Orator.io by Team Gucci
Weekly Report 2

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Week 2 goals
- Set up mailing list - Sung
- Create team website - Logan
- Write product description - Yina
- Create UI diagrams - William
- Produce use cases - Joey
- Write process description - Sung
- Write weekly report - Hao

Progress this week
- Finished all goals from week 2.
- Deliberated and delegated tasks for next week.
- Discussed system architecture.
- Roughly assigned team roles.
- Developed approach to design system architecture.
- Developed rough outline of timeline.
- Started planning zero-feature release.

What worked:
- Weekly meetings.
- Trello planning board and delegating tasks.
- Slack channels.

Where we had trouble:
- Dividing up work for System Architecture.
- Keeping meetings short.

What we learned:
- Reading requirements before meeting is efficient.

Week 3 goals
- System architecture writeup - Hao
- Class and sequence diagrams - Will
- Risk assessment - Sung
- Project schedule - Sung and Logan
- Team structure - Logan
- Test plan, documentation plan and coding style guidelines - Yina
- Presentation preparation and slides - Joey
- Presentation speakers - Joey, Will and Hao