

GOVERNMENT OF TAMIL NADU TAMIL NADU SKILL DEVELOPMENT CORPORATION



1 st Floor, Integrated Employment office Building, Alandur Road, Thiru.Vi.Ka. Industrial Estate, Guindy, Chennai-600 032

| Position | IT Head - 1 No |
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| Qualifications | B Tech/BE/MCA/MSc (Computer Science / IT) or equivalent from any recognised |
| | university |
| Relevant Experience | 10+ years in IT administration or relevant experience. Extensive experience with IT systems, networks, and related technologies. Solid knowledge of best practices in IT administration and system security. Hands-on experience with computer |
| | networks, software development, Team management and cyber security. |
| Broad Job Description | ✓ Supervising and mentoring IT department applications, as well as providing IT support. |
| | ✓ Escalate critical issues/bugs to necessary parties including IT, Application Support and/or developers for resolution. |
| | ✓ Monitoring and maintaining networks and servers. |
| | ✓ Co-ordinate with vendors / teams to resolve the issues on-time. |
| | ✓ Upgrading, installing and configuring new hardware and software to meet company objectives. |
| | ✓ Implementing security protocols and procedures to prevent potential threats. |
| | ✓ Creating and managing user accounts, performing access control. |
| | ✓ Documenting processes, as well as backing up and archiving data. |
| | ✓ Developing data retrieval and recovery procedures. |
| | ✓ Keeping up to date with advancements and best practices in IT administration. |

Interested candidates can send your updated resume to recruitment@naanmudhalvan.in