PERSONNEL TRACKING
SERVICE TYPE (RESTORATION)

BELFOR PROPERTY RESTORATION

PTS DOC # _ELECTRONIC_						
FORM VERIFIER LINE # 1	INITIALS Mm	JOB NUMBER-COMPLETE	101108180			

START DATE	START DAY
1/24/24	Wednesday

STOP DATE	END DAY
1/24/24	Wednesday

JOB NAME Nuera

JOB ADDRESS 16280 E Twombly Rd RochelleIL

CREW SHEET#
LAST 3 LETTERS OF JOB NAME-6 DIGIT DATE-LAST 3 #'S OF VERIFIERS JDE

ERA - 12424 - 985

SAFETY TOPIC Harness test

TOOL BOX TRAINING COMPLETED? ☐ ☐

LOSS CAUSE / CODE
		CODE
☐	FIRE	L00
☐	WATER/FLOOD	L01
☐	WIND	L02
☐	MOLD	L03
☐	EARTHQUAKE	L04
☐		L05
☐		L06

LOCATION
Site
Travel

WEATHER
☐	HUMID
☐	TEMP 32
☐	SNOW
☐	RAIN
☐	WINDY

JOB STATUS
New ☐   **RETURN**
Ongoing ☐   Date - Tbd
Comp ☐   Time -
Hold ☐ (explain why in description)
Other ☐
Contact:
Lockbox / Other Code:

CODE / VEHICLE NAME (TABLE)
CODE	VEHICLE NAME
529	PICKUP, SUV OR CAR
530	VAN, PASSENGER/CARGO
518	TRUCK-MOVING/BOX/BOARD UP
523	TRUCK, 3/4 TON PICKUP
527	TRUCK, 1 TON 4X4 W/LIFTGATE
453	TRUCK, EXTRACTION
N/A	NO VEHICLE

FOR RENTAL CARS: FILL IN VEHICLE CODE AND CHECK BOX

OFFICE	ID#	PERSONNEL NAME (PRINT FIRST THEN LAST NAME)	RATE CLASS	24 HOUR START TIME	LUNCH START/STOP TIME	24 HOUR STOP TIME	TOTAL HOURS (CONFIRM HRS BY PERSON / BY OTHER)	LOCATION CODE	PHASE CODE	HOURS BY PHASE	SMALL TOOLS	PPE	PRP-FIT TEST	PFP-HARNESS	PER DIEM	HOTEL NAME CODE	HOTEL ROOM #	SHARE ROOM	VEHICLE CODE	SIGNATURE-END OF SHIFT
1 / 1011	1715985	Maurilio Muñoz Jr									N	N	N	N	N			N	☐ RENTAL	VERIFIER
2 / 1011	707	Braylin lopez	700	1200 / 1230		1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
3 / 1011	707	Ruben Guerrero	700	1200 / 1230		1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
4 / 1011	707	Andrés quiroz	700	1200 / 1230		1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
5 / 1011	707	Egidio quiroz	700	1200 / 1230		1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
6 / 1011	707	Juan Manuel	700	1200 / 1230		1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
7 / 1011	707	Erwin Gonzalez	700	1200 / 1230		1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
8 / 1011	707	Erwin galicio	700	1200 / 1230		1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
9											N	N	N	N	N			N	☐ RENTAL	VERIFIER
10											N	N	N	N	N			N	☐ RENTAL	VERIFIER
11											N	N	N	N	N			N	☐ RENTAL	VERIFIER
12											N	N	N	N	N			N	☐ RENTAL	VERIFIER
13											N	N	N	N	N			N	☐ RENTAL	VERIFIER
14											N	N	N	N	N			N	☐ RENTAL	VERIFIER

RESPONSIBILITY OF APPROVER: PLEASE COMPLETE ALL REQUESTS BELOW

↑ VERIFY TOTAL HRS   ↑ VERIFY TOTAL HRS   VERIFICATION OF PTS DATA   APPROVER SIGNATURE TO VERIFY FORM IS COMPLETED

STEP 1-PRINT APPROVER NAME	STEP 2-DID THE FORM VERIFIER REVIEW THIS FORM FOR COMPLETION? ☐ ☐	STEP 3-TOTAL HRS	THESE TWO TOTALS SHOULD MATCH	STEP 4-PHASE HRS	STEP 5 - DOES THE PTS COVER:	STEP 6-APPROVER SIGNATURE
Jordan Hankey	IF "N", YOU MUST VERIFY & COMPLETE ALL OUTSTANDING ISSUES INCLUDING TOP SECTION OF FORM	84	←→	84	☐WHO ☐WHERE ☐WHEN / WORK DESC: ☐WHAT ☐WHERE ☐WHY ☐HOW	Jordan Hankey

WORK DESCRIPTION: BASED ON LOCATION(S) WORKED AND PHASE CODE(S), PLEASE DESCRIBE WHAT WORK THE CREW PERFORMED

See crew sheet 1

FORM VERIFIER-PLEASE CHECK BOX AND ENTER QUANTITY FOR A E& PAGES INCLUDED WITH THIS SHEET   ☐ NONE   ☐ OF PAGE [ ]   ☐ # OF PAGE 5 [ ]   ☐ RECIEPT TRACKING FORMS [ ]

SIMPSON 052317