online only in the above mentioned website. All the mandatory filled with marked with (*) have to be filled in by the tenderer. No manual offer is acceptable against the tender. No tender document in hard copy will be sold against this tender. Please read the Instructions to Tenderers for e-tendering, General Conditions of Contract, Special Condition of Contract before filling the e-tender online.
6. E-Tender forms are not transferable and the same is to be submitted with digital signature by personnel already registered with the site.
7. The submitted e-tender forms will be considered as digitally signed by the tenderer as a confirmation from the tenderer that the tenderer has read, agreed and accepted all the conditions as well as schedule of tender, General and Special Conditions.
8. The tender offer complete in all respect and with all document is to be submitted online by e-tendering process through the website www.gem.gov.in before the closing time/date of this tender as mentioned in the NIT (Notice Inviting Tender). Tenderer can revise the bids any number of times till the closing time/date of the tender, **No manual offers shall be accepted.**
9. The Railway may, of its own or in response to any clarification requested/suggested by any person including that from the tenderer, may modify this tender document at its sole discretion 10 days before the due date of date of opening of the tender as corrigendum.
10. Corrigendum as required may be issued up to 10 days prior to the closing of the tender. These corrigenda of this tender, if any, as issued time to time will be available on website at least 10 days in advance of closing of tender. The tenderer are requested to check the website before submitting their offer whether any such corrigendum to the tender has been issued or not and revise the offer if required accordingly.
11. This document is the Standard Tender Document which consists of the Instruction to the Tenderers, NIT (Notice Inviting Tender), General Condition of the Tender, Special Condition of the tender, Specifications of the works & various Annexure etc. All the above mentioned documents taken together if not scored off, shall constitute the complete tender document herewith referred to as "tender Document" & have to be rear together & acted upon accordingly. No part of the tender document can be relied upon or acted upon in isolation.

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12. The Railway and the website will have no responsibility for incorrect evolution of cost and thereby incorrect cost of work and ranking of tenderers, if the schedule is not filled correctly and unambiguously for each item for each item. No. claim or clarification of a tenderer regarding applicability, inclusion or exclusion of any element of tax or duty or any other change in the offer subsequently (after opening of the tender) will be entertained. For this the tenderer are advised to read the Instructions, General Conditions, Special Conditions and other Instructions carefully before submission of tender.
13. In case of any problem with the portal is faced while filling the e-tender, Tenderers are advised to contact with the **Helpdesk of GEM** portal who will render all help and related with the website and portal except that related with the details of the tender. Railway will not take any responsibility for non-participation in the e-tender online for the reason related to the website and portal or server etc beyond the control of Railways.
14. Railway and GEM website will not take responsibility for any payment made by the tenderer and debited from his/their accounts towards the tender cost or Earnest Money due to wrong or mismanipulation of the menus or any reasons related with the IT or found unsuitable for the tender etc. Railway and GEM website will not entertain any claim in this regards or refund the paid amount.
15. **INCONSISTENCY BETWEEN THE DOCUMENTS**
The GCC- for service contract and the USSOR (Unified Standard Schedule of Rates (Labour & materials) of 2018 shall be read with all correction slips issued thereto from time to time and shall form integral part of this tender document. However, in case of any inconsistency and contradictions between the same and special conditions and specifications laid in various chapter of this tender document, the later shall prevail.
16. **COST OF TENDER DOCUMENT**-Tenderers can download E-Tender form only after payment of tender document cost only online through payment gateway facility provided on the web site.
17. The cost of tender document shall not be clubbed with the earnest money deposit. The e-bid submitted without requisite cost of tender document in appropriate form or without relevant valid documents for getting exemption from depositing the tender document cost, is liable to be rejected.
18. No Manual Offers sent by Post/FAX or in person shall be accepted against such e-tenders. The manual offer uploaded as attached document shall not be considered also. All such manual offers shall be considered as in-valid offers and shall be rejected summarily without any consideration.
19. The tenderers must fill in the techno-commercial offer form (consisting of eligibility criteria, terms & conditions, performance statement, deviation statement, check list & special conditions etc.), financial offer form and should attach/upload scanned copy of following documents along with the E- Bid:
 - i) Tender Form First Sheet duly signed with seal.
 - ii) Proof for having paid Tender Document Cost and Earnest Money Deposit

Note: i) In case of items (c) and (d) above, supportive documents/certificates from the Organizations with whom they worked/are working should be enclosed.
ii) Certificates from private individuals, private organization/Private Limited Company/Public Limited Company (Private Sector) for whom such works are executed/being executed shall not be accepted.
20. The computer generated comparative statement forms the basis for evaluation of offers, deciding the inter-se ranking of offer and further deciding of the tender accordingly. Therefore, the entries for rate, taxes, duties, freight and other levies shall have to be made only in the relevant field as provided in financial offer form in the units specified in the financial offer form itself. In case any entry is left blank or made outside the relevant field, the same will be ignored by the system with its impact as nil while evaluating the offers and deciding the inter-se ranking of the offers.
21. **No remarks having financial implication and no terms and conditions should be entered in remark field of the financial offer form.**

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S.E.C. Railway

For and on behalf of the President of India

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22. No deviation from the terms and conditions stipulated in the tender document shall be allowed. Offers containing deviations are liable to be rejected. Deviation if any, if insisted upon, must be brought out in techno-commercial offer detailing clause no., stipulation as per clause and deviation asked for. Otherwise, the tenderer shall be deemed to have accepted all provisions of the tender document. Tenderer should evaluate and submit the financial impact, if any, of deviation conditions if quoted by him. The Railway, however, reserves the right to accept or reject these deviations and his decision thereon shall be final.
23. **TENDERER'S POSTAL ADDRESS:** The address, email id and Mobile phones, other phone nos. and other Details given in the portal while registering will be considered as official address and all Correspondence to the tenderer will be made in these registered modes. All communications sent in time to the tenders by post at the said address shall be deemed to have reached the tenderer duly and in time. Important documents shall be sent by registered post. However, an undertaking has to be given in the enclosed annexure by uploading a scanned copy of duly filled in form in the portal.
24. **THE SCHEDULE OF WORKS:** The Schedule of works is also available separately in the website online and Rates are to be quoted online and submitted online duly signed digitally.
25. **INSPECTION OF LOCATION:** Location of the work can be seen at SSE(C&W)/Ex. Yd, BMY and Durg on any working day during working hours (If applicable to tender).
26. **OPENING OF TENDER:**
- a. The e-tender will be opened online using the **GeM portal**. No representative is required to be present for opening of tender and taking notes of rates quoted and ranking as the complete details of rates etc. of all the bidders shall be available to the bidders in the website after the opening of the tender.
 - b. In case the date of closing mentioned in the Notice Inviting Tender is declared holiday/ bandh/ strike on any account, the date of closing tender online will not be changed as the application in the website of GEM does not permit submission of any offer after closing date and time of the tender. However, opening of tender online will be on any convenient day.
27. **Submission of Document in support of Eligibility Criteria:**
All documents in support of fulfillment of Eligibility criteria with respect to work for Technical Eligibility should be **uploaded online** in the website with scanned copy at the time of tender bidding with details as per tender schedules. Railways may however call for the originals of the documents for verification or any clarifications/confirmations on the content of the documents submitted. Eligibility of the tenderers shall be decided solely on the basis of the documents submitted along with the tender offers and any subsequent document whatsoever submitted in this connection would not be given any cognizance on any account.

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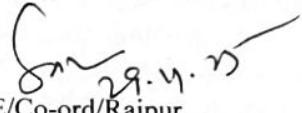
For and on behalf of the President of India

SOUTH EAST CENTRAL RAILWAY
E-TENDER NOTICE

E-tender on prescribed forms are invited from the experienced Contractors for successful execution of the under mentioned work at Raipur (C.G.) for a period of **03** years for the following work:

Name of the work	Approx. value of tender in Rs.	Cost of the tender form in Rs.	Earnest money in Rs.
Comprehensive AMC for 04 nos. Road Mobile Cranes, make-Escorts under Raipur division through open tender for a period of three years	30,74,520.24/-	3000/-	61500/-

1. Contractors are allowed to make payments against this tender toward tender document cost and earnest money only through only payment modes available on GeM portal like net banking, debit card, credit card etc.
2. Bidders will be able to submit their original/revised bids upto closing date and time only. Manual offers are not allowed against this tender and any such manual offer received shall be ignored.
3. The tenderer should have to submit credential and experience certificate in the field of subject work.
4. Tender with any special condition will be rejected.
5. Every tenderer is expected to conduct their survey at the site of works personally before offering the tender.
6. Offer should be kept valid at least for **45** days from the date of opening of tender.
7. The accepted rates will be valid for currency of contract period from the date of execution of work.
8. The Railway administration reserves the rights to modify, Cancel or discharge a part of complete tender without assigning any reason to the tenderers.

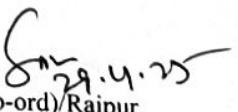

 Sr.DME/Co-ord/Raipur
 South East Central Railway
 For & behalf of President of India

Note:

PCME/SECR/BSP, DRM/Raipur for kind information please.

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 Sr. DME(Co-ord)/Raipur,
 S.E.C. Railway

For and on behalf of the President of India

SOUTH EAST CENTRAL RAILWAY

SCHEDULE OF WORK WITH DEPARTMENTAL RATE

Department : Mechanical Division : Raipur

Name of work : Comprehensive AMC for 04 nos. Road Mobile Cranes, make-Escorts under Raipur division through open tender for a period of three years.

Approximate Tender Value: 30,74,520.24/- (Rupees Thirty Lakhs seventy four Thousand five hundred twenty, Paise twenty four only) including GST @18%.

Completion Period : 03 (Three) Years

S. No.	Description	Qty	No. of Visits/ Machine/Year	Rate/year (Rs.)	Departmental estimated rate for three years (Rs.)
1	Service Charges Including GST @18%	04 nos.	12 visits	105138.00	1261656.00
2	Preventive Maintenance Spares (Yearly) Including GST @18%			151072.02	1812864.24
Total (Including GST @18%)					3074520.24

NOTE:-

- (i) Conditional Tenders will summarily be rejected without any condition whatsoever. Tenderer should not quote any percentage above/below in Schedule of Prices.
- (ii) The rate quoted should be inclusive of all taxes, excise duty and GST etc. GST will applicable as per extant rule..

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For and on behalf of the President of India

Special terms and condition

Name of the Work : Comprehensive AMC for 04 nos. Road Mobile Cranes, make-Escorts under Raipur division through open tender for a period of three years.

1. The contractor shall start work within 15 days from the date of issue of LOA.

Road Mobile Cranes are as under:

Sl. No.	Make & model of cranes	Engine & Chasis No.	consignee
1	Escort make Hydra-1665	Engine No.- 4H.3207/1920002 & Chasis No.- ECE 01197 TK 0010113	SSE/Ex/Yd BIA
2	Escort make Hydra-10 SB	Engine No.- AE 4312 C 3 AE 3498640 & Chasis No.- ECE 01137 KK 0027912	SSE/Ex/Yd BIA
3	Escort make Hydra-10 (12 T)	Engine No.- AE 4286A3AE3370084 & Chasis No.- ECE 01137 TH 0010422	SSE/Chg/Durg
4	Escorts Hydra-10SB Capacity-12T	Engine no.: AE 4312C3AE3541649 & Chasis no.: ECE01137CL0031821	SSE(C&W)/BMY

2. The contractor shall submit the details of maintenance schedule which will be attended during the contract period along with the tender document. **All the major and minor assemblies of the 12T Road Mobile Crane will be covered under this maintenance contract.**
3. The tenderer will be supply the following spares as per **Annexure-A1 and A2**.
4. The service engineer shall carry out schedule maintenance of the road mobile crane that falls due at the time of his visit. During the maintenance, the contractor shall consult with depot in-charge for difficulties noticed in the past.
5. Railways and the Service Engineer of contractor will mutually decide the date of schedule maintenance visits. Railways will give confirmation for availability of machine on agreed dates.
6. In case, all the visits could not be done in time due to some unforeseen reasons on the part of the Railways, the Railways reserves the right to adjust these visits on other convenient dates or close the contract without these visits and in such case no payment will be made towards these unattended visits.
7. The list of consumables and required spares for AMC work shall be submitted by contractor during his first visit.
8. The tenderer shall ensure that in case a failure is reported by the railway, qualified service engineers shall visit the site within 3 days from the date of complaint on calendar day's basis. This period of 3 days after the failure report shall be treated as grace period, which will not count towards plant down time for upto one failure per quarter and a maximum of 4 failures per annum. In case the number of failures exceed one during any quarter or four during any year of AMC, grace period of only 1 days will be permissible for such additional failures. Complaints shall be lodged by consignee by fax, e-mail or per bearer at address given by the tenderer. The responsibility to keep the failure reporting address details current will rest with the tenderer
9. In case any major component needs heavy repair, which cannot be attended at site, it will be taken to the service center for necessary repair after submission of proper Indemnity Bond for the same. Tenderer should specify the name/place of the Service center where these components will be repaired. After repair, it should be installed back on the 12T Road Mobile Crane by the contractor free of cost. The contractor will not claim any additional charges towards fitment of the spares, expenses of service engineer e.g. lodging, boarding ,to and from conveyance for the quarterly ,additional and any emergency visit.
10. The service register should be kept with the concerned section in charge of SSE/C&W/EX. YD, BMY AND DURG and shall be duly entered and signed by the service engineer for each visit for attending the machine during AMC emergency calls, replacement of spares etc. as and when the need arises.
11. Railway will issue a certificate in terms of joint note as a token of satisfactory service given by the service engineer.
12. Railway will not be responsible for any fault in the machine arising out of maintenance work or for any fault in the machine arising during AMC of three year for which contractor will not claim liability on Railways.

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Sr. DME(Co-ord)/Raipur,
S.E.C. Railway

For and on behalf of the President of India

13. All the defective/unusable materials and parts released from the machine will be handed over to the representative of the Sr.DME(Co)/SECR/Raipur by the contractor.
14. The contractor shall use only the original equipment manufacturer's parts for replacement with documentary proof.
15. Tenderer shall submit their payment details of the scheduled visits along with the tender documents.

16. Eligibility Criteria:

(A) **Work Experience** The bidder should have satisfactorily completed in the last three previous financial years and the current financial year upto the date of opening of the tender, one similar single service contract** for a minimum of 35% of advertised value of the bid.

**Completed service contract includes on-going service contract subject to payment of bills amounting to at least 35% of the advertised value of the bid.

** **Definition of similar work:** - Similar nature of work for the work is defined as

"OEM/Authorised dealer for carrying out Comprehensive Annual Maintenance contract of EOT or Road mobile Cranes in Railway or Central or State Government or PSU"

OR

"Experience in carrying out Comprehensive Annual Maintenance Contract of EOT or Road mobile Cranes in Railway or Central or State Government or PSU"

The tenderer must produce a work completion certificate issued by the competent authority for the similar nature of work as per **Annexure-E**.

Work experience certificate from private individual shall not be accepted. Certificate from public listed company/private company/Trusts having annual turnover of Rs 500 crore and above subject to the same being issued from their Head office by a person of the company duly enclosing his authorisation by the Management for issuing such credentials.

The bidder shall submit details of work executed by them in the prescribed format alongwith bid for the service contracts to be considered for qualification of work experience criteria clearly indicating the nature/scope of contract, actual completion cost and actual date of completion for such contract.

(B) **Financial Standing:** The Bidders will be qualified only if they have minimum financial capabilities as below:-

- (i) **T1- Annual Turnover:** The bidder should have an aggregate financial turnover not less than 1.5 times the **advertised Bid value during the last three previous financial years and in the current financial year upto the date of opening of the tender**. The audited balance sheet reflecting financial turnover certified by chartered accountant with her stamp, signature and membership number shall be considered.
- ii) **T2-Liquidity:** The bidder should have access to or has available liquid assets, lines of credit and other financial means to meet cash flow that is valued at **@5% of the estimated bid value** net of applicant's commitments for other contracts. The audited balance sheet and/or banking reference as per **Annexure-G** or certified by chartered accountant as **Annexure -G1** with her stamp, signature and membership number shall be submitted by the bidder along with bid. The bid shall be summarily rejected if the bidder fails to submit this Liquidity Certificate as per prescribed Annexure along with bid.

Notes: **The following documents should be submitted by uploading along with tender failing which the offer will be rejected by the railway and considering it as non-responsive and their Technical.**

- i. The bidder should have satisfactorily completed in the last three previous financial years and the current financial year upto the date of opening of the tender, one similar single service contract for a minimum of 35% of advertised value of the bid. Completed service contract includes on-going service contract subject to payment of bills amounting to at least 35% of the advertised value of the bid

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- ii. The bidder should have an aggregate financial turnover not less than 1.5 times the advertised Bid value during the last three previous financial years and in the current financial year upto the date of opening of the tender . The audited balance sheet reflecting financial turnover certified by chartered accountant with her stamp, signature and membership number shall be considered.
 - iii. The bidder should have access to or has available liquid assets, lines of credit and other financial means to meet cash flow that is valued at 5% of the estimated bid value net of applicant's commitments for other contracts. The audited balance sheet and/or banking reference certified by chartered accountant with her stamp, signature and membership number shall be submitted by the bidder along with bid.
 - iv. An affidavit duly certified by a notary that the partners of the firm or sole proprietor or company.
 - v. The tenderer must submit a declaration/certificate stating that they are not liable to be disqualified and all their statements/documents submitted along with bid are true and factual. Standard format of the affidavit to be submitted by the bidder is enclosed as *Annexure-C*. The bid shall be summarily rejected if the bidder fails to submit this undertaking along with bid.
 - vi. Self Attested copy of the latest GST Registration and attested copy of PAN No. under income Tax Act.
- vii. **Tender cost and tender security EMD is waived off for or those Micro & Small Enterprises (MSEs) and NSIC registered Agencies of work indicated in the NIT.**

Note: Each page of the copy of documents/certificates in support of credentials submitted by the bidder shall be self-attested by the bidder or authorized representative of the bidding firm. Self attestation shall include signature, stamp and date (on each page). Only those documents will be considered for evaluating bid, which are duly self-attested as above.

DURATION OF CONTRACT AND NO. OF VISITS:-

- 1) The period of AMC will be Three years from the date of first visit.
- 2) No. of Visits & Scheduled Visits :-
The Annual Maintenance Contract is offering Total 12 service visits per year per machine.
- 3) There will be no additional charges given for extra visits apart from above for repair/ maintenance of machines under the period of comprehensive AMC cost.
- 4) The extra visits in emergency will be utilized only if required.
- 5) Any visit for warrantable failure of the repaired/calibrated/supplied components/subassemblies during AMC will not be reckoned as AMC visit.
- 6) The railways and Service Engineer of contractor will mutually decide the date of schedule maintenance visits. Railways will give confirmation for availability of machine on agreed dates.

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17. Penalty Clause: Penalty shall be levied on the tenderer for maintaining plant up time below the limit of 90% calculated on working days basis, after discounting grace period and preventive maintenance period. Penalty shall be calculated as %age of quarterly payment and will be deducted from the respective quarterly payments. Penalty calculation will be done over each visit period.

(a)

Sl	Availability slab	Applicable penalty
1	90% to 80%	0.5% for every 1% (or part thereof) reduction in availability of plant below 90%
2	Below 80%	1% for every 1% (or part thereof) reduction in availability of plant below 80%

(b) The contractor should take all care to avoid break down of equipment. In case of emergencies, the service engineer should attend the machine within 24 hours of being intimated for the same. If not attended within that stipulated time, a penalty of Rs. 500/- per day or part thereof beyond 24 hrs would be levied subject to a limit of 5% of the total value of the contract.

18. a) Payment Terms : The payment of the scheduled visits will be made to the contractor after each visit and on submission the Bill along with the following documents:

- i) The jointly signed test report.
- ii) Certificate from Railways Engineer that Maintenance works are carried out as per contract agreement with the entire satisfaction of Railway.
- b) Income tax plus surcharge on income tax AND sales tax as applicable at the time of billing shall be deducted from the bills and works contract Tax as applicable on total contract cost will also be deducted as per extant rules.
- c) The associate accounts officer (Sr.DFM/Raipur) shall be the bill paying authority.
- d) Tenderer to give consent in a mandate form for receipt of payment through ECS/EFT.
- e) Tenderer to provide the details of Bank A/c in line with RBI guidelines for the same. These details will include Bank Name, Branch Name & address, account type, Bank A/c No. and Bank & Branch Code as appearing on MICR cheque issued by bank.
- f) Tenderer to attach certificate from their bank certifying the correctness of all above mentioned information (as mentioned in Para (7e of mode of payment above).
- g) 20% test check will be done by Sr.CDO/Durg, ADME/BIA and ADME/BMY as per the location of cranes respectively.
- h) SSE/C&W/BIA will be the nodal consignee and he will submit the consolidated bill for all the cranes as certified by respective depot in-charge.
- i) Sr.DME/Co-ord/Raipur will be bill passing authority.

19. In case of non-payment through ECS/EFT or where ECS/EFT facility is not available, payment will be released through cheque.

20. Mode of Payment:-

- Tenderer to give consent in a mandate form for receipt of payment through ECS/EFT.
- Tenderer to provide the details of Bank A/c in line with RBI guidelines for the same. These details will include Bank Name, Branch Name & address, account type, Bank A/c No. and Bank & Branch Code as appearing on MICR cheque issued by bank.
- Tenderer to attach certificate from their bank certifying the correctness of all above mentioned information (as mentioned in Para (ii) of mode of payment above).
- In case of non-payment through ECS/EFT or where ECS/EFT facility is not available, payment will be released through cheque.

21.

RATES:

The rates should be quoted inclusive of all expenditure, taxes, duties and freight etc. The rates accepted by the competent authority for comprehensive AMC of the 12T Road Mobile Crane will be valid for entire currency of contractual period. No any other charges will be entertained on or above the accepted rates after finalization of the contract and signing of the contract agreement.

Digital Signature of Tenderer with seal

Sr. DME(Co-ord)/Raipur,
S.E.C. Railway

For and on behalf of the President of India

29.4.25

22. Price variation (PV) clause shall not be applicable to this contract. No claim on account of PV shall therefore be entertained under any circumstances.

23. RESPONSE TIME IN CASE OF EMERGENCY VISITS:

In case of an emergency call, service personnel must reach the site within 24 hours of being informed.

24. Performance Guarantee:-

The procedure for obtaining Performance Guarantee is outlined below:

- (a) The successful bidder shall have to submit a Performance Guarantee (PG) within 30 (thirty) days from the date of issue of Letter of Acceptance (LOA). Extension of time for submission of PG beyond 30 (thirty) days and upto 90 days from the date of issue of LOA may be given by the Authority who is competent to sign the contract agreement. However, a penal interest of 15% per annum shall be charged for the delay beyond 30 (thirty) days, i.e. from 31st day after the date of issue of LOA. In case the contractor fails to submit the requisite PG even after 90 days from the date of issue of LOA, the contract shall be terminated duly forfeiting EMD and other dues, if any payable against that contract. The failed contractor shall be debarred from participating in re-tender for that work.
- (b) The successful bidder shall submit the Performance Guarantee (PG) in any of the following forms, amounting to 5% of the contract value:
 - (i) A deposit of Cash.
 - (ii) Irrevocable Bank Guarantee;
 - (iii) Government Securities including State Loan Bonds at 5% below the market value;
 - (iv) Deposit Receipts, Pay Orders, Demand drafts and Guarantee Bonds. These forms of Performance Guarantee could be either of the State Bank of India or of any of the Nationalized Banks;
 - (v) Guarantee Bonds executed or Deposits Receipts tendered by all Scheduled Banks;
 - (vi) A Deposit in the Post Office Saving Bank;
 - (vii) A Deposit in the National Savings Certificates;
 - (viii) Twelve years National Defence Certificates;
 - (ix) Ten years Defence Deposits;
 - (x) National Defence Bonds and
 - (xi) Unit Trust Certificates of 5% below market value or at the face value whichever is less.

Also, FDR in favour of FA&CAO (free from any encumbrance) may be accepted.

NOTE:- The instruments as listed above will also be acceptable for Guarantees in case of Mobilization Advance.

- (c) The Performance Guarantee shall be submitted by the successful bidder after the Letter of Acceptance (LOA) has been issued, but before signing of the contract agreement. This PG shall be initially valid upto the stipulated date of completion plus 60 days beyond that. In case the time for completion of work gets extended, the contractor shall get the validity of P.G. extended to cover such extended time for completion of work plus 60 days.
- (d) The value of PG to be submitted by the contractor will not change for variation upto 25% (either increase or decrease). In case during the course of execution, value of the contract increases by more than 25% of the original contract value, an additional Performance Guarantee amounting to 5% (five percent) for the excess value over the original contract value shall be deposited by the contractor.
- (e) The Performance Guarantee (PG) shall be released after physical completion of the work based on 'Completion Certificate' issued by the competent authority stating that the contractor has completed the work in all respects satisfactorily. The Security Deposit shall, however, be released only after expiry of the maintenance period and after passing the final bill based on 'No Claim Certificate' from the contractor.
- (f) Whenever the contract is rescinded, the Security Deposit shall be forfeited and the Performance Guarantee shall be encashed. The balance work shall be got done independently without risk & cost of the failed contractor. The failed contractor shall be debarred from participating in the tender for

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executing the balance work. If the failed contractor is a JV or a Partnership firm, then every member/partner of such a firm shall be debarred from participating in the tender for the balance work in his/her individual capacity or as a partner of any other JV/partnership firm.

(g) The engineer shall not make a claim under the Performance Guarantee except for amounts to which the President of India is entitled under the contract (not "withstanding and /or without prejudice to any other provisions in the contract agreement) in the event of:

- (i) Failure by the contractor to extend the validity of the Performance Guarantee as described herein above, in which event the Engineer may claim the full amount of the Performance Guarantee.
- (ii) Failure by the contractor to pay President of India any amount due, either as agreed by the contractor or determined under any of the Clauses/Conditions of the Agreement, within 30 days of the service of notice to this effect by Engineer.
- (iii) The Contract being determined or rescinded under provision of the GCC, the Performance Guarantee shall be forfeited in full and shall be absolutely at the disposal of the President of India.

25. Variation Clause :

The procedure detailed below shall be adopted for dealing with variation in quantities during execution of works contracts:

1. Individual NS items in contracts shall be operated with variation of plus or minus 25% and payment would be made as per the agreement rate. For this, no finance concurrence would be required.
2. In case an increase in quantity of an individual item by more than 25% of the agreement quantity is considered unavoidable, the same shall be got executed by floating a fresh tender. If floating a fresh tender for operating that item is considered not practicable, quantity of that item may be operated in excess of 125% of the agreement quantity subject to the following conditions:
 - (a) Operation of an item by more than 125% of the agreement quantity needs the approval of an officer of the rank not less than S.A. Grade;
 - (i) Quantities operated in excess of 125% but upto 140% of the agreement quantities of the concerned item, shall be paid at 98% of the rate awarded for that item in that particular tender;
 - (ii) Quantities operated in excess of 140% but upto 150% of the agreement quantity of the concerned item shall be paid at 96% of the rate awarded for that item in that particular tender;
 - (iii) Variation in quantities of individual items beyond 150% will be prohibited and would be permitted only in exceptional unavoidable circumstances with the concurrence of associate finance and shall be paid at 96% of the rate awarded for that item in that particular tender.
 - (b) The variation in quantities as per the above formula will apply only to the individual items of the contract and not on the overall contract value.
 - (c) Execution of quantities beyond 150% of the overall agreement value should not be permitted and, if found necessary, should be only through fresh tenders or by negotiating with existing contractor, with prior personal concurrence of FA&CAO/FA&CAO(C) and approval of General manager.
3. In cases where decrease is involved during execution of contract;
 - (a) The contract signing authority can decrease the items upto 25% of individual item without finance concurrence.
 - (b) For decrease beyond 25% for individual items or 25% of contract agreement value, the approval of an officer not less than rank of S.A. Grade may be taken, after obtaining 'No Claim Certificate' from the contractor and with finance concurrence, giving detailed reasons for each such decrease in the quantities.
 - (c) It should be certified that the work proposed to be reduced will not be required in the same work.
4. The limit for varying quantities for minor value items shall be 100% (as against 25% prescribed for other items). A minor value item for this purpose is defined as an item whose original agreement value is less than 1% of the total original agreement value.
5. No such quantity variation limit shall apply for foundation items.

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6. As far as SOR items are concerned, the limit of 25% would apply to the value of SOR schedule as a whole and not an individual SOR items. However, in case of NS items the limit of 25% would apply on the individual items irrespective of the manner of quoting the rate (single percentage rate or individual item rate).
7. For the tenders accepted at Zonal Railways level. Variations in the quantities will be approved by the authority in whose powers revised value of the agreement lies.
8. For tenders accepted by General Manager, variations upto 125% of the original agreement value may be accepted by General manager
9. For tender accepted by Board Members and Railway Ministers, variations upto 110% of the original agreement value may be accepted by General Manager.
10. The aspect of vitiation of tender with respect to variation in quantities should be checked and avoided. In case of vitiation of the tender (both for increase as well as decrease of value of contract agreement), sanction of the competent authority as per single tender should be obtained.

26. INSPECTION:

All inspections, both at site and at Contractor's premises will be done by the authorized representative of Railways.

If any major component is required to be taken to the service center, a joint inspection will be done by the authorized representative of Consignee and contractor to assess the materials required for the component.

27. TERMINATION OF CONTRACT:

Competent authority of Railway or his representative shall be at liberty to give seven days notice without any prejudice in writing to the contractor asking him to make good the loss due to neglect or contravention of agreement when observed. In default of compliance with the said notice the Railway Administration shall reserve the right to terminate the agreement after serving 48 hours notice without any prejudice and thereafter the agreement is liable to sudden termination for any breach of contract. It shall be lawful for the railway to take the work wholly or in part out of contractor's hand without any further reference and get the work completed by any agency at the risk and cost of the contractor.

28. IDENTIFICATION OF EMPLOYEES OF CONTRACTOR

It shall be obligatory to contractor/contractors to furnish the names and particulars, viz; Home/address/permanent address, police station, district of the personnel/supervisors employed by him/them to the Railway Administration related to the incumbent to the extent of necessity for entrance to the Railway premises at SSE/C&W/EX. YD, BMY AND DURG site to facilitate the identification of the responsible for the conduct of the staff employed by him.

Railway Administration shall not be liable to pay any compensation, whatsoever, for the staff/technicians of the contractor involved in any accident at SSE/C&W/ExYard, BMY & Durg, at any time should such eventuality takes place.

29. WARRANTY:

The schedule maintenance activities carried out on the 12T Road Mobile crane are required to be guaranteed till the next scheduled visit and further three months for the final schedule visit for trouble free performance of the equipment and also against the manufacturing defects of the spares replaced for a period of one year from the date of replacement and fitment.

In case of defective workmanship and inferior quality of the spares used , the contractor has to replace the defective spares free of cost and the similar guarantee of one year will be applicable to the replaced spare from the date of such replacement and fitment on the crane.

30. Validity of tender: The tender should be valid for 45 days from the date of closing of the tender.

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(B)

31. **Force Majeure Clause:** If at any time , during the continuance of this contract , the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reason of any war, hostility ,acts of public enemy, civil commotion, sabotage, serious loss or damage by fire explosions ,epidemics, strikes, lockouts or acts of God (hereinafter referred to events) provided, notice of the happening of any such event is given by either party to the other within seven days from the date of occurrence thereof, neither party shall by reason of such event, be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non performance of delay in performance and works under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the Engineer as to whether the works have been so resumed or not shall be final and conclusive, PROVIDED FURTHER that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 180 (One hundred eighty) days, either party may as its option terminate the contract by giving notice to the other party.

32. **ARBITRATION:**

- I) Any dispute /difference or question which may arise at any time between the parties in respect of this agreement must be referred in terms of arbitration clause no.64 laid down in General Conditions of Contract S.E.C. Railway, 1998 edition with up to date corrections and the provisions of the Arbitration & conciliation Act-1996 will be applicable.
- II) It is agreed that the court of Raipur shall have the jurisdiction to decide any dispute arising out of or in respect of the contract.

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List of Spares per Machine per Year

Annexure -A1

ANNUAL MAINTENANCE CONTRACT (AMC) MACHINE MODEL HYDRA-10T

SL. No.	Item Description	PART NO.	GST Rate	Total Quantity/Year/Ma chine
1	E-Suraksha BS-III Engine Oil (10L)	7302151.10	18%	3
2	Service Kit 500 Hrs. (95) Eng	SPY.2403N500	18%	3
3	MC KIT	29966901	18%	2
4	Brake Cylinder Repair Kit	MSP 5/3	18%	2
5	E- Suraksha Crane Brake Oil (1L)	N2510025.01	18%	3
6	Seal Kit Lift Cyl. SEC8	5DY.2263.000-AM	18%	2
7	Strg Cyl HD112/14/5250	SDY.2336.000/AM	18%	2
8	H.P. Hose	V19.45.048.1	18%	1
9	Hose Strg- Cyl	V19.45.049.1	18%	1
10	Repair Kit	MSP 6/6	18%	1
11	Sleave Cyl	V16.25.760.0	18%	2
12	Oil Seal	D10201990	18%	1
13	Nut Ring	D10201320	18%	1
14	Seal Oilrear Axle Shaft Outer	D10083140	18%	1
15	Taper Roller Bearing	D10201300	18%	1
16	Gasket RRW Shaft Oil Seal Cover	D10089000	18%	1
17	Gasket Houseing Rear Axle Shaft	D10227580	18%	1
18	Seal Kit for Contol Valve Hyd12	19-B-4-064KT	18%	1
19	Thrust Ball Brg	51111	18%	2
20	Pully	22-C-3-108	18%	2
21	Ball Bearing	19-B-3-108	18%	4
22	W.C. Assy	86.02.903.2	18%	2
23	Brake Host	V19.48.014.0	18%	2
24	Brake Hose	V19.48.015.0	18%	1
25	Bundy Tube Assy	V19.48-016OA	18%	1
26	Bowl Master Cylinder	V19.49.047.0	18%	1
27	Stop Cable	V19.29.031.0	18%	1
28	Head Lamp Assy LH	V19.43.093.0	18%	1
29	Head Lamp Assy RH	V19.43.094.0	18%	1
30	Flasher	V19.43.082.0	18%	2
31	Toggle Switch Spst	7334493	18%	2
32	Horn	V19.43.075.0	18%	1
33	Bundy Tube Assy	V19.48.011.OA	18%	1
34	Section Hose	PP10703	18%	1
35	Hose Calmp	4.16.13.0	18%	2
36	Hose	7204123	18%	1
37	Seal Kit Extn Cyl C-8	SDY.2262.000-AM	18%	1
38	U tube upper	19-HP-007	18%	1
39	U tube Assy	V19.45.882.0	18%	1
40	Hose	7204119	18%	2
41	The Bolt	V19.52.801.0	18%	1
42	Spring	Y05.52.15.0	18%	1
43	Thrust Brg	86.04.18.0	18%	1
44	Brg Washer	86.04.06.0	18%	1
45	Washer over load	V23.27.386.0	18%	1

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For and on behalf of the President of India

SL. No.	Item Description	PART NO.	GST Rate	Total Quantity/Year/Machine
46	Bearing Cap (Old No. IS-8V05522000)	V23.27.385.0	18%	1
47	Lever Assy	D10251960	18%	1
48	Dowel Pin	54.27.01.08	18%	2
49	Speed lever HSG	19-M-7-002	28%	1
50	Belt Drive cogged	D10218970	18%	1
51	Tube assembly FIP overflow to fuel tank	D10250620	18%	1
52	Pipe injector over flow (Genset)	D10214680	28%	1
53	Belt Drive Cogged	D10218960	18%	1
54	Hose top	7308271	18%	1
55	Hose bottom	7308272	18%	1
56	Pre cleaner assy	V19.14.011.0	18%	1
57	clutch assy st. Axle	7203206AS	28%	1
58	Bearing clutch release	D10005390	18%	1
59	Bearing 6203ZZ	D10009930	18%	1
60	Over flow pipe	D10216040	18%	1
61	Sloted Nut	N7.36X3-8G	18%	1
62	M.C. Assy	V19.49.807.0	28%	1
63	Plastic Pipe	8528-020	18%	2
64	Insert	8528-021	18%	2
65	U/L Valve & TI Sleeve M911040	V19.49.012.0	18%	1
66	Sleeve M911040	V12.19.009.0	18%	2
67	Union Nut	V12.19.010.0	18%	2
68	Drain Valve	M302830	18%	1
69	Tube Assy	V19.45.835.2	18%	1
70	Slotted Nut	86.04.12.1	18%	1
71	G.M. Bush	V19.28.066.0	28%	1
72	Pin Assy (A. FRM_Cradle)	V19.28.815.0	18%	1
73	Thrust washer	86.04.10.0	28%	2
74	Seal	86.02.21.1	18%	1
75	Wire Rope 13MM (length-1000Mtr)	Q02102819-1000	18%	57
76	Valve counter balance Hydra 12 & 13	7206888	18%	1
77	Wire rope clamp	Misc-5260	18%	4
78	Wiper motor	PP11279	18%	1
79	Blade	PP11310	18%	1
80	ARM	ARM11309	18%	1
81	PAD	44-M-3-012	18%	4
82	Elbow Body	V19.49.017.0	18%	1
Total Amount Spares for preventive maintenance charges including GST/Machine/Year Rs.				152598.00

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For and on behalf of the President of India

6/29.4.25

ANNUAL MAINTENANCE CONTRACT (AMC) MACHINE MODEL HYDRA-1665

Sr.No.	Item Description	Part No.	GST Rate	Total Quantity/Year/Machine
1	Mud Collector Filter	43.075.20.0.00	18%	1
2	Air Filter Element Inner	6H.411.01.0.0	18%	3
3	Element Air Outer	6H.411.02.0	18%	2
4	Spin On Filter For Lubricating Oil	06.436.01.0.00	18%	2
5	V. Belt	4H.1664.02.0.00	18%	1
6	Suction Strainer	7600127.006	18%	1
7	Repair Kit	MSP 3/49	18%	1
8	U/L Valve & Ti	V19.49.012.0	18%	1
9	Repair Kit	MSP 6/6	18%	1
10	Brake Cylinder Repair Kit	MSP 5/3	18%	1
11	M/C Kit Major (E16)	210051	18%	1
12	Hose	7202881	18%	1
13	Hose (E-16)	7201308	18%	1
14	Hose (9100597 S.No.23)	7203427	18%	1
15	Seal Kit Distt. Winch	SSY.2276.000	18%	1
16	Hose	7201351	18%	2
17	Hose	7203107	18%	2
18	Hose Clamp 20 Is:4762	9100596	18%	5
19	Hose Bottom	7600605	18%	1
20	Hose Top	7600606	18%	1
21	Hose Clamp	4.16.13.0	18%	4
22	Master Cylinder**	V12.19.181.0	18%	1
23	Wheel Cylinder (E16)	7201841	18%	2
24	Valve Counter Balance Hydra 12 & 13	7206888	18%	1
25	Brk.Switch	V19.49.045.0	18%	1
26	Seal Kit Strg. Cyl	7203498KT(D)-AM	18%	2
27	Fuel Filter Primary	48.117.04.000	18%	2
28	Fuel Filter Cartrige	4H.2206.01.0.00	18%	2
29	E-Suraksha Bs-Iii Engine Oil (10l)	7302151.1	18%	2
30	Filter T/M	7600127.011	18%	2
31	E-Suraksha Bhl Axle Oil (20l)	54-B-8-001.20	18%	2
32	M/Cyl Repair Kit Minor	V12.19.181.K2	18%	3
33	U J Kit For Drive Shaft	7600072UJ	18%	2
34	Hex Screw	54-B-2-018	18%	4
35	Ball Bearing	19-B-3-001	18%	2
36	Pully	22-C-3-108	18%	2
37	Flange	7600127.099	28%	1
38	Clamp	54-B-2-017	18%	2
39	Horn	V19.43.075.0	18%	1
40	Adaptor	7204133	18%	1
41	Mcb	PP10989	18%	1
42	E-Suraksha Bhl T/M Oil (10l)	9101422	18%	2
43	Exhaust Pipe	7202179	18%	1
44	E-Suraksha Bhl Brake Oil (1l)	7600140.01	18%	2
Total Amount Spares for preventive maintenance charges including GST/Machine/Year Rs.			152598.00	

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For and on behalf of the President of India

Consignee's Certificate for Quarterly Work Done Under AMC and penalty statement

1. Name of plant.
2. Consignee
3. GeM LOA No.
4. Name of Contractor
5. Quarterly charges for AMC (standard): Rs. _____
6. As per GeM LOA No. _____ dt. _____
From: _____ To: _____

7. No. of Breakdowns during the quarter:

8. Calculation of Penalty and Net AMC charges payable to Contractor for the quarter.

- i. Total Plants Down Time (in days):
- ii. Standard down days for preventive maintenance (in days/quarter):
- iii. Total grace period for breakdown:
- iv. Net down time for the plant [= (i) - {(ii)+(iii)}]:
- v. 100% Availability for the quarter (in days):
- vi. Actual availability [= (v)-(iv)]:

Actual availability in %age [$\{(vi)/(v)\} \times 100$]:

- vii. Calculation of penalty:
 - a. %age availability below 90% to 80% =
 - b. %age availability below 80% =
 - c. Penalty = [(vii a) x (5) x 0.005 + (vii b) x (5) x 0.01]:

viii. Net amount payable as AMC charges to [= (5)-(vii c)]

It is certified that all spares borrowed by the contractor for the previous quarter have been returned in good condition.

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For and on behalf of the President of India

29.4.25

**FORMAT FOR UNDERTAKING FOR TRUTHFULNESS/CORRECTNESS OF THE DOCUMENTS
SUBMITTED /UPLOADED BY THE TENDERER ALONGWITH THE TENDER**

I (Name and Designation)** appointed as the attorney/ authorized signatory of the tenderer (including its constituents), M/s..... (hereinafter called the tenderer) for the purpose of the Tender documents for the work of as per the Tender No of S.E.C.Railway, hereby solemnly affirm and state on behalf of the tenderer including its constituents as under.

1. I/We the tenderer(s), am/are signing this document after carefully reading the contents.
2. I/We the tenderer(s) also accept all the conditions of the tender document and have signed all the pages in conformation thereof.
3. I/We hereby declare that I/We have downloaded the tender document from Indian Railway website www.gem.gov.in. I/We have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of work or final payment of the contract, the master copy available with the Railway administration shall be final and binding upon me/us.
4. I/We declare and certify that I/We have not made any misleading or false representation in the form statements and attachments in proof of the qualification requirements.
5. I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding on upon me/us.
6. I/We declare the information and documents submitted along with the tender by me/us are correct and I/We are fully responsible for the correctness of the information and documents submitted by us.
7. I/we understand that if the certificates regarding eligibility criteria submitted by us are found to be forged/ false or incorrect at any time during the process of evaluation of tenders, it shall lead to forfeiture of the tender EMD besides banning of business for five year on entire IR. Further, I/We (*insert name of the tenderer*)** and all my/our constituents understand that my/our offer shall be rejected.
8. I/We also understand that if the certificates submitted by us are found to be false/ forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with the forfeiture of EMD/SD and Performance Guarantee besides any other action provided in the contract including banning of business for Two year on entire IR.

DEPONENT

Seal and Signature of the Tenderer

VERIFICATION

I/We above named tenderer do hereby solemnly affirm and verify the contents of my/our above affidavit are true and correct. Nothing has been concealed and no part of it is false.

DEPONENT

Seal and Signature of the Tenderer

Digital Signature of Tenderer with seal

Sang. 4.25

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S.E.C. Railway

For and on behalf of the President of India

MANDATE FORM FOR NEFT/EFT/RTGS

(10)

PARTICULARS OF THE PARTY

- i) NAME: _____
- ii) ADDRESS: _____
- iii) PHONE NO: _____ MOBILE _____ FAX NO. _____
- iv) INCOME TAX PAN NO. _____ EMAIL NO. _____

PARTICULARS OF BANK ACCOUNT

- i) CITY: _____
- ii) BANK NAME: _____
- iii) BRANCH: _____
- iv) BANK ADDRESS: _____
- v) BANK TEL NO. _____ FAX NO. _____
- vi) BANK MICR CODE (9 DIGIT): _____
- vii) BANK IFS code: _____
- viii) BANK ACCOUNT NO: _____
(Please enclose a cancelled blank cheque)

ix) ACCOUNT TYPE: (SAVUBGS/CURRENT/CASH CREDIT): _____
X) ACTIVE GSTN no

Certified that the particulars furnished with reference to Bank Account are correct and the bank guarantees to honor all EFT/NEFT advices/reports as per RBI Regulations

Bank's Seal

Signature of the authorized official of the bank

DECLARATION BY THE PARTY :

I hereby declare that the particulars given in this mandate form are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, the User institution i.e., FA & CAO/ SEC Railway, Raipur Division will not be held responsible.

Date : _____

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S.E.C. Railway

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**BIO DATA OF DEPLOYED STAFF
AND IDENTITY CARD**

To be affixed
Passport size
photograph

1.	Name	
2.	UAN No. & registered mobile No. if available	
3.	Date of Birth	
4.	Qualifications	
5.	Present Address	
6.	Permanent Address	
7.	Identification Marks	
8.	Ex-serviceman/Civilian	
9.	Dt. Of Medical Check-up	
	Specimen signature of Contractor's Employee	Signature of Contractor

PROFORMA OF IDENTITY CARD

Identity Cum Employment Card portion <p>Employment card No. :</p> <p>1.Name of workman : 2.Name and Address of Establishment : 3.Nature of work and location of work : 4.Name and address of Contractor : 5.Name and address of principal Employer :</p> <p>6. SL.No. In the register of workmen employed: 7. Nature of Employment/Degin. (skild/SS/US) : 8.Wages Rate(with particular of unit , in case of Pice work) :</p>	<div style="text-align: right; margin-bottom: 10px;">Front</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">Passport size photograph</div> <div style="text-align: right; margin-top: 10px;">Signature of Contractor</div> <div style="text-align: right; margin-top: 10px;">Back side</div>
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For and on behalf of the President of India

PHYSICAL COMPLETION CERTIFICATE

(9)

SL.No	Description	Details
1	Name of work.	
2	LOA Number & Date.	
3	Contract Agreement Number & date.	
4	Name of the agency.	
5	Cost of the work as per Agreement.	
6	Due date of completion as per Agreement.	
7	Amended Contract Agreement Number & date.	
8	Extended date of completion due to amendment on principal Contract Agreement.	
9	Cost of the work as per Amended Agreement.	
10	Actual date of Physical completion.	
11	Final cost of completed work (As per final bill).	
12	Performance.	

Note:-

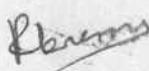
- 1) This certificate in this proforma is to be issued only for physically completed work.
- 2) This certificate to be issued only by concerned department of Railway or Central or State Government or PSU
- 3) Tenderers have to submit physical completion certificate only in the format give above.

Signature:

Designation:

Office seal:

Digital Signature of Tenderer with seal



For 29.4.25

Sr. DME(Co-ord)/Raipur,
S.E.C. Railway

For and on behalf of the President of India

**Certificate of Information regarding Employment/ Partnership etc. of
Retired Railway Employees with the tenderer**

TABLE- A

SN	Information Sought	Whether 'Yes' or 'No'
1	Is any retired Railway Engineer/Gazetted Officer associated with the firm as detailed vide para 16(a) of Indian Railways Standard General Conditions of Contract (GCC)	

Note: If the answer is ‘Yes’ above, comply the condition as per **Indian Railways Standard General Conditions of Contract (GCC)** with all correction slips up-to-date as per Table- ‘B’ below.

TABLE- B

Note : If ‘Yes’ or ‘No’ is not entered in the Table- ‘A’ above and when the answer is ‘Yes’, details at Table- ‘B’ is not entered, the tender offer shall be rejected.

Digital Signature of Tenderer with seal

8bwy

Sr. DME(Co-ord)/Raipur,
S.E.C. Railway

For and on behalf of the President of India

SAMPLE FORMAT FOR BANKING REFERENCE FOR LIQUIDITY
BANK CERTIFICATE

This is to certify that M/s is a reputed company with a good financial standing.

If the contract for the work, namely..... is awarded to the above firm, we shall be willing to provide overdraft / credit facilities to the extent of Rs meet their working capital requirements for executing the above contract.

Name of Bank: _____

Senior Bank Manager _____

Address of the Bank _____

• Change the text as follows for Joint Venture:

This is to certify that M/s who has formed a JV with M/s and M/s for participating in this bid, is a reputed company with a good financial standing.

If the contract for the work, namely..... is awarded to the above joint venture, we shall be able to provide overdraft / credit facilities to extent of Rs.....to M/sto meet their working capital requirements for executing the above contract.

[This should be given by the JV members in proportion to their financial participation]

Digital Signature of Tenderer with seal

Sr. DME(Co-ord)/Raipur,
S.E.C. Railway

For and on behalf of the President of India

29.4.25

SAMPLE FORMAT FOR CHARTERED ACCOUNTANT CERTIFICATE FOR LIQUIDITY CRITERIA

This is to certify that short term liquidity of M/s is a reputed company with a good financial standing as per Books of Account.

The certificate is issued for the work, namely..... or Tender Notice No. if work is awarded to the above firm, the short tem liquidity will be available of Rs to meet their working capital requirements for executing the above contract.

The above information is certified by us on the basis of necessary explanations, work orders, incomtax returns, Cash available in account, form-26 AS and document produced before us for verification. Above certificate is being issued on request of M/s for submission for Tender Notice

Signature. _____

Name of CA: _____

Seal _____

Reg No. _____

UDIN _____

Date _____

Place _____

Digital Signature of Tenderer with seal

Sav 29.4.15

Sr. DME(Co-ord)/Raipur,
S.E.C. Railway

For and on behalf of the President of India

CHECK LIST FOR MANDATORY DOCUMENTS:

S No.	Document/ Detail	Required in the form	Attached	
			Yes	No
1.	Technical Eligibility Criteria:	Completion/ Performance Certificate in support of 35% (as the case may be) similar nature of work as per clause 16 – (A) of tender document.		
2.	Financial Eligibility Criteria:-	Aggregate financial turnover certificate in form of Form-16A/26AS / audited balance sheet to judge the 150% payment received as per clause 16 (B) (i) of tender document.		
3.		T2-Liquidity: The bidder should have access to or has available liquid assets, lines of credit and other financial means to meet cash flow that is valued at 5% of the advertised Bid value net of applicant's commitments for other contracts as per clause 16 – (B) (ii) of tender document.		
4.	Annexure – A	List of Spares		
5.	Annexure – B	Quarterly maintenance work done certificate		
6.	Annexure - C	Format for Certificate to be uploaded by tenderer along-with the tender documents		
7.	Annexure - D & D1	Mandate form for NEFT/EFT/RTGS, Bio date for deployed staff.		
8.	Annexure – E	Physical completion or experience certificate		
9.	Annexure – F	Mandatory undertaking Regarding Employment/ Partnership of Retired Railway Employees.		
10.	Annexure – G/G1	Liquidity		

"END OF TENDER DOCUMENTS"

Digital Signature of Tenderer with seal

Sr. DME(Co-ord)/Raipur,
S.E.C. Railway

For and on behalf of the President of India