

Orator.io by Team Gucci  
Weekly Report 3

Sung Kim (sunghyun)  
William Bhot (willbhot)  
Logan Girvin (lsgirvin)

Yina Zhu (yinazhu)  
Hao Hu (hhu94)  
Joey Li (joeyli96)

#### Week 3 goals

- System architecture writeup - Hao
- Class and sequence diagrams - Will
- Risk assessment - Sung
- Project schedule - Sung and Logan
- Team structure - Logan
- Test plan, documentation plan and coding style guidelines - Yina
- Presentation preparation and slides - Joey
- Presentation speakers - Joey, Will and Hao

#### Progress this week

- Finished all goals from week 3.
- Practiced presentation for Wednesday.
- Deliberated and delegated tasks for next week.
- Decided on git workflow and continuous integration with Travis.

#### What worked:

- Preparing an agenda for the meeting kept us focused.

#### Where we had trouble:

- We had some trouble having each person's work reviewed, as some of the work was only completed on the day of the deadline.

#### What we learned:

- Setting a requirement that every member reviews at least one piece of work.
- Setting the deadline of all deliverables to be on Thursday such that reviews can happen on Friday.
- Delegating Sung to make sure every piece of work has been reviewed.

#### Week 4 goals

- Webapp skeleton - Joey, Logan, Will
- User documentation - Sung
- Developer documentation - Yina, Hao
- Backend stub implementation - Sung
- Database schema setup - Hao
- Continuous integration - Yina, Hao
- Learn Django - Everyone