PERSONNEL TRACKING
SERVICE TYPE (RESTORATION)

BELFOR PROPERTY RESTORATION

PTS DOC # _ELECTRONIC			
FORM VERIFIER LINE # 1		INITIALS Jt	
START DATE 12/23/23	START DAY Saturday		
STOP DATE 12/23/23	END DAY Saturday		

CREW SHEET#
LAST 3 LETTERS OF JOB NAME-6 DIGIT DATE-LAST 3 #'S OF VERIFIERS JDE

NDY - 122323 - 550

JOB NUMBER-COMPLETE
101 108125

JOB NAME
Bernstein, Sandy

JOB ADDRESS
1695 We Go Trail
DeerfieldL

SAFETY TOPIC
PPE

TOOL BOX TRAINING COMPLETED? ☐ ☐

LOSS CAUSE	CODE	LOCATION	WEATHER
☐ FIRE	L00	Site	☐ HUMID
☐ WATER/FLOOD	L01		☐ TEMP 40
☐ WIND	L02		☐ SNOW
☐ MOLD	L03		☐ RAIN
☐ EARTHQUAKE	L04		☐ WINDY
☐	L05		☐
☐	L06		☐

JOB STATUS
New ☐   RETURN
Ongoing   Date -
Comp ☐   Time -
Hold ☐ (explain why in description)
Other ☐
Contact: ☐
Lockbox / Other Code: ☐

CODE	VEHICLE NAME (TABLE)
529	PICKUP, SUV OR CAR
530	VAN, PASSENGER/CARGO
518	TRUCK-MOVING/BOX/BOARD UP
523	TRUCK, 3/4 TON PICKUP
527	TRUCK, 1 TON 4X4 W/LIFTGATE
453	TRUCK, EXTRACTION
N/A	NO VEHICLE

FOR RENTAL CARS: FILL IN VEHICLE CODE AND CHECK BOX

OFFICE	ID#	PERSONNEL NAME — PRINT FIRST THEN LAST NAME	RATE CLASS	24 HOUR START TIME	LUNCH START TIME / STOP TIME	24 HOUR STOP TIME	TOTAL HOURS BY PERSON / BY OTHER	LOCATION CODE	PHASE CODE	HOURS BY PHASE	SMALL TOOLS	PPE	PRP-FIT TEST	PFP-HARNESS	PER DIEM	HOTEL NAME CODE	HOTEL ROOM #	SHARE ROOM	VEHICLE CODE / RENTAL	SIGNATURE-END OF SHIFT
1 / 1011	1818550	Jt stryszyk		1330	0 / 0	2000	6.50	L00	WTR	6.50	N	N	N	N	N	N/A	N/A	N	527 ☐RENTAL	VERIFIER Jt
2 / 1011	707	Oscar mendez		1400	0 / 0	1930	5.50	L00	WTR	5.50	N	N	N	N	N	N/A	N/A	N	N/A ☐RENTAL	VERIFIER Jt
3 / 1011	707	Juan david		1400	0 / 0	1930	5.50	L00	WTR	5.50	N	N	N	N	N	N/A	N/A	N	N/A ☐RENTAL	VERIFIER Jt
4											N	N	N	N	N			N	☐RENTAL	VERIFIER
5											N	N	N	N	N			N	☐RENTAL	VERIFIER
6											N	N	N	N	N			N	☐RENTAL	VERIFIER
7											N	N	N	N	N			N	☐RENTAL	VERIFIER
8											N	N	N	N	N			N	☐RENTAL	VERIFIER
9											N	N	N	N	N			N	☐RENTAL	VERIFIER
10											N	N	N	N	N			N	☐RENTAL	VERIFIER
11											N	N	N	N	N			N	☐RENTAL	VERIFIER
12											N	N	N	N	N			N	☐RENTAL	VERIFIER
13											N	N	N	N	N			N	☐RENTAL	VERIFIER
14											N	N	N	N	N			N	☐RENTAL	VERIFIER

RESPONSIBILITY OF APPROVER: PLEASE COMPLETE ALL REQUESTS BELOW

STEP 1-PRINT APPROVER NAME	STEP 2-DID THE FORM VERIFIER REVIEW THIS FORM FOR COMPLETION? ☐ ☐ IF "N", YOU MUST VERIFY & COMPLETE ALL OUTSTANDING ISSUES INCLUDING TOP SECTION OF FORM	STEP 3-TOTAL HRS	THESE TWO TOTALS SHOULD MATCH	STEP 4-PHASE HRS	STEP 5 - DOES THE PTS COVER:	STEP 6-APPROVER SIGNATURE
Jordan Hankey		17.5	⟵⟶	17.5	☐WHO ☐WHERE ☐WHEN / WORK DESC: ☐WHAT ☐WHERE ☐WHY ☐HOW	Jordan Hankey

WORK DESCRIPTION: BASED ON LOCATION(S) WORKED AND PHASE CODE(S), PLEASE DESCRIBE WHAT WORK THE CREW PERFORMED

We got to the shop loaded up the emergency truck and went to the job site. When we got to the site I went inside by myself and evaluated how much was damaged, taking pictures and moisture readings. then I got the work auth signed. We first removed the wet pad. After that we extracted any standing water that was left. We sanitized everything that was affected. And set some drying equipment up to dry out building materials. When we got back to the shop we unloaded the garbage. We won't need to go back out there until Tuesday.

FORM VERIFIER-PLEASE CHECK BOX AND ENTER QUANTITY FOR A E& PAGES I CLUDED WITH THIS SHEET   ☐NONE   ☐ OF PAGE ☐   ☐# OF PAGE 5☐   ☐RECIEPT TRACKING FORMS ☐