

Arezoo Sadeghian

PROFILE

CDA Level II, Harp approved, NDAEB certificate with 7+ years experience helping dentist to prep, perform and document procedure, main assistant and clinical manager seeking for dental assistant position in your dental office.

EXPERIENCE

Highlights of Qualifications • Over 7 years of experience in Dental Assisting field with demonstrated clinical skills

- Graduated Dental Assisting Program with honour at George Brown College
- ODAA 2015 award winner for the excellence client care and humanistic skills
- Excellent interpersonal and communication skills
- Current member of Ontario Dental Assisting Association (ODAA)
- CPR and First Aid certified, WHMIS trained; HARP Approved
- Proficient computer skills and advanced level knowledge in Rolodex, Paradigm, Dentrrix, and Opes dental software
- Fluent in English and Farsi

Technical Skills • Selective polishing and sealant placement, fluoride and dental dam placement

- Expose and process digital x-rays and maintain x-rays machinery
- IPAC certified and water line treatment quality control
- Preparation of dental materials, impressions and making of models
- Oral hygiene instruction and patient education, topical application of anti- cariogenic agents
- Chair side dental assisting, making patients comfortable for treatment
- Taking preliminary impression, constructing custom tray, whitening tray and sport mouth guard
- Preparing patients for dental procedure and explaining post operation instruction

WORK EXPERIENCE

Quantum Health Dental (Dr. Leon and KevinTreger)

March 2016-Present

Thornhill Wood Dental Family

March 2017-Present (Dr. Marc Goldstein)

Pape Finch Dental 2017-Present (Dr. Rand Al-hafidh)

- Assisted in complicated impacted wisdom teeth surgery, implant surgery, flap surgery, and bone graft
- Operated front desk duties, scheduled patients appointments, recall system, insurance breakdown
- Performed sterilization, packaging, and delivery system
- Exposed digital x-ray, Panoramic X-ray and Cephalometric images
- Provided chair side assistant
- Assisted in root canal therapy and familiarized with rotary system
- Took preliminary impression, poured cast
- Mixed and delivered dental material
- Constructed whitening tray, sport mouth guard and custom tray
- Recorded paperless medical history
- Instructed post operation procedure
- Ordered dental material and office supplies

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August 2015- August 2016

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Dental Assistant at Dr. Daphne Kwan Dental Office, Toronto, ON August 2015- August 2016

- Provided coronal polish and oral health instruction
- Operated front desk duties, scheduled patients appointments, recall system, and administrative office
- Performed sterilization, packaging, delivery system, provided chair side assistant
- Exposed digital x-ray
- Took preliminary impression, poured cast, fabricated whitening tray, sport mouth guard
- Performed nutritional consultation, recorded medical history
- Instructed post operation procedure

Placement at Dr. Armina Najafi Emergency Dental Office, Toronto, ON June 2014- June 2015

- Provided coronal polish and oral health instruction
- Performed sterilization, packaging, delivery system
- Took radiograph, processed films

- Provided chair side assistant
- Took preliminary impression
- Mixed and delivered dental material
- Performed nutritional consultation

Dental Assistant at Dr. Givechian Dental Office, Calgary, Alberta

January 2013- June 2014

- Provided dental care and dental health instruction to the patients
- Instructed post and pre-operative instructions, increased patient's knowledge about home care procedure
- Worked with different dental materials
- Performed chair side assistant •

EDUCATION

Dental Assisting Certificate Levels I &II

September 2013- July 2014

PASSED NDAEB 2015

Immigration Consultant

September 2012- August 2013

Toronto Herzing College

Midwifery, Bachelor of Science

September 2000- July 2004

Tehran University, Tehran, Iran

REFERENCES AVAILABLE UPON REQUEST