# **ADOBE ANSI X12 810 4010**

Version: 1.0

Author: Adobe Systems Modified: 06/15/2009

# 810

# Invoice

# Functional Group=

This Draft Standard for Trial Use contains the format and establishes the data contents of the Invoice Transaction Set (810) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the billing for goods and services provided.

| <u>Pos</u>  | <u>ld</u>  | Segment Name                          | <u>Req</u> | Max Use | <u>Repeat</u> | <u>Notes</u> | <u>Usage</u> |
|-------------|------------|---------------------------------------|------------|---------|---------------|--------------|--------------|
|             | ISA        | Interchange Control Header            | M          | 1       |               |              | Mandatory    |
|             | GS         | Functional Group Header               | M          | 1       |               |              | Mandatory    |
| Heading:    |            |                                       |            |         |               |              |              |
| <u>Pos</u>  | <u>ld</u>  | Segment Name                          | Req        | Max Use | <u>Repeat</u> | <u>Notes</u> | <u>Usage</u> |
| 010         | ST         | Transaction Set Header                | M          | 1       |               |              | Mandatory    |
| 020         | BIG        | Beginning Segment for Invoice         | M          | 1       |               |              | Mandatory    |
| 030         | NTE        | Note/Special Instruction              | 0          | 100     |               |              | Optional     |
| 040         | CUR        | Currency                              | 0          | 1       |               |              | Optional     |
| 050         | REF        | Reference Identification              | 0          | 12      |               |              | Optional     |
| LOOP ID - I | <u> 11</u> |                                       |            |         | <u>200</u>    |              |              |
| 070         | N1         | Name                                  | 0          | 1       |               |              | Optional     |
| 080         | N2         | Additional Name Information           | 0          | 2       |               |              | Optional     |
| 090         | N3         | Address Information                   | 0          | 2       |               |              | Optional     |
| 100         | N4         | Geographic Location                   | 0          | 1       |               |              | Optional     |
| 120         | PER        | Administrative Communications Contact | 0          | 3       |               |              | Optional     |
| 130         | ITD        | Terms of Sale/Deferred Terms of Sale  | 0          | >1      |               |              | Optional     |
| 140         | DTM        | Date/Time Reference                   | 0          | 10      |               |              | Optional     |

### Detail:

| <u>Pos</u> | <u>ld</u>    | Segment Name                 | Req | Max Use | <u>Repeat</u> | <u>Notes</u> | <u>Usage</u> |
|------------|--------------|------------------------------|-----|---------|---------------|--------------|--------------|
| LOOP ID -  | · <u>IT1</u> |                              |     |         | 200000        |              |              |
| 010        | IT1          | Baseline Item Data (Invoice) | 0   | 1       |               |              | Mandatory    |
| LOOP ID -  | · PID        |                              |     |         | <u>1000</u>   |              |              |
| 060        | PID          | Product/Item Description     | 0   | 1       |               |              | Optional     |

### **Summary:**

| <u>Pos</u> | <u>ld</u> | Segment Name   | <u>Req</u> | Max Use | <u>Repeat</u> | <u>Notes</u> | <u>Usage</u> |
|------------|-----------|--|------------|---------|---------------|--------------|--------------|
| 010        | TDS       | Total Monetary Value Summary                         | M          | 1       |               |              | Mandatory    |
| 020        | TXI       | Tax Information                                      | 0          | 10      |               |              | Optional     |
| LOOP ID -  | · SAC     |  |            |         | <u>25</u>     |              |              |
| 040        | SAC       | Service, Promotion, Allowance, or Charge Information | 0          | 1       |               |              | Optional     |
| 070        | CTT       | Transaction Totals                                   | 0          | 1       | -             | N3/070       | Mandatory    |
| 080        | SE        | Transaction Set Trailer                              | М          | 1       |               |              | Mandatory    |
| Pos        | <u>ld</u> | Segment Name   | <u>Req</u> | Max Use | Repeat        | <u>Notes</u> | <u>Usage</u> |
|            | GE        | Functional Group Trailer                             | М          | 1       |               |              | Mandatory    |
|            | IEA       | Interchange Control Trailer                          | M          | 1       |               |              | Mandatory    |

### Notes:

3/070 Number of line items (CTT01) is the accumulation of the number of IT1 segments. If used, hash total (CTT02) is the sum of the value of quantities invoiced (IT102) for each IT1 segment.

# **ISA** Interchange Control Header

Pos: Max: 1
Not Defined - Mandatory
Loop: N/A Elements: 16

User Option (Usage): Mandatory

To start and identify an interchange of zero or more functional groups and interchange-related control segments

# **Element Summary:**

| Ref    | <u>ld</u> | Element Name  | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|--------|-----------|---|-----|-------------|---------|--------------|
| ISA01  | 101       | Authorization Information Qualifier   | M   | ID          | 2/2     | Mandatory    |
|        |           | <b>Description:</b> Code to identify the type of information in the Authorization Information   |     |             |         |              |
| ISA02  | 102       | Authorization Information   | М   | AN          | 10/10   | Mandatory    |
|        |           | <b>Description:</b> Information used for additional identification or authorization of the interchange sender or the data in the interchange; the type of information is set by the Authorization Information Qualifier (I01)       |     |             |         |              |
| ISA03  | 103       | Security Information Qualifier  | М   | ID          | 2/2     | Mandatory    |
|        |           | <b>Description:</b> Code to identify the type of information in the Security Information  |     |             |         |              |
| ISA04  | 104       | Security Information  | М   | AN          | 10/10   | Mandatory    |
|        |           | <b>Description:</b> This is used for identifying the security information about the interchange sender or the data in the interchange; the type of information is set by the Security Information Qualifier (I03)                   |     |             |         |              |
| ISA05  | 105       | Interchange ID Qualifier  | М   | ID          | 2/2     | Mandatory    |
|        |           | <b>Description:</b> Qualifier to designate the system/method of code structure used to designate the sender or receiver ID element being qualified  |     |             |         |              |
| ISA06  | 106       | Interchange Sender ID   | М   | AN          | 15/15   | Mandatory    |
|        |           | <b>Description:</b> Identification code published by the sender for other parties to use as the receiver ID to route data to them; the sender always codes this value in the sender ID element                                      |     |             |         |              |
| ISA07  | 105       | Interchange ID Qualifier  | М   | ID          | 2/2     | Mandatory    |
|        |           | <b>Description:</b> Qualifier to designate the system/method of code structure used to designate the sender or receiver ID element being qualified  |     |             |         |              |
| ISA08  | 107       | Interchange Receiver ID   | М   | AN          | 15/15   | Mandatory    |
|        |           | <b>Description:</b> Identification code published by the receiver of the data; When sending, it is used by the sender as their sending ID, thus other parties sending to them will use this as a receiving ID to route data to them |     |             |         |              |
| ISA09  | 108       | Interchange Date  | М   | DT          | 6/6     | Mandatory    |
|        |           | Description: Date of the interchange  |     |             |         |              |
| ISA10  | 109       | Interchange Time  | М   | TM          | 4/4     | Mandatory    |
|        |           | Description: Time of the interchange  |     |             |         |              |
| ISA11  | I10       | Interchange Control Standards Identifier  | М   | ID          | 1/1     | Mandatory    |
| ****** |           | 1 22/22   |     |             |         |              |

| Ref   | <u>ld</u> | Element Name  | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|-------|-----------|---|-----|-------------|---------|--------------|
|       |           | <b>Description:</b> Code to identify the agency responsible for the control standard used by the message that is enclosed by the interchange header and trailer |     |             |         |              |
| ISA12 | l11       | Interchange Control Version Number  | М   | ID          | 5/5     | Mandatory    |
|       |           | <b>Description:</b> This version number covers the interchange control segments   |     |             |         |              |
| ISA13 | l12       | Interchange Control Number  | М   | N0          | 9/9     | Mandatory    |
|       |           | <b>Description:</b> A control number assigned by the interchange sender   |     |             |         |              |
| ISA14 | l13       | Acknowledgment Requested  | М   | ID          | 1/1     | Mandatory    |
|       |           | <b>Description:</b> Code sent by the sender to request an interchange acknowledgment (TA1)  |     |             |         |              |
| ISA15 | l14       | Usage Indicator   | М   | ID          | 1/1     | Mandatory    |
|       |           | <b>Description:</b> Code to indicate whether data enclosed by this interchange envelope is test, production or information                                      |     |             |         |              |
| ISA16 | l15       | Component Element Separator   | М   |             | 1/1     | Mandatory    |
|       |           | <b>Description:</b> Type is not applicable: the component   |     |             |         |              |

**Description:** Type is not applicable; the component element separator is a delimiter and not a data element; this field provides the delimiter used to separate component data elements within a composite data structure; this value must be different than the data element separator and the segment terminator

# **GS** Functional Group Header

Pos: Max: 1
Not Defined - Mandatory
Loop: N/A Elements: 8

User Option (Usage): Mandatory

To indicate the beginning of a functional group and to provide control information

### **Element Summary:**

| Ref<br>GS01 | <u>ld</u><br>479 | Element Name Functional Identifier Code   | Req<br>M | <u>Type</u><br>ID | Min/Max<br>2/2 | <u>Usage</u><br>Mandatory |
|-------------|------------------|---|----------|-------------------|----------------|---------------------------|
|             |                  | <b>Description:</b> Code identifying a group of application related transaction sets  |          |                   |                |                           |
| GS02        | 142              | Application Sender's Code   | М        | AN                | 2/15           | Mandatory                 |
|             |                  | <b>Description:</b> Code identifying party sending transmission; codes agreed to by trading partners  |          |                   |                |                           |
| GS03        | 124              | Application Receiver's Code   | М        | AN                | 2/15           | Mandatory                 |
|             |                  | <b>Description:</b> Code identifying party receiving transmission. Codes agreed to by trading partners  |          |                   |                |                           |
| GS04        | 373              | Date  | М        | DT                | 8/8            | Mandatory                 |
|             |                  | Description: Date expressed as CCYYMMDD   |          |                   |                |                           |
| GS05        | 337              | Time  | М        | TM                | 4/8            | Mandatory                 |
|             |                  | <b>Description:</b> Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)   |          |                   |                |                           |
| GS06        | 28               | Group Control Number  | М        | N0                | 1/9            | Mandatory                 |
|             |                  | <b>Description:</b> Assigned number originated and maintained by the sender   |          |                   |                |                           |
| GS07        | 455              | Responsible Agency Code   | М        | ID                | 1/2            | Mandatory                 |
|             |                  | <b>Description:</b> Code used in conjunction with Data Element 480 to identify the issuer of the standard   |          |                   |                |                           |
| GS08        | 480              | Version / Release / Industry Identifier Code  | М        | AN                | 1/12           | Mandatory                 |
|             |                  | <b>Description:</b> Code indicating the version, release, subrelease, and industry identifier of the EDI standard being used, including the GS and GE segments; if code in DE455 in GS segment is X, then in DE 480 positions 1-3 are the version number; positions 4-6 are the release and subrelease, level of the version; and positions 7-12 are the industry or trade association identifiers (optionally assigned by user); if code in DE455 in GS segment is T, then other formats are allowed |          |                   |                |                           |

#### **Semantics:**

- 1. GS04 is the group date.
- 2. GS05 is the group time.
- 3. The data interchange control number GS06 in this header must be identical to the same data element in the associated functional group trailer, GE02.

#### **Comments:**

1. A functional group of related transaction sets, within the scope of X12 standards, consists of a collection of similar transaction sets enclosed by a functional group header and a functional group trailer.

# **ST** Transaction Set Header

Pos: 010 Max: 1
Heading - Mandatory
Loop: N/A Elements: 2

User Option (Usage): Mandatory

To indicate the start of a transaction set and to assign a control number

### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name  | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|---|-----|-------------|---------|--------------|
| ST01       | 143       | Transaction Set Identifier Code   | М   | ID          | 3/3     | Mandatory    |
|            |           | <b>Description:</b> Code uniquely identifying a Transaction Set   |     |             |         |              |
|            |           | Code Name   |     |             |         |              |
|            |           | 810 Invoice   |     |             |         |              |
| ST02       | 329       | Transaction Set Control Number  | М   | AN          | 4/9     | Mandatory    |
|            |           | <b>Description:</b> Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set |     |             |         |              |

#### **Semantics:**

1. The transaction set identifier (ST01) used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).

#### **User Note 2:**

ST\*810\*136481

# **BIG** Beginning Segment for Invoice

Pos: 020 Max: 1 Heading - Mandatory Loop: N/A Elements: 6

User Option (Usage): Mandatory

To indicate the beginning of an invoice transaction set and transmit identifying numbers and dates

### **Element Summary:**

| <u>Ref</u><br>BIG01 | <u>ld</u><br>373  | Element Name Date   | <u>Req</u><br>M | <u>Type</u><br>DT | Min/Max<br>8/8 | <u>Usage</u><br>Mandatory |
|---------------------|---|---|-----------------|-------------------|----------------|---------------------------|
|                     |   | Description: Date expressed as CCYYMMDD   |                 |                   |                |                           |
| BIG02               | 76  | Invoice Number  | М               | AN                | 1/22           | Mandatory                 |
|                     |   | Description: Identifying number assigned by issuer  |                 |                   |                |                           |
|                     | <b>User Note 1:</b> It is recommended that the invoice number be unique for a period of not less than one (1) year. |   |                 |                   |                |                           |
| BIG03               | 373   | Date  | 0               | DT                | 8/8            | Optional                  |
|                     |   | Description: Date expressed as CCYYMMDD   |                 |                   |                |                           |
| BIG04               | 324   | Purchase Order Number   | 0               | AN                | 1/22           | Optional                  |
|                     |   | <b>Description:</b> Identifying number for Purchase Order assigned by the orderer/purchaser   |                 |                   |                |                           |
| BIG07               | 640   | Transaction Type Code   | 0               | ID                | 2/2            | Optional                  |
|                     |   | <b>Description:</b> Code specifying the type of transaction   |                 |                   |                |                           |
|                     |   | <b>User Note 1:</b> This data element is used only when special identification of the invoice is needed, between trading partners, to support business needs. |                 |                   |                |                           |
|                     |   | Code Name DI Debit Invoice  |                 |                   |                |                           |
| BIG08               | 353   | Transaction Set Purpose Code  | 0               | ID                | 2/2            | Not used                  |
|                     |   | <b>Description:</b> Code identifying purpose of transaction set   |                 |                   |                |                           |
|                     |   | CodeName00Original  |                 |                   |                |                           |

#### **Semantics:**

- 1. BIG01 is the invoice issue date.
- 2. BIG03 is the date assigned by the purchaser to purchase order.
- 3. BIG10 indicates the consolidated invoice number. When BIG07 contains code CI, BIG10 is not used.

## **Comments:**

1. BIG07 is used only to further define the type of invoice when needed.

#### **User Note 2:**

BIG\*20070129\*0013833622\*20070129\*4150223D\*\*\*DI\*00

# **NTE** Note/Special Instruction

Pos: 030 Max: 100

Heading - Optional

Loop: N/A Elements: 2

User Option (Usage): Optional

To transmit information in a free-form format, if necessary, for comment or special instruction

### **Element Summary:**

| Ref   | <u>ld</u> | Element Name   | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|-------|-----------|--|-----|-------------|---------|--------------|
| NTE01 | 363       | Note Reference Code  | 0   | ID          | 3/3     | Optional     |
|       |           | <b>Description:</b> Code identifying the functional area or purpose for which the note applies     |     |             |         |              |
|       |           | CodeNameGENEntire Transaction Set  |     |             |         |              |
| NTE02 | 352       | Description  | М   | AN          | 1/80    | Mandatory    |
|       |           | <b>Description:</b> A free-form description to clarify the related data elements and their content |     |             |         |              |

#### **Comments:**

1. The NTE segment permits free-form information/data which, under ANSI X12 standard implementations, is not machine processable. The use of the NTE segment should therefore be avoided, if at all possible, in an automated environment.

#### **User Note 2:**

NTE\*GEN\*text

# **CUR** Currency

Pos: 040 Max: 1

Heading - Optional

Loop: N/A Elements: 3

User Option (Usage): Optional

To specify the currency (dollars, pounds, francs, etc.) used in a transaction

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name  | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|---|-----|-------------|---------|--------------|
| CUR01      | 98        | Entity Identifier Code  | М   | ID          | 2/3     | Mandatory    |
|            |           | <b>Description:</b> Code identifying an organizational entity, a physical location, property or an individual                 |     |             |         |              |
|            |           | Code Name   |     |             |         |              |
|            |           | SE Selling Party  |     |             |         |              |
| CUR02      | 100       | Currency Code   | М   | ID          | 3/3     | Mandatory    |
|            |           | <b>Description:</b> Code (Standard ISO) for country in whose currency the charges are specified                               |     |             |         |              |
|            |           | <b>User Note 1</b> : CAD = Canadian dollars<br>USD = US Dollars   |     |             |         |              |
| CUR03      | 280       | Exchange Rate   | 0   | R           | 4/10    | Optional     |
|            |           | <b>Description:</b> Value to be used as a multiplier conversion factor to convert monetary value from one currency to another |     |             |         |              |

#### Syntax Rules:

- 1. C0807 If CUR08 is present, then CUR07 is required.
- 2. C0907 If CUR09 is present, then CUR07 is required.
- 3. L101112 If CUR10 is present, then at least one of CUR11 or CUR12 is required.
- 4. C1110 If CUR11 is present, then CUR10 is required.
- 5. C1210 If CUR12 is present, then CUR10 is required.
- 6. L131415 If CUR13 is present, then at least one of CUR14 or CUR15 is required.
- 7. C1413 If CUR14 is present, then CUR13 is required.
- 8. C1513 If CUR15 is present, then CUR13 is required.
- 9. L161718 If CUR16 is present, then at least one of CUR17 or CUR18 is required.
- 10. C1716 If CUR17 is present, then CUR16 is required.
- 11. C1816 If CUR18 is present, then CUR16 is required.
- 12. L192021 If CUR19 is present, then at least one of CUR20 or CUR21 is required.
- 13. C2019 If CUR20 is present, then CUR19 is required.
- 14. C2119 If CUR21 is present, then CUR19 is required.

#### **Comments:**

1. See Figures Appendix for examples detailing the use of the CUR segment.

#### **User Note 1:**

If the CUR segment is not used, monetary values are assumed to be expressed in the currency of the country of the transaction originator.

#### **User Note 2:**

CUR\*SE\*USD\*0.05

# **REF** Reference Identification

Pos: 050 Max: 12

Heading - Optional

Loop: N/A Elements: 3

User Option (Usage): Optional

To specify identifying information

### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name   | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|--|-----|-------------|---------|--------------|
| REF01      | 128       | Reference Identification Qualifier   | М   | ID          | 2/3     | Mandatory    |
|            |           | <b>Description:</b> Code qualifying the Reference Identification   |     |             |         |              |
|            |           | User Note 1: ("CO") - This is typically used in a fulfillment situation.  Note ("IA") - Identification Number assigned to the supplier, by the buyer for use within the buyer's system.  Note ("IT") - Identification Number assigned to the buyer, by the supplier for use within the supplier's system.  Note ("TC") - Finance Terms between vendor and flooring company. When used, REF02 contains the vendors term code, REF03 may optionally be used to send a textual description. |     |             |         |              |
|            |           | <ul><li>Code Name</li><li>61 Adobe VAT Number</li><li>CO Customer Order Number</li><li>VN Vendor Order Number</li></ul>  |     |             |         |              |
| REF02      | 127       | Reference Identification   | С   | AN          | 1/30    | Optional     |
|            |           | <b>Description:</b> Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier  |     |             |         |              |
| REF03      | 352       | Description  | С   | AN          | 1/80    | Optional     |
|            |           | <b>Description:</b> A free-form description to clarify the related data elements and their content   |     |             |         |              |

## **Syntax Rules:**

1. R0203 - At least one of REF02 or REF03 is required.

#### **Semantics:**

1. REF04 contains data relating to the value cited in REF02.

#### **User Note 1:**

In this Header position of the Invoice X12 EDI document, this segment is used for reference numbers relating to the Invoice. There is one reference number per segment. The REF segment can loop 12 times at this Header level.

#### **User Note 2:**

REF\*CO\*12345

# N1 Name

Pos: 070 Max: 1

Heading - Optional

Loop: N1 Elements: 4

User Option (Usage): Optional

To identify a party by type of organization, name, and code

# **Element Summary:**

| <u>Ref</u><br>N101 | <u>ld</u><br>98 | Element Name Entity Identifier Code   | <u>Req</u><br>M | Type<br>ID | Min/Max<br>2/3 | <u>Usage</u><br>Mandatory |
|--------------------|-----------------|---|-----------------|------------|----------------|---------------------------|
|                    |                 | Description: Code identifying an organizational entity, a physical location, property or an individual User Note 1: ("BO") - For domestic purchase order, this is the manufacturer's sales office. For an import purchase order, this is the sales office that interacts with the manufacturer's/buyer's agent. Note ("BY") - Should be used only if "Buying Party" ("BY") is different than "Bill To: ("BT"). Note ("SE") - Used by flooring companies when forwarding copies of invoices to dealer/buyer.   |                 |            |                |                           |
|                    |                 | CodeNameBTBill-to-PartyBYBuying Party (Purchaser)CACarrierDUResellerENEnd UserIIIssuer of InvoicePRPayerSESelling PartySOSold To If Different From Bill ToSTShip To   |                 |            |                |                           |
| N102               | 93              | Name  Description: Free-form name   | С               | AN         | 1/60           | Optional                  |
| N103               | 66              | Identification Code Qualifier   | С               | ID         | 1/2            | Optional                  |
|                    |                 | Description: Code designating the system/method of code structure used for Identification Code (67)  User Note 1: CompTIA recommends the use of a Dun & Bradstreet (DUNS) Number to identify the trading partners. D & B assigns a nine-digit identifier to each trading partner. The trading partner then assigns a four-digit (DUNS+4) code to uniquely identify the specific location, e.g., 0000 may be corporate offices, 0001 may be a central warehouse, 0002 may be one of the trading partners' sites.  Code Name  91 Assigned by Seller or Seller's Agent |                 |            |                |                           |
| N104               | 67              | Identification Code   | С               | AN         | 2/80           | Optional                  |
|                    |                 | Description: Code identifying a party or other code   |                 |            |                |                           |

## Syntax Rules:

- 1. R0203 At least one of N102 or N103 is required.
- 2. P0304 If either N103 or N104 is present, then the other is required.

#### **Comments:**

- 1. This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
- 2. N105 and N106 further define the type of entity in N101.

#### **User Note 1:**

It is strongly encouraged that the trading partners codify all addresses within their systems through use of N103 and N104. The use of codes would eliminate the need for transmittal of the N2, N3 and N4 segments below.

#### **User Note 2:**

N1\*BT\*COMPUTER RESELLER\*91\*1234567891234

# **N2** Additional Name Information

Pos: 080 Max: 2 Heading - Optional

Loop: N1 Elements: 2

User Option (Usage): Optional

To specify additional names or those longer than 35 characters in length

# **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name                | <u>Req</u> | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|-----------------------------|------------|-------------|---------|--------------|
| N201       | 93        | Name                        | M          | AN          | 1/60    | Mandatory    |
|            |           | Description: Free-form name |            |             |         |              |
| N202       | 93        | Name                        | 0          | AN          | 1/60    | Optional     |
|            |           | Description: Free-form name |            |             |         |              |

### **User Note 2:**

N2\*BUYER

# N3 Address Information

Pos: 090 Max: 2 Heading - Optional

Loop: N1 Elements: 2

User Option (Usage): Optional

To specify the location of the named party

# **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name                            | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|---|-----|-------------|---------|--------------|
| N301       | 166       | Address Information                     | M   | AN          | 1/55    | Mandatory    |
|            |           | <b>Description:</b> Address information |     |             |         |              |
| N302       | 166       | Address Information                     | 0   | AN          | 1/55    | Optional     |
|            |           | <b>Description:</b> Address information |     |             |         |              |

# **User Note 2:**

N3\*123 MAIN STREET

# **N4** Geographic Location

Pos: 100 Max: 1 Heading - Optional Loop: N1 Elements: 4

User Option (Usage): Optional

To specify the geographic place of the named party

### **Element Summary:**

| Ref  | <u>ld</u> | Element Name   | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|------|-----------|--|-----|-------------|---------|--------------|
| N401 | 19        | City Name  | 0   | AN          | 2/30    | Optional     |
|      |           | Description: Free-form text for city name  |     |             |         |              |
| N402 | 156       | State or Province Code   | 0   | ID          | 2/2     | Optional     |
|      |           | <b>Description:</b> Code (Standard State/Province) as defined by appropriate government agency                                 |     |             |         |              |
| N403 | 116       | Postal Code  | 0   | ID          | 3/15    | Optional     |
|      |           | <b>Description:</b> Code defining international postal zone code excluding punctuation and blanks (zip code for United States) |     |             |         |              |
| N404 | 26        | Country Code   | 0   | ID          | 2/3     | Optional     |

Description: Code identifying the country

**User Note 1:** For US and Canadian locations CompTIA does not recommend the use of N404. For non-US/Canadian locations the two-character country code qualifier established by ISO 3166 (E/F) should be used. ISO 3166: 1988 (E/F) is available from: American National Standards Institute, 11 West 42nd Street, New York, NY 10036, Telephone: 212 642-4900, FAX: 212 302-1286.

#### Syntax Rules:

1. C0605 - If N406 is present, then N405 is required.

#### **Comments:**

- 1. A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
- 2. N402 is required only if city name (N401) is in the U.S. or Canada.

#### **User Note 2:**

N4\*CEDAR RAPIDS\*IA\*524032140

# PER Administrative Communications Contact

Pos: 120 Max: 3
Heading - Optional
Loop: N1 Elements: 2

User Option (Usage): Optional

To identify a person or office to whom administrative communications should be directed

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name   | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|--|-----|-------------|---------|--------------|
| PER01      | 366       | Contact Function Code  | М   | ID          | 2/2     | Mandatory    |
|            |           | <b>Description:</b> Code identifying the major duty or responsibility of the person or group named |     |             |         |              |
|            |           | <b>User Note 1:</b> ("RE") - This is the contact name if a problem occurs in paying the invoice.   |     |             |         |              |
|            |           | CodeNameCNGeneral Contact  |     |             |         |              |
| PER02      | 93        | Name   | 0   | AN          | 1/60    | Optional     |
|            |           | Description: Free-form name  |     |             |         |              |

### **Syntax Rules:**

- 1. P0304 If either PER03 or PER04 is present, then the other is required.
- 2. P0506 If either PER05 or PER06 is present, then the other is required.
- 3. P0708 If either PER07 or PER08 is present, then the other is required.

#### **User Note 1:**

In this Header position of the Invoice X12 EDI document, this segment identifies the parties responsible for originating the invoice.

#### **User Note 2:**

PER\*CN\*JSMITH

# ITD Terms of Sale/Deferred Terms of Sale

Pos: 130 Max: >1

Heading - Optional

Loop: N/A Elements: 4

User Option (Usage): Optional

To specify terms of sale

#### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name   | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|--|-----|-------------|---------|--------------|
| ITD01      | 336       | Terms Type Code  | 0   | ID          | 2/2     | Optional     |
|            |           | <b>Description:</b> Code identifying type of payment terms   |     |             |         |              |
|            |           | Code Name  |     |             |         |              |
|            |           | 14 Previously agreed upon  |     |             |         |              |
| ITD02      | 333       | Terms Basis Date Code  | 0   | ID          | 1/2     | Optional     |
|            |           | <b>Description:</b> Code identifying the beginning of the terms period                             |     |             |         |              |
|            |           | Code Name  |     |             |         |              |
|            |           | 3 Invoice Date   |     |             |         |              |
| ITD07      | 386       | Terms Net Days   | Ο   | N0          | 1/3     | Optional     |
|            |           | <b>Description:</b> Number of days until total invoice amount is due (discount not applicable)     |     |             |         |              |
| ITD12      | 352       | Description  | 0   | AN          | 1/80    | Optional     |
|            |           | <b>Description:</b> A free-form description to clarify the related data elements and their content |     |             |         |              |

#### Syntax Rules:

- 1. L03040513 If ITD03 is present, then at least one of ITD04, ITD05 or ITD13 is required.
- 2. L08040513 If ITD08 is present, then at least one of ITD04, ITD05 or ITD13 is required.
- 3. L091011 If ITD09 is present, then at least one of ITD10 or ITD11 is required.

#### **Semantics:**

1. ITD15 is the percentage applied to a base amount used to determine a late payment charge.

#### **Comments:**

1. If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.

#### **User Note 1:**

In this Header position of the Invoice X12 EDI document, this segment is used to specify terms of the invoice. In the transitional period for the microcomputer industry, from paper to full automated EDI transactions, there may be a perceived need to send text data with the terms. Clearly the goal is to have the entire microcomputer industry participating in EDI. Therefore, if text data is needed to be sent for terms, ITD 12 will contain the free form text. If additional text is needed, additional ITD segments should be used.

#### User Note 2:

ITD\*14\*3\*\*\*\*45\*\*\*\*\*Up to 03/15/2007 without deduction

# **DTM** Date/Time Reference

Pos: 140 Max: 10 Heading - Optional

Elements: 2

Loop: N/A

User Option (Usage): Optional

To specify pertinent dates and times

### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name  | <u>Req</u> | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|---|------------|-------------|---------|--------------|
| DTM01      | 374       | Date/Time Qualifier   | М          | ID          | 3/3     | Mandatory    |
|            |           | <b>Description:</b> Code specifying type of date or time, or both date and time |            |             |         |              |
|            |           | CodeName011Shipped  |            |             |         |              |
| DTM02      | 373       | Date  | С          | DT          | 8/8     | Optional     |
|            |           | Description: Date expressed as CCYYMMDD   |            |             |         |              |

# **Syntax Rules:**

- 1. R020305 At least one of DTM02, DTM03 or DTM05 is required.
- 2. C0403 If DTM04 is present, then DTM03 is required.
- 3. P0506 If either DTM05 or DTM06 is present, then the other is required.

### **User Note 1:**

In this Header position of the Invoice X12 EDI document, this segment identifies the pertinent shipping date.

#### **User Note 2:**

DTM\*011\*20070129

# IT1 Baseline Item Data (Invoice)

Pos: 010 Max: 1

Detail - Optional

Loop: IT1 Elements: 11

User Option (Usage): Mandatory

To specify the basic and most frequently used line item data for the invoice and related transactions

# **Element Summary:**

| Licinciit  | Janna     | ·· y ·  |     |             |         |              |
|------------|-----------|---|-----|-------------|---------|--------------|
| <u>Ref</u> | <u>ld</u> | Element Name  | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
| IT101      | 350       | Assigned Identification   | 0   | AN          | 1/20    | Optional     |
|            |           | <b>Description:</b> Alphanumeric characters assigned for differentiation within a transaction set   |     |             |         |              |
|            |           | User Note 1: Original Line Number from PO   |     |             |         |              |
| IT102      | 358       | Quantity Invoiced   | С   | R           | 1/10    | Mandatory    |
|            |           | <b>Description:</b> Number of units invoiced (supplier units)   |     |             |         |              |
| IT103      | 355       | Unit or Basis for Measurement Code  | С   | ID          | 2/2     | Mandatory    |
|            |           | <b>Description:</b> Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken <b>User Note 1:</b> <i>Unit of Measure listed should be the</i>  |     |             |         |              |
|            |           | same unit of measure listed in the Purchase Order.  |     |             |         |              |
|            |           | Code Name   |     |             |         |              |
|            |           | EA Each   |     |             |         |              |
| IT104      | 212       | Unit Price  | С   | R           | 1/17    | Mandatory    |
|            |           | <b>Description:</b> Price per unit of product, service, commodity, etc.   |     |             |         |              |
|            |           | User Note 1: Rate charged per unit of measure less discount percent, but not to include order level discounts or allowances. The price is expressed in dollars. The decimal point is required if the price is not in whole dollars. The price would be sent with a decimal point only when needed, e.g., \$15.95 would be sent as "15.95", and \$29.00 would be sent as "29". To indicate free goods, use a single zero (0) with code NC as the value in IT105. |     |             |         |              |
| IT105      | 639       | Basis of Unit Price Code  | 0   | ID          | 2/2     | Optional     |
|            |           | <b>Description:</b> Code identifying the type of unit price for an item <b>User Note 1:</b> This data element is used to clarify or alter the basis of unit price. The unit price expressed in IT104 is always in the same terms as the unit of measure in IT103, unless otherwise specified in IT105.  |     |             |         |              |
|            |           |   |     |             |         |              |
|            |           | Code Name CP Current Price (Subject to Change)  |     |             |         |              |
| IT106      | 235       | Product/Service ID Qualifier  | С   | ID          | 2/2     | Optional     |
|            |           | <b>Description:</b> Code identifying the type/source of the descriptive number used in Product/Service ID (234)   |     |             |         |              |
|            |           | <b>User Note 1:</b> CompTIA recommends the use of supplier part numbers in either UPC, EAN, or Code 39 with FACT Data Identifier formats. Transitional  |     |             |         |              |

| 00/10/00   |           |   |     |      |                | 11110100     |
|------------|-----------|---|-----|------|----------------|--------------|
| <u>Ref</u> | <u>ld</u> | use of the customer's part numbers may facilitate the cross-referencing of supplier part numbers to the customer's part numbers. The customer's part numbers should be phased out and replaced with supplier part numbers. All suppliers will need either a manufacturer's identification assigned by the Uniform Code Council or the appropriate EAN authority or a publisher identification assigned by the appropriate ISBN agency. Contact CompTIA for information on these coding structures.  Note - Use VX when using a "bundle" or "kit" number to indicate that SLN segments will follow with related component numbers.  Note - The vendor's Mfr. ID# is used conditionally when IT106 reflects "MG". | Req | Type | <u>Min/Max</u> | <u>Usage</u> |
|            |           | VP Vendor's (Seller's) Part Number  |     |      |                |              |
| IT107      | 234       | Product/Service ID  | С   | AN   | 1/48           | Optional     |
|            |           | <b>Description:</b> Identifying number for a product or service   |     |      |                |              |
| IT108      | 235       | Product/Service ID Qualifier  | С   | ID   | 2/2            | Optional     |
|            |           | Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)  Code Name   |     |      |                |              |
|            |           | BP Buyer's Part Number  |     |      |                |              |
| IT109      | 234       | Product/Service ID  | С   | AN   | 1/48           | Optional     |
|            |           | <b>Description:</b> Identifying number for a product or service   |     |      |                |              |
| IT110      | 235       | Product/Service ID Qualifier  | С   | ID   | 2/2            | Optional     |
|            |           | <b>Description:</b> Code identifying the type/source of the descriptive number used in Product/Service ID (234)   |     |      |                |              |
|            |           | CodeNameUPU.P.C. Consumer Package Code (1-5-5-1)  |     |      |                |              |
| IT111      | 234       | Product/Service ID  | С   | AN   | 1/48           | Optional     |
|            |           | <b>Description:</b> Identifying number for a product or service   |     |      |                |              |

### **Syntax Rules:**

- 1. P020304 If either IT102, IT103 or IT104 are present, then the others are required.
- 2. P0607 If either IT106 or IT107 is present, then the other is required.
- 3. P0809 If either IT108 or IT109 is present, then the other is required.
- 4. P1011 If either IT110 or IT111 is present, then the other is required.
- 5. P1213 If either IT112 or IT113 is present, then the other is required. 6. P1415 - If either IT114 or IT115 is present, then the other is required.
- 7. P1617 If either IT116 or IT117 is present, then the other is required.
- 8. P1819 If either IT118 or IT119 is present, then the other is required.
- 9. P2021 If either IT120 or IT121 is present, then the other is required.
- 10. P2223 If either IT122 or IT123 is present, then the other is required.
- 11. P2425 If either IT124 or IT125 is present, then the other is required.

### **Semantics:**

1. IT101 is the purchase order line item identification.

#### **Comments:**

- Element 235/234 combinations should be interpreted to include products and/or services. See the Data Dictionary for a complete list of IDs.
- 2. IT106 through IT125 provide for ten different product/service IDs for each item. For example: Case, Color, Drawing No., U.P.C. No., ISBN No., Model No., or SKU.

#### **User Note 1:**

At the Item Level, this segment can be used to identify either the basic unit (SKU) or at a bundle/kit/product configuration level which is further broken down into components. The components would be listed in the SLN loop following this segment.

For example, a computer (item level) may have individual components which may be separately identified (CPU, hard disk, monitor, keyboard, etc.). Another example could be a group of software products which have been grouped together for sale as one unit, e.g., a spreadsheet program and a report writer or a virus program with a utility program.

In this Detail position of the Invoice X12 EDI document, this segment identifies the quantity, unit price, and product codes of the items being invoiced. CompTIA recommends the use of UPC code in UCC/EAN formats. Product descriptions would appear in a corresponding and subsequent PID segment.

#### **User Note 2:**

example :IT1\*000010\*2773\*EA\*41\*CP\*VP\*09972555\*BP\*1234567\*UP\*5029766636242 (Adobe Shrink Wrap SKU) example :IT1\*000010\*2773\*EA\*41\*CP\*VP\*09972555A4\*BP\*1234567\*UP\*5029766636242 (Adobe AVL 4.5 Licensing Program SKU)

example :IT1\*000010\*2773\*EA\*41\*CP\*VP\*65008841AB02A00\*BP\*1234567\*UP\*5029766636242 (Adobe AVL 5.0 Licensing Program SKU - Post October 2009)

#### Adobe:

Partners P.O. Line Item Number will be sent in the IT101 in the invoice when applicable. If Partner P.O. Line Item Number does not exist in Adobe's Ordering System, then Adobe's Invoice Line Item Number will be sent.

For Adobe's AVL 5.0 Licensing Program (October 2009), the Adobe SKU in the IT107 will extend to 15 digits.

# PID Product/Item Description

Pos: 060 Max: 1

Detail - Optional

Loop: PID Elements: 2

User Option (Usage): Optional

To describe a product or process in coded or free-form format

#### **Element Summary:**

| Ref   | <u>ld</u> | Element Name   | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|-------|-----------|--|-----|-------------|---------|--------------|
| PID01 | 349       | Item Description Type  | М   | ID          | 1/1     | Mandatory    |
|       |           | <b>Description:</b> Code indicating the format of a description  |     |             |         |              |
|       |           | <b>User Note 1:</b> Semi-structured data may be both codes and text. If "X" is used, the structure may be mutually defined between the trading partners. |     |             |         |              |
|       |           | Code Name Free-form  |     |             |         |              |
| PID05 | 352       | Description  | С   | AN          | 1/80    | Optional     |
|       |           | <b>Description:</b> A free-form description to clarify the related data elements and their content   |     |             |         |              |

#### **Syntax Rules:**

- C0403 If PID04 is present, then PID03 is required.
- 2. R0405 At least one of PID04 or PID05 is required.
- 3. C0703 If PID07 is present, then PID03 is required.
- 4. C0804 If PID08 is present, then PID04 is required.
- 5. C0905 If PID09 is present, then PID05 is required.

#### **Semantics:**

- 1. Use PID03 to indicate the organization that publishes the code list being referred to.
- 2. PID04 should be used for industry-specific product description codes.
- 3. PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an "N" indicates it does not apply. Any other value is indeterminate.
- 4. PID09 is used to identify the language being used in PID05.

#### Comments:

- If PID01 equals "F", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals "X", then both PID04 and PID05 are used.
- 2. Use PID06 when necessary to refer to the product surface or layer being described in the segment.
- 3. PID07 specifies the individual code list of the agency specified in PID03.

#### **User Note 1:**

In the Detail position of the Invoice X12 EDI document, this segment identifies free-format product descriptions.

#### **User Note 2:**

PID\*F\*\*\*\*ACRO,8.0,WIN,AOO,UE,1PK,N/A

# **TDS** Total Monetary Value Summary

Pos: 010 Max: 1 Summary - Mandatory Loop: N/A Elements: 1

User Option (Usage): Mandatory

To specify the total invoice discounts and amounts

### **Element Summary:**

| Ref   | <u>ld</u> | Element Name | <u>Req</u> | <u>Type</u> | Min/Max | <u>Usage</u> |
|-------|-----------|--------------|------------|-------------|---------|--------------|
| TDS01 | 610       | Amount       | M          | N2          | 1/15    | Mandatory    |

**Description:** Monetary amount

### **Semantics:**

- 1. TDS01 is the total amount of invoice (including charges, less allowances) before terms discount (if discount is applicable).
- 2. TDS02 indicates the amount upon which the terms discount amount is calculated.
- 3. TDS03 is the amount of invoice due if paid by terms discount due date (total invoice or installment amount less cash discount).
- 4. TDS04 indicates the total amount of terms discount.

#### **Comments:**

1. TDS02 is required if the dollar value subject to discount is not equal to the dollar value of TDS01.

#### **User Note 2:**

TDS\*16000

# **TXI** Tax Information

Pos: 020 Max: 10
Summary - Optional
Loop: N/A Elements: 10

User Option (Usage): Optional

To specify tax information

# **Element Summary:**

| Licinciit  | • diiiiii | ω, γ.  |     |             |         |              |
|------------|-----------|--|-----|-------------|---------|--------------|
| <u>Ref</u> | <u>ld</u> | Element Name   | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
| TXI01      | 963       | Tax Type Code  | М   | ID          | 2/2     | Mandatory    |
|            |           | <b>Description:</b> Code specifying the type of tax  |     |             |         |              |
|            |           | <u>Code</u> <u>Name</u><br>ST State Sales Tax  |     |             |         |              |
| TXI02      | 782       | Monetary Amount  | С   | R           | 1/18    | Optional     |
|            |           | Description: Monetary amount   |     |             |         |              |
| TXI03      | 954       | Percent  | С   | R           | 1/10    | Optional     |
|            |           | <b>Description:</b> Percentage expressed as a decimal  |     |             |         |              |
| TXI04      | 955       | Tax Jurisdiction Code Qualifier  | С   | ID          | 2/2     | Optional     |
|            |           | <b>Description:</b> Code identifying the source of the data used in tax jurisdiction code <b>All valid standard codes are used.</b>  |     |             |         |              |
| TXI05      | 956       | Tax Jurisdiction Code  | С   | AN          | 1/10    | Optional     |
|            |           | Description: Code identifying the taxing jurisdiction  |     |             |         |              |
| TXI06      | 441       | Tax Exempt Code  | С   | ID          | 1/1     | Optional     |
|            |           | <b>Description:</b> Code identifying exemption status from sales and use tax   |     |             |         |              |
|            |           | Code Name  0 Exempt (For Export)  1 Yes (Tax Exempt)  2 No (Not Tax Exempt)  3 Exempt (For Resale)  4 Not Exempt/For Resale  5 Exempt (Not For Resale)  6 Not Exempt,Not For Resale  7 Direct Pay ID  8 Exempt (Sale to U.S. Government)  9 Exempt (Per State Law)  A Labor Taxable, Material Exempt  B Material Taxable, Labor Exempt  C Not Taxable  V Exempt from State Property Tax  W Other Property Tax Exemption  X Exempt - Letter on file |     |             |         |              |
| TXI07      | 662       | Relationship Code  | Ο   | ID          | 1/1     | Optional     |
|            |           | <b>Description:</b> Code indicating the relationship between entities <b>All valid standard codes are used.</b>  |     |             |         |              |
| TXI08      | 828       | Dollar Basis For Percent   | Ο   | R           | 1/9     | Optional     |

| Ref   | <u>ld</u> | Element Name  | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|-------|-----------|---|-----|-------------|---------|--------------|
|       |           | <b>Description:</b> Dollar basis to be used in the percent calculation of the allowance, charge or tax  |     |             |         |              |
| TXI09 | 325       | Tax Identification Number   | 0   | AN          | 1/20    | Optional     |
|       |           | <b>Description:</b> Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.); often called a tax exemption number or certificate number |     |             |         |              |
|       |           | Adobe: Customer VAT Number  |     |             |         |              |
| TXI10 | 350       | Assigned Identification   | 0   | AN          | 1/20    | Optional     |
|       |           | <b>Description:</b> Alphanumeric characters assigned for differentiation within a transaction set   |     |             |         |              |

# **Syntax Rules:**

- 1. R020306 At least one of TXI02, TXI03 or TXI06 is required.
- 2. P0405 If either TXI04 or TXI05 is present, then the other is required.
- 3. C0803 If TXI08 is present, then TXI03 is required.

#### **Semantics:**

- 1. TXI02 is the monetary amount of the tax.
- 2. TXI03 is the tax percent expressed as a decimal.
- 3. TXI07 is a code indicating the relationship of the price or amount to the associated segment.

#### **User Note 2:**

TXI\*ST\*0\*0\*\*\*\*\*\*noval\*Customer VAT Number

# **SAC** Service, Promotion, Allowance, or Charge Information

Pos: 040 Max: 1
Summary - Optional
Loop: SAC Elements: 15

User Option (Usage): Optional

To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

# **Element Summary:**

| Def                 | 14               | Flowerst Name  | Dan             | T                 | Min /Max              | Haana                     |
|---------------------|------------------|--|-----------------|-------------------|-----------------------|---------------------------|
| <u>Ref</u><br>SAC01 | <u>ld</u><br>248 | Element Name Allowance or Charge Indicator   | <u>Req</u><br>M | <u>Type</u><br>ID | <u>Min/Max</u><br>1/1 | <u>Usage</u><br>Mandatory |
|                     |                  | <b>Description:</b> Code which indicates an allowance or charge for the service specified  |                 |                   |                       |                           |
|                     |                  | CodeNameCCharge  |                 |                   |                       |                           |
| SAC02               | 1300             | Service, Promotion, Allowance, or Charge Code  | С               | ID                | 4/4                   | Optional                  |
|                     |                  | <b>Description:</b> Code identifying the service, promotion, allowance, or charge  |                 |                   |                       |                           |
|                     |                  | Code Name D240 Freight   |                 |                   |                       |                           |
| SAC03               | 559              | Agency Qualifier Code  | С               | ID                | 2/2                   | Optional                  |
|                     |                  | <b>Description:</b> Code identifying the agency assigning the code values <b>All valid standard codes are used.</b>  |                 |                   |                       |                           |
| SAC04               | 1301             | Agency Service, Promotion, Allowance, or Charge Code   | С               | AN                | 1/10                  | Optional                  |
|                     |                  | <b>Description:</b> Agency maintained code identifying the service, promotion, allowance, or charge  |                 |                   |                       |                           |
| SAC05               | 610              | Amount   | 0               | N2                | 1/15                  | Optional                  |
|                     |                  | Description: Monetary amount   |                 |                   |                       |                           |
| SAC06               | 378              | Allowance/Charge Percent Qualifier   | С               | ID                | 1/1                   | Optional                  |
|                     |                  | <b>Description:</b> Code indicating on what basis allowance or charge percent is calculated <b>All valid standard codes are used.</b>  |                 |                   |                       |                           |
| SAC07               | 332              | Percent  | С               | R                 | 1/6                   | Optional                  |
|                     |                  | Description: Percent expressed as a percent  |                 |                   |                       |                           |
| SAC08               | 118              | Rate   | 0               | R                 | 1/9                   | Optional                  |
|                     |                  | <b>Description:</b> Rate expressed in the standard monetary denomination for the currency specified  |                 |                   |                       |                           |
| SAC09               | 355              | Unit or Basis for Measurement Code   | С               | ID                | 2/2                   | Optional                  |
|                     |                  | <b>Description:</b> Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken <b>All valid standard codes are used.</b> |                 |                   |                       |                           |
| SAC10               | 380              | Quantity   | С               | R                 | 1/15                  | Optional                  |
|                     |                  | Description: Numeric value of quantity   |                 |                   |                       | ·                         |
|                     |                  | . ,  |                 |                   |                       |                           |

| - |              |  |   |          |                  |                 |                          |
|---|--------------|--|---|----------|------------------|-----------------|--------------------------|
|   | Ref<br>SAC11 | <u>ld</u><br>380   | Element Name Quantity   | Req<br>O | <u>Type</u><br>R | Min/Max<br>1/15 | <u>Usage</u><br>Optional |
|   |              |  | Description: Numeric value of quantity  |          |                  |                 |                          |
|   | SAC12        | 331  | Allowance or Charge Method of Handling Code   | 0        | ID               | 2/2             | Optional                 |
|   |              |  | <b>Description:</b> Code indicating method of handling for an allowance or charge   |          |                  |                 |                          |
|   |              | <b>User Note 1:</b> "01" Used when customer is invoicing supplier for miscellaneous services provided. |   |          |                  |                 |                          |
|   |              |  | All valid standard codes are used.  |          |                  |                 |                          |
|   | SAC13        | 127  | Reference Identification  | С        | AN               | 1/30            | Optional                 |
|   |              |  | <b>Description:</b> Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier |          |                  |                 |                          |
|   | SAC14        | 770  | Option Number   | 0        | AN               | 1/20            | Optional                 |
|   |              |  | <b>Description:</b> A unique number identifying available promotion or allowance options when more than one is offered                          |          |                  |                 |                          |
|   | SAC15        | 352  | Description   | С        | AN               | 1/80            | Optional                 |
|   |              |  | Description: A free-form description to clarify the   |          |                  |                 |                          |
|   |              |  |   |          |                  |                 |                          |

#### Syntax Rules:

- 1. R0203 At least one of SAC02 or SAC03 is required.
- 2. P0304 If either SAC03 or SAC04 is present, then the other is required.
- 3. P0607 If either SAC06 or SAC07 is present, then the other is required.
- 4. P0910 If either SAC09 or SAC10 is present, then the other is required.
- 5. C1110 If SAC11 is present, then SAC10 is required.
- 6. L130204 If SAC13 is present, then at least one of SAC02 or SAC04 is required.

related data elements and their content

- 7. C1413 If SAC14 is present, then SAC13 is required.
- 8. C1615 If SAC16 is present, then SAC15 is required.

#### **Semantics:**

- 1. If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
- 2. SAC05 is the total amount for the service, promotion, allowance, or charge.
- 3. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
- 4. SAC08 is the allowance or charge rate per unit.
- SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
- 6. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
- 7. SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
- 8. SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
- 9. SAC16 is used to identify the language being used in SAC15.

#### Comments:

- SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction to further the code in SAC02.
- 2. In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to as "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" Dollars in SAC09.

#### **User Note 1:**

At this Summary level within the Invoice X12 EDI document, this segment will indicate in ITA01 if it is allowances or charges. One segment per allowance or charge. This segment applies to the entire transaction. The allowances/charges specified at the

summary level are exclusive of the allowances/charges specified in any other areas; they are not the sum of the allowances/charges specified in the detail areas. ITA07 is required when using the ITA segment in the microcomputer industry. This will resolve any differences between the sender's and receiver's system calculations of amounts, e.g., rounding errors when allowances/charges are expressed in percentages or rates.

#### **User Note 2:**

SAC\*C\*D240\*\*\*888

# **CTT** Transaction Totals

Pos: 070 Max: 1
Summary - Optional
Loop: N/A Elements: 1

User Option (Usage): Mandatory

To transmit a hash total for a specific element in the transaction set

### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name         | <u>Req</u> | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|----------------------|------------|-------------|---------|--------------|
| CTT01      | 354       | Number of Line Items | M          | N0          | 1/6     | Mandatory    |

Description: Total number of line items in the

transaction set

### **Syntax Rules:**

- 1. P0304 If either CTT03 or CTT04 is present, then the other is required.
- 2. P0506 If either CTT05 or CTT06 is present, then the other is required.

#### **Comments:**

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

#### **User Note 1:**

In this Summary position of the Invoice X12 EDI document, this segment identifies the number of line items reported.

#### **User Note 2:**

CTT\*1

# **SE** Transaction Set Trailer

Pos: 080 Max: 1 Summary - Mandatory Loop: N/A Elements: 2

User Option (Usage): Mandatory

To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

# **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name  | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|---|-----|-------------|---------|--------------|
| SE01       | 96        | Number of Included Segments   | М   | N0          | 1/10    | Mandatory    |
|            |           | <b>Description:</b> Total number of segments included in a transaction set including ST and SE segments   |     |             |         |              |
| SE02       | 329       | Transaction Set Control Number  | М   | AN          | 4/9     | Mandatory    |
|            |           | <b>Description:</b> Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set |     |             |         |              |

#### **Comments:**

1. SE is the last segment of each transaction set.

#### **User Note 2:**

SE~32~136481

# **GE** Functional Group Trailer

Pos: Max: 1 Not Defined - Mandatory Loop: N/A Elements: 2

User Option (Usage): Mandatory

To indicate the end of a functional group and to provide control information

### **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name   | Req | <b>Type</b> | Min/Max | <u>Usage</u> |
|------------|-----------|--|-----|-------------|---------|--------------|
| GE01       | 97        | Number of Transaction Sets Included  | M   | N0          | 1/6     | Mandatory    |
|            |           | <b>Description:</b> Total number of transaction sets included in the functional group or interchange (transmission) group terminated by the trailer containing this data element |     |             |         |              |
| GE02       | 28        | Group Control Number   | M   | N0          | 1/9     | Mandatory    |
|            |           | <b>Description:</b> Assigned number originated and maintained by the sender  |     |             |         |              |

#### **Semantics:**

1. The data interchange control number GE02 in this trailer must be identical to the same data element in the associated functional group header, GS06.

#### **Comments:**

1. The use of identical data interchange control numbers in the associated functional group header and trailer is designed to maximize functional group integrity. The control number is the same as that used in the corresponding header.

# **IEA** Interchange Control Trailer

Pos: Max: 1 Not Defined - Mandatory Loop: N/A Elements: 2

User Option (Usage): Mandatory

To define the end of an interchange of zero or more functional groups and interchange-related control segments

# **Element Summary:**

| <u>Ref</u> | <u>ld</u> | Element Name  | Req | <u>Type</u> | Min/Max | <u>Usage</u> |
|------------|-----------|---|-----|-------------|---------|--------------|
| IEA01      | l16       | Number of Included Functional Groups  | M   | N0          | 1/5     | Mandatory    |
|            |           | <b>Description:</b> A count of the number of functional groups included in an interchange |     |             |         |              |
| IEA02      | l12       | Interchange Control Number  | М   | N0          | 9/9     | Mandatory    |
|            |           | <b>Description:</b> A control number assigned by the interchange sender                   |     |             |         |              |

ISA\*00\* \*00\* \*16\*102096559TEST \*14\*PARTNERTEST\*071214\*1406\*U\*00040\*810000263\*1\*T\*>

GS\*IN\*102096559TEST\*PARTNER\*20071214\*1406\*810000263\*X\*004010

ST\*810\*166061414

BIG\*20070129\*0013833070\*20070129\*V8748745\*\*\*DI\*00

NTE\*GEN\*If 0% VAT is charged and your VAT ID number is displayed above, this

NTE\*GEN\*is either an exempt or a reverse charge transaction.

NTE\*GEN\*This supply is exempt from VAT according to the section 64 of the Czec

NTE\*GEN\*h VAT Act.

CUR\*SE\*USD

REF\*61\*noval\*Adobe VAT Number

REF\*CO\*121212

REF\*VN\*0070861270

N1\*II\*ADOBE SYSTEMS INCORPORATED\*91\*0000012137

N2\*ADOBE SYSTEMS INCORPORATED

N3\*345 PARK AVENUE

N4\*SAN JOSE\*CA\*95110\*US

N1\*BY\*SOFTWARE.\*91\*0000012137

N2\*SOFTWARE

N3\*111 MAIN DR

N4\*PLANO\*TX\*75075\*US

N1\*BT\*SOFTWARE.\*91\*0000012137

N2\*SOFTWARE

N3\*111 MAIN DR

N4\*PLANO\*TX\*75075\*US

N1\*PR\*SOFTWARE\*91\*0000012137

N2\*SOFTWARE

N3\*111 MAIN DR

N4\*PLANO\*TX\*75075\*US

N1\*ST\*SHIP TO PARTNER\*91\*0050480425

N2\*SHIP TO

N3\*122 MAIN AVE

N4\*SANTA CLARA\*CA\*95050\*US

PER\*CN\*JOHN DOE

N1\*SE\*ADOBE SYSTEMS INCORPORATED\*91\*ADUS

N2\*ADOBE SYSTEMS INCORPORATED

N3\*345 Park Avenue

N4\*SAN JOSE\*CA\*95110\*US

N1\*EN\*\*91\*0020064630

N1\*DU\*\*91\*0010013997

ITD\*14\*3\*\*\*\*\*35\*\*\*\*\*\*Up to 03/05/2007 without deduction

DTM\*011\*20070129

IT1\*000010\*1\*EA\*160\*CP\*VP\*65008841AB02A00\*BP\*7167946\*UP\*883919019161

PID\*F\*\*\*\*ACRO,8.0,WIN,AOO,UE,1PK,N/A

TDS\*16000

TXI\*ST\*0\*0\*\*\*\*\*\*noval\*Customer VAT Number

CTT\*1

SE\*44\*166061414

GE\*1\*810000263

IEA\*1\*810000263