

Campus for Christ - Staff Reference Form

Thank you for your time. Your input about this applicant is invaluable to the application process. The applicant has asked that you complete a reference form as part of the application process for a missions project. If the student is accepted to project, the information you provide will also help their personal discipler know how they can better develop his or her strengths, equip them for ministry, and help them grow in their weaknesses where appropriate. It is most helpful for us if you keep in mind that average is normal and what we are really trying to do is get a picture of where this student is at in many areas so we can enter into their growth process appropriately. Sending someone on a specific project where it really wouldn't be a good place for them to grow could make for a very hard summer, so we want to approach each student individually and assess what is the best place for them this summer. If you have any questions please don't hesitate to contact projects@campusforchrist.org.

To be filled in by the applicant:

Name: _____ Phone Number: _____
Project Name: _____

To be filled in by C4C Staff Member:

First Name _____ Last Name _____
Home Phone _____

Are you on staff with Campus for Christ? Yes or No

How long have you known the applicant? _____

In what capacity have you known the applicant? _____

How well do you know the applicant? _____

Personal Attributes

At this point, please take the time to fill out the personal attributes grid located at the end of this form.

Short Answer

1. What are the applicant's greatest strengths? [Character traits/abilities/skills]

2. What areas need development or attention?

3. Describe the applicant's social maturity (confidence and poise in interaction with others).

4. How does this student respond to authority (follows well/resists/has a critical attitude)? Please describe a situation that demonstrates this.

If have not already discussed the issue of sexual purity with the applicant, we ask that you set a time to talk specifically about this with them. This is a great opportunity for you to enter in their development and take your relationship with the applicant to a deeper level.

5. Are you aware of any sexual immorality (petting, oral sex, sexual intercourse, homosexuality, pornography, masturbation) that this person has been involved in? Please explain.

6. Are the applicant's present convictions in these areas in line with what the Bible teaches? Please explain.

7. What type of leadership has the student exhibited? Be specific. What leadership potential do you see in him/her? (C4C staff refer to leadership model)

8. What is the applicant's attitude toward initiative evangelism?

9. What is the applicant's attitude toward Campus for Christ's ministry philosophy?

10. How has the applicant demonstrated leadership ability?

11. Do you recommend the applicant for a team leader position?

12. Would you want this person on your team? Please explain.

13. Do you have any reservations about this person participating in a summer project? If so, please explain.

Signature: _____ Date: _____

Protecting Your Personal Information At Campus Crusade for Christ we recognize and respect every individual's right to privacy. When you submit a reference for a project applicant, we store it in a secure database at the office of Campus Crusade for Christ. We use the information for the purposes of establishing, managing or terminating the project relationship. For the complete Privacy Policy of Campus Crusade for Christ, see our web site www.crusade.org. If you have any concerns regarding the privacy of your information, you may contact our Privacy Officer in writing at PrivacyOfficer@crusade.org or Box 300, Vancouver, BC V6C 2X3.

Personal Attributes – Campus for Christ Reference Form

Please rank the applicant in the following areas using a scale of 1 to 5. If you had no opportunity to observe an area, put “n/a”. We appreciate your honest evaluation of the applicant.

Category	Rank	Notes
Responsibility: Please rate how the applicant carries out duties and obligations (1 = irresponsible, 5 = very responsible)		
Adaptability: Please rate how the applicant adjusts to changes in circumstances (1 = Adapts with difficulty, 5 = Adapts very well)		
Perseverance: Please rate how the applicant moves ahead in the face of adversity (1 = quits often, 5 = always keeps going)		
Communication: Please rate how well the applicant presents thoughts with clarity and meaning (1 = poor, 5 = outstanding)		
Spiritual Maturity: Please rate what kind of spiritual maturity the applicant demonstrates in his/her walk with God (1 = young/immature, 5 = Mature)		
Personal Appearance and Manners: Please rate how the applicant presents himself/herself (1 = carelessly, 5 = very well)		
Cooperation and Teamwork: Please rate how the applicant works with others (1 = doesn't cooperate, 5 = cooperates very well)		
Sensitivity: Please rate how sensitive the applicant is to the needs and feelings of others (1 = insensitive, 5 = very sensitive)		
Emotional Stability: Please rate how the applicant responds to stressful situations (1 = difficulty with stress, 5 = handles with skill)		
Self-Image: Please rate how the applicant accepts and understands self (1 = very poor, 5 = exceptional)		
Personal Ministry: Please rate how effective the applicant's personal influence for Christ is (1 = not effective, 5 = exceptional effectiveness)		
Initiating with Others: Please rate how well the applicant begins conversations with others (1 = never initiates, 5 = very initiative)		
Teachability: Please rate how willing the applicant is to receive instruction and counsel (1 = unteachable, 5 = very teachable)		

To what degree are the following traits apparent in the life of the applicant? Please use a scale of 1 to 5. (1- Frequently, 2, 3 - Average, 4, 5 – Rarely)

Category	Rank	Notes
Procrastination?		
Critical Attitude?		
Irritability?		
Anxiety, worry?		
Depression?		
Domineering manner?		
Rebelliousness?		
Anger?		

Signature: _____

Date: _____