PERSONNEL TRACKING
SERVICE TYPE (RESTORATION)

BELFOR PROPERTY RESTORATION

FORM VERIFIER LINE # 2	**INITIALS** mm	

PTS DOC # _ELECTRONIC_

START DATE	START DAY
1/25/24	Thursday

STOP DATE	END DAY
1/25/24	Thursday

CREW SHEET#
LAST 3 LETTERS OF JOB NAME-6 DIGIT DATE-LAST 3 #'S OF VERIFIERS JDE

ERA - 12524 - 985

JOB NUMBER-COMPLETE
101108180

JOB NAME
Nuera

JOB ADDRESS
16280 E Twombly Rd
Rochelle IL

SAFETY TOPIC
Harness test

TOOL BOX TRAINING COMPLETED? ☐ ☐

LOSS CAUSE

	CODE
☐ FIRE	L00
☐ WATER/FLOOD	L01
☐ WIND	L02
☐ MOLD	L03
☐ EARTHQUAKE	L04
☐	L05
☐	L06

LOCATION
Site
Travel

WEATHER
- ☐ HUMID
- ☐ TEMP 37
- ☐ SNOW
- ☐ RAIN
- ☐ WINDY
- ☐

JOB STATUS
New ☐   **RETURN**
Ongoing   Date - Tbd
Comp ☐   Time -
Hold ☐ (explain why in description)
Other ☐
Contact:
Lockbox / Other Code:

CODE VEHICLE NAME (TABLE)
CODE	VEHICLE NAME
529	PICKUP, SUV OR CAR
530	VAN, PASSENGER/CARGO
518	TRUCK-MOVING/BOX/BOARD UP
523	TRUCK, 3/4 TON PICKUP
527	TRUCK, 1 TON 4X4 W/LIFTGATE
453	TRUCK, EXTRACTION
N/A	NO VEHICLE

FOR RENTAL CARS: FILL IN VEHICLE CODE AND CHECK BOX

#	OFFICE	ID#	PERSONNEL NAME (PRINT FIRST THEN LAST NAME)	RATE CLASS	START TIME	LUNCH START/STOP	STOP TIME	TOTAL HOURS (CONFIRM BY PERSON / BY OTHER)	LOCATION CODE	PHASE CODE	HOURS BY PHASE	SMALL TOOLS	PPE	PRP-FIT TEST	PFP-HARNESS	PER DIEM	HOTEL NAME CODE	HOTEL ROOM #	SHARE ROOM	VEHICLE CODE	SIGNATURE-END OF SHIFT
1	1011	1493781	Tim smith		700	1200 / 1230	1800	10.50	L00	CLN	10.50	N	N	N	N	N	Na	Na	N	529 ☐ RENTAL	VERIFIER Mm
2	1011	1715958	Maurilio Munoz		630	1200 / 1230	1930	12.50	L00	CLN	12.50	N	N	N	N	N	Na	Na	N	518 ☐ RENTAL	VERIFIER Mm
3	1011	707	Liz Forero		630	1200 / 1230	1930	12.50	L00	CLN	12.50	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
4	1011	707	Michael Mendez		630	1200 / 1230	1930	12.50	L00	CLN	12.50	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
5	1011	707	Pedro forero		630	1200 / 1230	1930	12.50	L00	CLN	12.50	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
6	1011	707	Cesar Ponte		630	1200 / 1230	1930	12.50	L00	CLN	12.50	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
7	1011	707	John ponte		630	1200 / 1230	1930	12.50	L00	CLN	12.50	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
8	1011	707	Jorge valles		630	1200 / 1230	1930	12.50	L00	CLN	12.50	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
9	1011	707	Jesus vellero		700	1200 / 1230	1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
10	1011	707	Antonio lopez		700	1200 / 1230	1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
11	1011	707	Franklin vermen		700	1200 / 1230	1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
12	1011	707	Enrique diaz		700	1200 / 1230	1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
13	1011	707	John cueto		700	1200 / 1230	1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm
14	1011	707	Jose lopez		700	1200 / 1230	1930	12.00	L00 / L01	CLN / TVL	10.00 / 2.00	N	N	N	N	N	Na	Na	N	N/A ☐ RENTAL	VERIFIER Mm

RESPONSIBILITY OF APPROVER: PLEASE COMPLETE ALL REQUESTS BELOW

STEP 1-PRINT APPROVER NAME	STEP 2-DID THE FORM VERIFIER REVIEW THIS FORM FOR COMPLETION? ☐ ☐ IF "N", YOU MUST VERIFY & COMPLETE ALL OUTSTANDING ISSUES INCLUDING TOP SECTION OF FORM	STEP 3-TOTAL HRS (THESE TWO TOTALS SHOULD MATCH)	STEP 4-PHASE HRS	STEP 5 - DOES THE PTS COVER:	STEP 6-APPROVER SIGNATURE
Jordan Hankey		170 ⟷	170	☐ WHO ☐ WHERE ☐ WHEN / WORK DESC: ☐ WHAT ☐ WHERE ☐ WHY ☐ HOW	Jordan Hankey

WORK DESCRIPTION: BASED ON LOCATION(S) WORKED AND PHASE CODE(S), PLEASE DESCRIBE WHAT WORK THE CREW PERFORMED

Arrived on site. Met with Security got security badges and signed everyone in. Once that was accomplished, we were to pick up where we left off the day before. We finished up the warehouse today. We also finished up the electrical room and the storage room, a couple other rooms as well. We also finished up The break room. All ceiling tiles have been removed. Everything has been wiped down track and everything garbage has been hauled back to the truck to haul away to the shop. We also finished up men's bathroom and women's bathroom. All garbage has been loaded and hauled to the shop. On tomorrow's agenda, we will be tackling the hallway leading to the break room also the hallway to the main entrance and we should be wrapping it up as far as demolition goes. We will probably get into the drying room tomorrow. If not, we will knock that out another day.

FORM VERIFIER-PLEASE CHECK BOX AND ENTER QUANTITY FOR A E& PAGES I CLUDED WITH THIS SHEET   ☐ NONE   ☐ OF PAGE   ☐ # OF PAGE 5   ☐ RECIEPT TRACKING FORMS