

St. Matthew Evangelical Lutheran Church
Church Council
Minutes of Meeting Held May 12, 2020

Members Present:

Jay Arnold	Dave Hanke	Richard Kennedy	Pastor Olson	Jim Ulrich
Ken Hagen	Pat Harvath	Pastor Kuske	John Pellinen	Al Wrobel

Absent: None.

Note: Meeting was held via teleconferencing using Zoom.

MINUTES

1. The meeting was called to order by president Rick Kennedy at 6:12 p.m.
2. The meeting was opened with a devotion & prayer by Pastor Kuske.
3. Recording Secretary's Minutes: **Motion** m/s/p to approve the minutes of the April 14, 2020 Council meeting.
4. **Membership Actions**
 - a. **Motion** m/s/p to recommend to the Voters that Donna Kreslach, with Joshua & Hanna all be released to their own spiritual care at their own request.
5. **Urgent Business:** None.
6. **Old Business:**
 - a. Review of Action Items:
 - i. Property Elder Pat Harvath to contact Borsche Roofing to ascertain the status of the work they are to do on the gutters on the N side of the school. *Done.*
 - ii. Rick Kennedy to appoint an audit committee. *Not appointed yet.*
 - iii. Jay Arnold & Jim Ulrich to decide make & model for new church cameras and to purchase them. *Done.*
 - iv. Jim Ulrich to meet with Rick Kennedy to determine method for documenting the 2019 rollover funds for 2020. *Resolved.*
 - v. Rick Kennedy to discuss with work hours & working from home with Terry Framm. *Done.*
 - vi. Pastor Olson to have a timer & music played prior to online streaming presentations. *Added music prior to the service, but having issues with the preservice timer.*
 - vii. Pat Harvath to see about getting a ladder between the school & gym roofs. *Waiting for better weather.*
 - b. Gateways to Growth: Discipleship Elder John Pellinen: Reviewed data; not much has changed.
 - c. IT & Server Update: Jay Arnold the Elder – Everything completed. Just need to finalize costs.
 - d. SBA PPP update: President Rick Kennedy – Related status of our SBA PPP loan.
 - e. Church Services: Pastor Kuske – Live streaming is still a struggle, but expect improvements after the new system is up & running. The number of members using digital means to attend services is increasing.
 - f. Office Management: Office Manager Sue Stillman said that things are working better & work is getting done. When the COVID-19 restrictions are relaxed, we should have longer office hours. Only (1) visitor in the office at a time w/ additional visitors lined up in the hallway w/ proper spacing. Control the number of people lined up by having visitors

buzzed into the building. Get out a mailing w/the new office hours when Sue S. feels comfortable with extending the hours.

- g. PRC: Pastor Kuske – PRC activities moved to the Clarion hotel. PRC at StM serves only a few clients. PRC Director Christa has resigned.
- h. Other Old Business: None.

7. New Business

- a. Foundation Requests: None.
- b. Communion during COVID-19 restrictions: On Saturday, 31 people served in 2.5 hours, 10 of whom were outside their assigned times. Taking about 5 minutes/serving.
- c. Reopening Services w/ ≤ 50 people: Have members sign up for attending services in order to control numbers/service. Services: 2 on Saturdays, 2 on Sundays, & (1) on Wednesdays.
- d. Building Inspections/Alarming: Due to recent issues with the building's systems, someone should be doing periodic walk-throughs. Suggestion to add WiFi sensors to alarm certain conditions. Pat Harvath appointed head of a committee, to be selected by Pat, to research such devices and report back to the CC with recommendations.
- e. Other: Jay Arnold the Elder– Inquired about status of handicapped entry.

8. Reports

- a. Pastors' Reports: Pastor Kuske – went through "Mtg Mention" items in his report. Pastor Olson had nothing additional to add to his report.
- b. Treasurer's Report: Treasurer Jim Ulrich – Reviewed the financial synopsis. Rick Kennedy discussed that donating via a credit card is now available.
- c. Worship: Elder Al Wrobel – Reviewed items in his report. There will be some additional costs for the software. Are the pastors OK w/ going to 5 services: (2) on Saturdays (4:00pm & 5:30pm), (2) on Sundays (8:30am & 11:00am) w/ a Bible class between services, & (1) on Wednesdays, 6:30pm? Some of the service music can be prerecorded. **Motion** m/s/p to have the Saturday services at 4:30pm & 6:00pm.
- d. Member Care: Elder Hanke – Currently in a holding pattern due to CIVID-19.
- e. Discipleship: Elder Pellinen – Summarized some items on his report.
- f. Outreach: Jay Arnold the Elder – Nothing added to his report.
- g. Property: Elder Harvath: Discussed church & school temperature controls. Heating system needs to have the air bled out of it.
- h. President's Report: Rick Kennedy – Lower unit of duplex needs to be cleaned. Concerned for Dennis' health. Need to do soonest & again when Dennis moves out. Trying to help Dennis find new living quarters.

9. Action Items assigned

- a. Rick Kennedy to appoint an audit committee.

10. Next meeting of the StM CC is scheduled for June 9, 2020 at 6:00 pm.

11. **Motion** m/s/p to adjourn at 8:17 pm. Total meeting time was 2 hours & 5 minutes.

12. Closed with prayer & blessing by Pastor Kuske.

Respectfully Submitted,

Ken W. Hagen

Recording Secretary