

YANG JIE WEN

Email: carolinayang1007@gmail.com | Phone: 0164539293

LinkedIn: www.linkedin.com/in/yang-jie-wen-798345250

EDUCATION

Master of Computer Science in Software Engineering

(Ongoing, Semester 4)

Multimedia University, Cyberjaya, Selangor

- Cumulative GPA: 3.69

Bachelor of Biotechnology (Hons)

May 2020 - November 2023

INTI International University, Nilai, Negeri Sembilan

- Cumulative GPA: 3.24/4.00
- 2-time Dean's List recipient for academic excellence

WORK EXPERIENCE

Waftech Sdn. Bhd., Bayan Lepas, Pulau Pinang

Account Assistant

February 2024 - Present

- Processed financial transactions and maintained accurate records.
- Assisted in preparing financial reports and managing accounts receivable.
- Performed daily cash flow analysis, monitored monthly debtors aging reports, and sent monthly statements to customers for payment processing.

Project Coordinator

August 2023 – January 2024

- Coordinated project timelines and deliverables, ensuring seamless execution.
- Generate material requests for standard components and create 2D fabrication drawings based on the designer's bill of materials (BOM).
- Create the corresponding project file.
- Managed communication between mechanical designer, supplier and purchaser.
- Assisted in documentation and reporting for project milestones.

Penfabric Mill 3, Bayan Lepas, Pulau Pinang

Safety and Environment Assistant, Internship

January 2023 – April 2023

- Conducted audits to ensure compliance with safety and environmental regulations.
- Conducted risk assessments and proposed safety measures.
- Maintained records for audits and environmental monitoring.

PROJECTS & RESEARCH EXPERIENCE

Final Year Research Project – INTI International University

May 2022 – December 2022

Antimicrobial Activity of *Pleurotus Ostreatus* Against Clinically Important Bacteria

- Cultured bacteria and conducted biochemical testing.
- Extracted *P. ostreatus* using Soxhlet extractor and rotary evaporator.
- Analyzed antimicrobial properties using agar well diffusion assay.
- Analyzed and compiled research findings using IBM SPSS Statistical software.

SOFT SKILLS

Communication
Teamwork
Problem-solving

Multitasking
Critical thinking
Accessibility

LEADERSHIP & EXTRACURRICULAR ACTIVITIES

International Conference on Green Sustainable Technology and Management 2023 (ICGTM) - INTI International University

June 2023

- **Presenter:** Presented research on *Potential Use of *Pleurotus Ostreatus* as an Alternative to Antibiotics, aligned with United Nations Sustainable Development Goal 3 (Good Health & Well-being).
- **Participant:** Engaged in discussions on sustainable technologies

Health & Life Sciences Club - INTI International University

January 2022 – April 2022

Bio-Innovative Challenge 2022

- Designed Pro-DeTech, a prototype for detecting protein in food waste using optical detection.

The Salvation Army Penang Children's Home, George Town, Pulau Pinang

January 2021 – April 2021

Volunteer

- Organized fundraising activities, raising RM 288 for groceries and essential supplies.

ADDITIONAL INFORMATION

- **Languages:** English, Mandarin, Malay.
- **Programming & Software Tools (currently learning):** JavaScript, C#, HTML
- **Development Tools & IDEs:** Visual Studio Code, Yonyou, Workplace Platform
- **Data Analysis & Accounting Tools:** IBM SPSS Statistical, UBS Accounting Software
- **Office & Productivity Tools:** Microsoft Office 365 (Word, Excel, PowerPoint), Canva
- **Multimedia Tools:** Movavi Video Editor

REFERENCE

- Mr. Ho Yuh Cin (Waftech Sdn. Bhd.)
- **Position:** Chief Technical Officer
- **Contact:** +60 12-573 4652
- **Email:** ycho@waf-tech.com