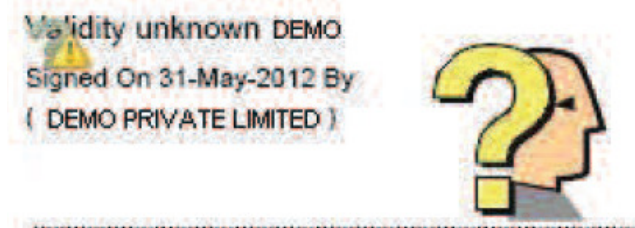


# How to Validate a signature on a digitally signed Form 16

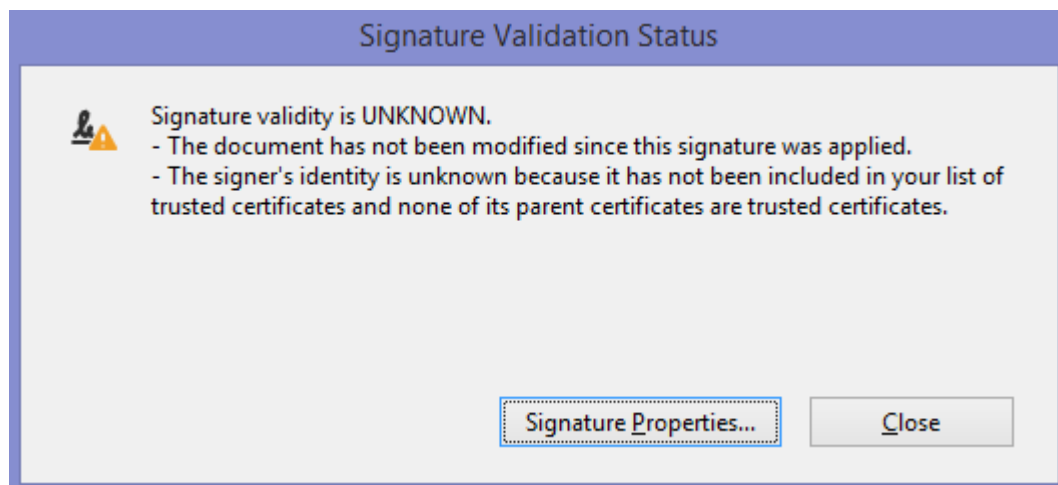
## 1. About digital signatures

You will be downloading the form16 PDF file which will be digitally signed. The **first one** you receive will probably have the following image where you would normally expect to see a signature.

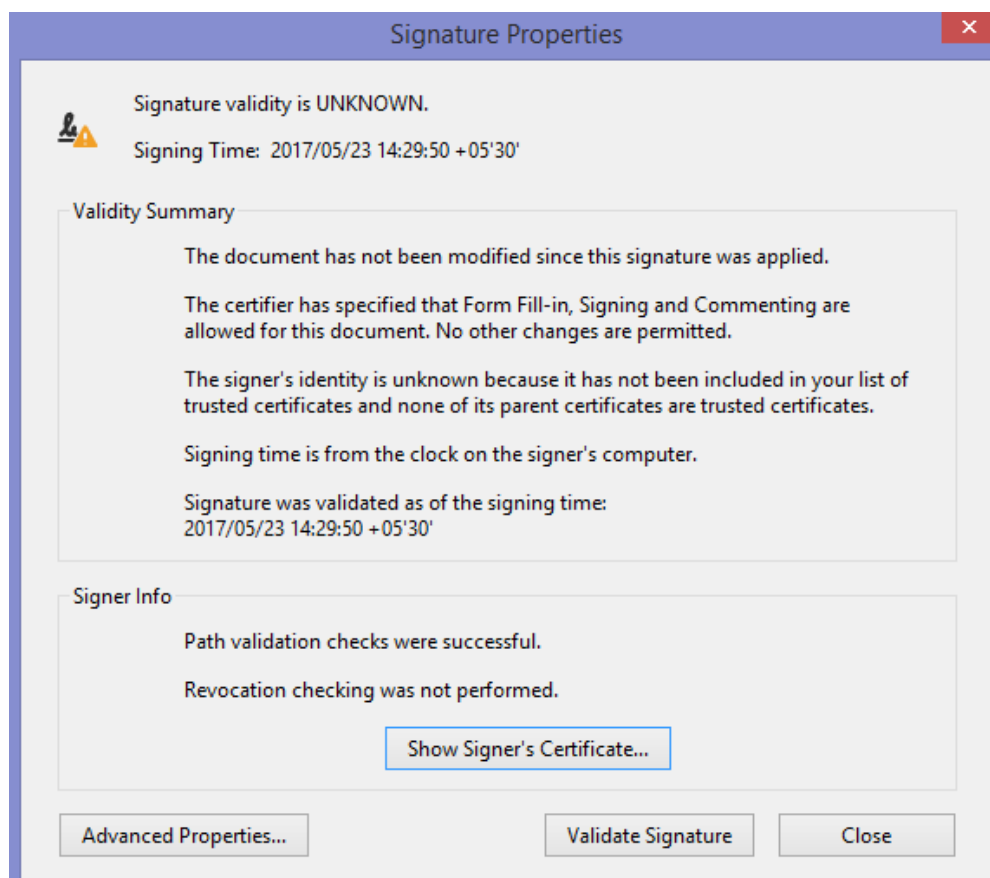


## 2. How to validate the signature

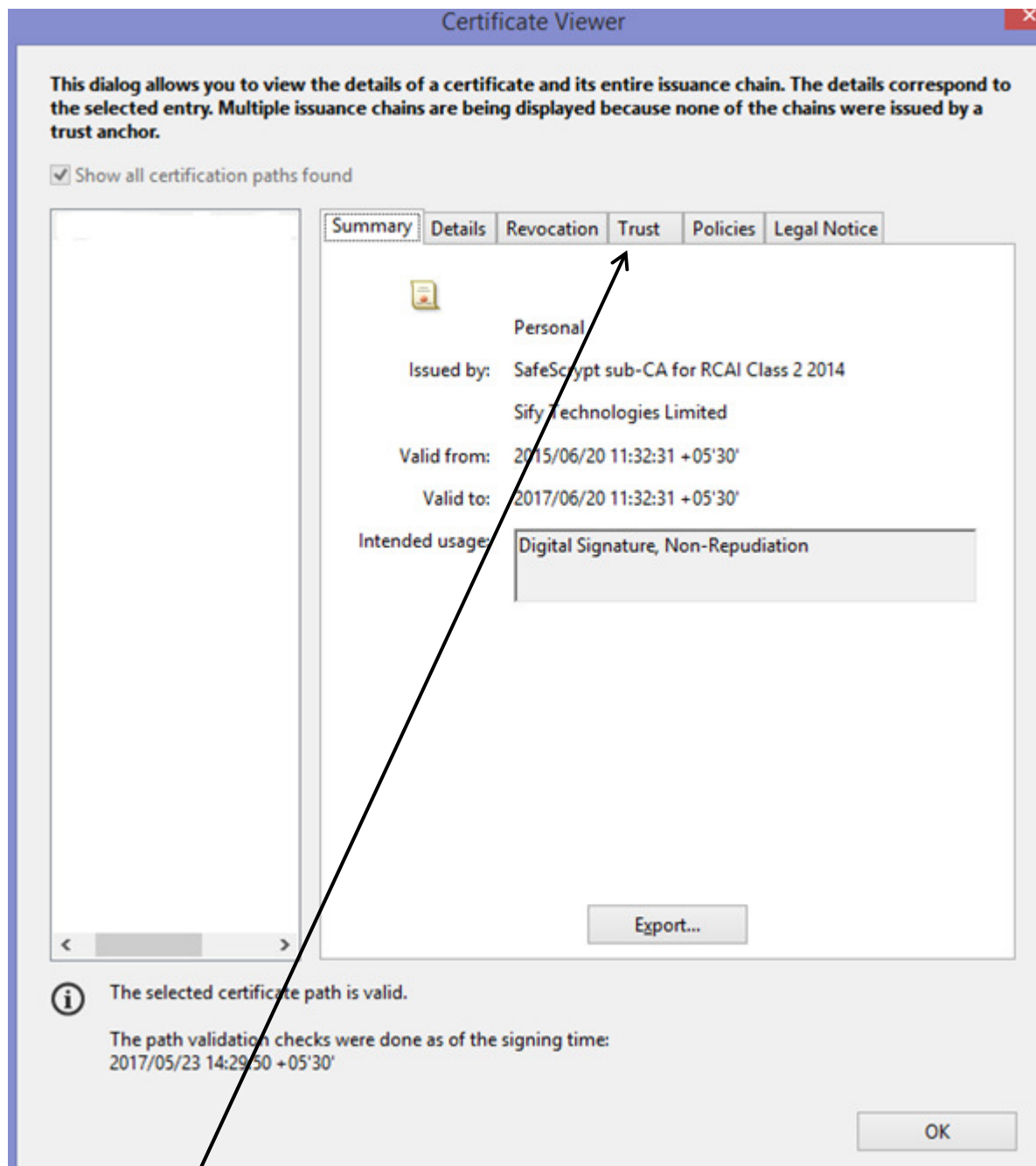
In order to validate the signature, you should press the right hand mouse button while you are hovering over the image and select the '**Validate signature**' option. A popup will appear as follows:



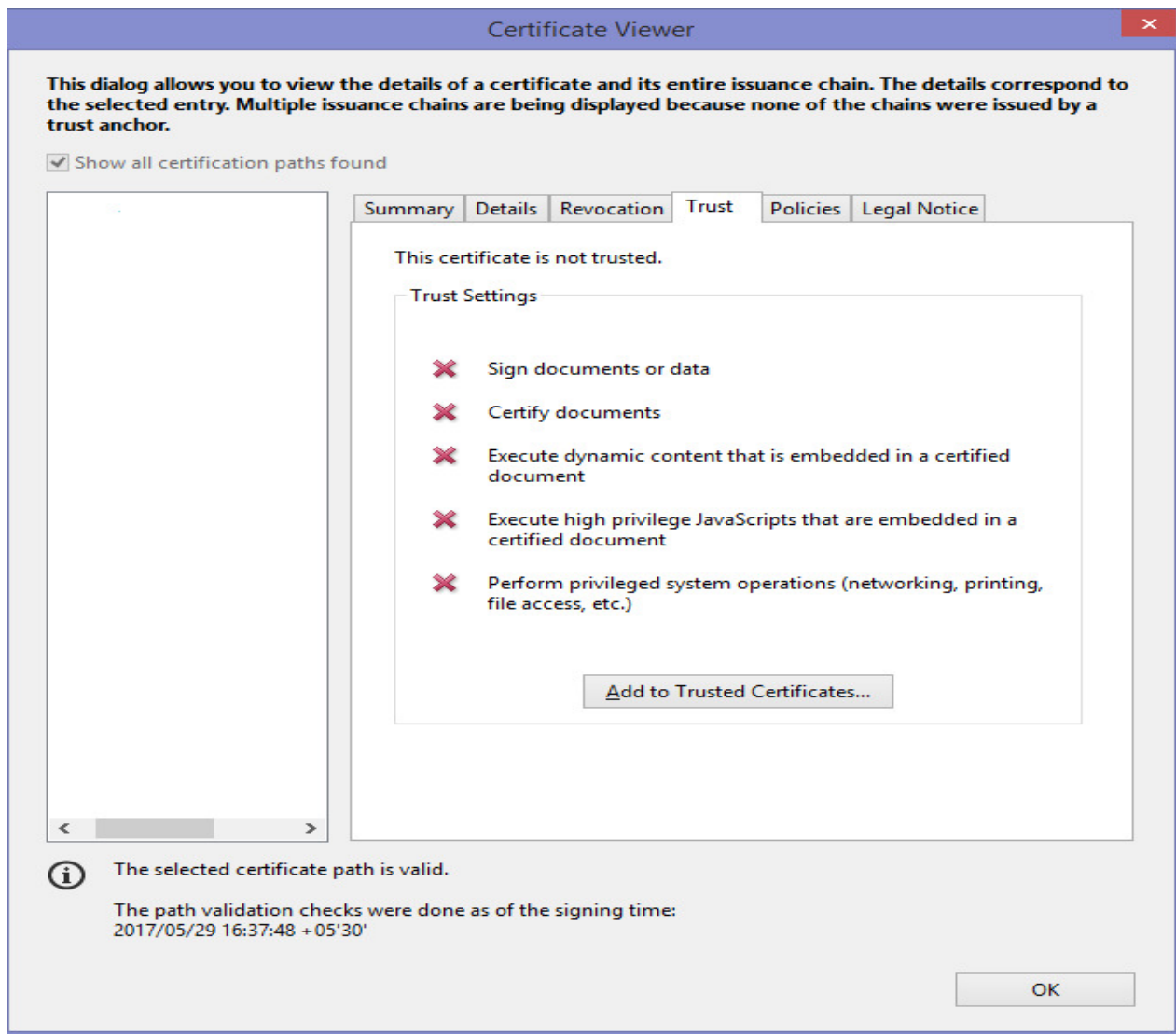
Click on '**Signature Properties**' button. Once clicked the following popup will appear.



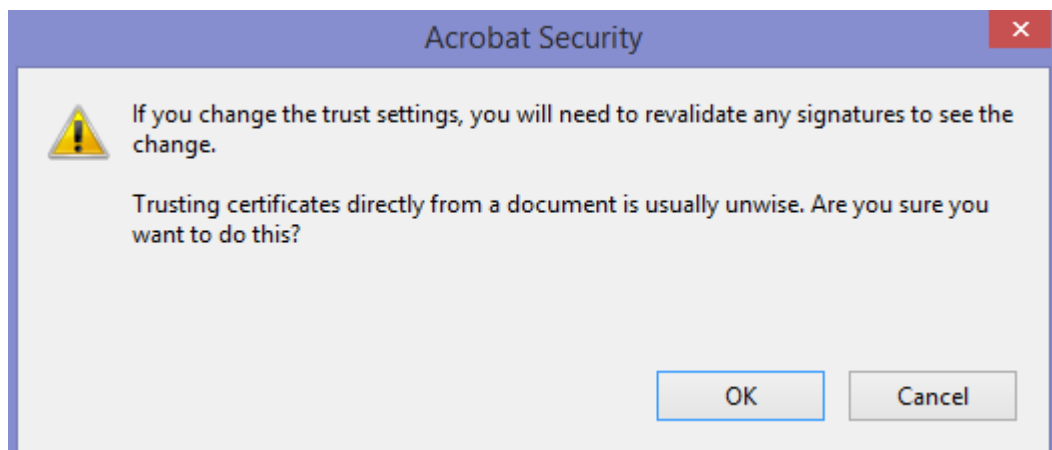
Next click on '**Show Signer's Certificate**' tab, and the following screen will be shown:



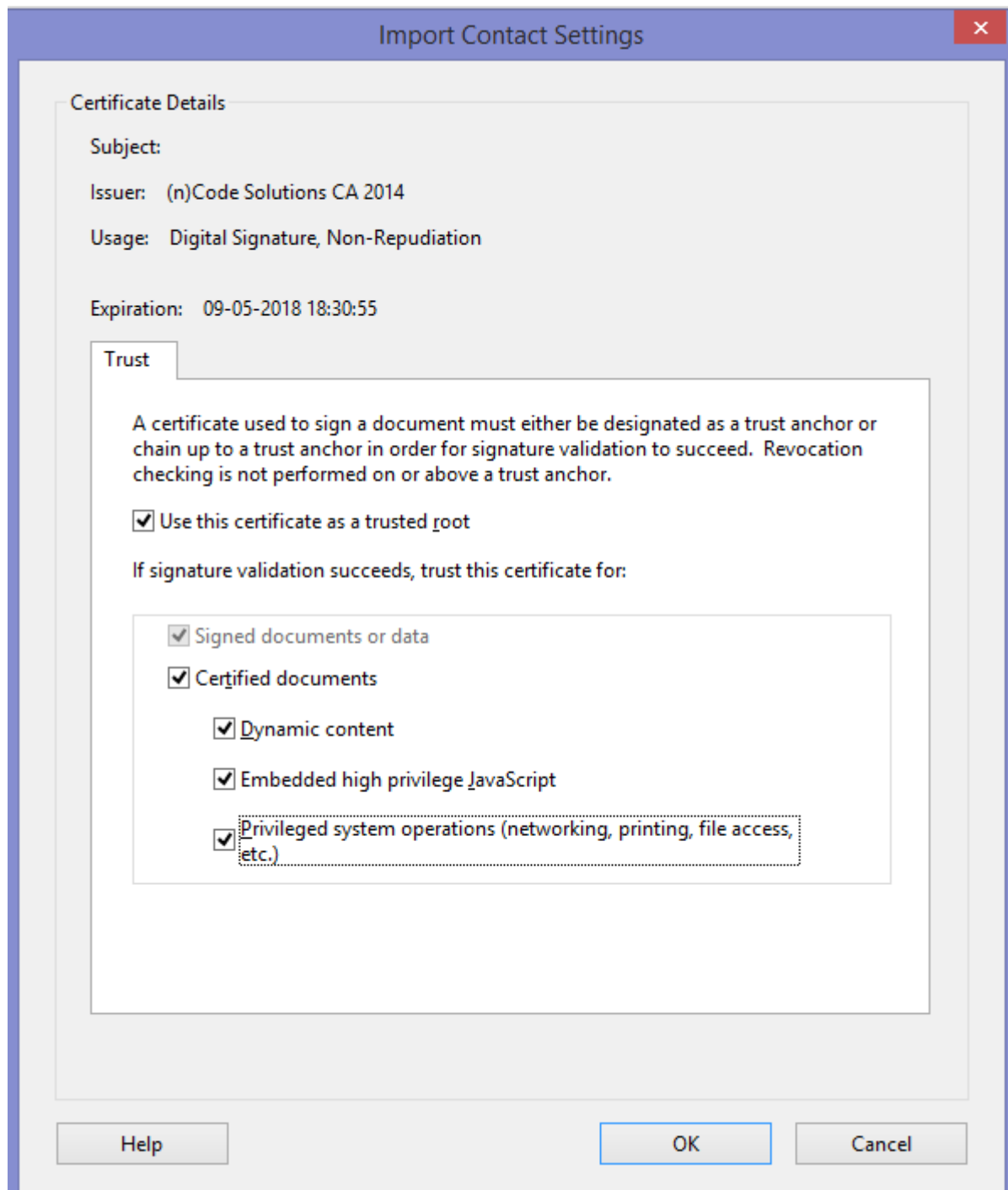
Click on the '**Trust**' tab within this screen. The text on the right hand side of the screen will change to show the Trust Settings as below.



Click on the '**Add to Trusted Certificates**' button and you will see the following message



Click '**OK**', then at the next screen (shown below), click '**OK**'.



**Please Tick (AI) the all four options.**

1. Certified Documents
2. Dynamic content
3. Embedded high privilege JavaScript
4. Privilege system operations (networking, printing, file access, etc.)

And click on OK.

You will now be back at the '**Trust Settings**' screen where you should click '**OK**' again. Once you have done that, you will be back at the '**Show Signer's Certificate**' screen and you should click on 'Validate Signature' and then click on 'Close'.

When you look again at your pdf document, you should see the following image where you would normally expect to see a signature:



From that point on, your Form16 PDF documents downloaded by you should show with valid as shown above.