

OFFER LETTER

17 January 2026

Electronic city Bengaluru ,Karnataka,
PN 560100
support@infotact.in
+91 9124936538

Start Date : 25/01/2026

End Date : 25/04/2026

Domain : Python Development

Dear Panchakarla Prabhath kumar,

We are pleased to offer you an internship opportunity with Infotact solutions as an **Data Associate L1**. This internship will provide you with valuable hands-on experience, enhance your skills, and offer insights into real-world projects within a dynamic team environment.

Key Details of the Internship:

- **Location:** Fully remote
- **Stipend:** Performance-based stipend of **up to ₹5,000 per month**, subject to your contribution and achievement of predefined goals.
- **Reporting Manager:** You will report to your manager/trainer and are required to provide weekly updates on assigned tasks and projects during reviews.

Key Responsibilities:

As an **Data Associate L1**, your role and responsibilities will include:

- Collaborate with team members to build backend systems and automation tools using Python programming language.
- Write clean, modular, and reusable Python code for applications, scripts, APIs, and data processing tasks.
- Integrate Python with databases, web frameworks, and third-party services as required by project scope.
- Debug, test, and troubleshoot code to ensure software stability, security, and optimal performance.
- Maintain documentation for codebase, APIs, libraries, and development workflows for easy reference and future updates.
- Learn and apply Python libraries such as Flask, Django, Pandas, NumPy, and requests.
- Participate in regular code reviews and incorporate feedback to maintain high coding standards.
- Deliver assigned Python development tasks on time while ensuring functionality and maintainability.
- Analyze user requirements and contribute to designing software solutions that meet business and technical needs effectively

Performance Review and Stipend:

Your performance will be reviewed weekly based on the quality of your work, adherence to deadlines, and your contribution to team goals. The performance-based stipend of up to ₹5,000 per month will be determined accordingly.

Recognition and Benefits:

Upon successful completion of your internship, you will receive the following:

- **Recognition Letter:** Acknowledging your contribution and role during the internship.
- **Experience Letter:** Detailing your responsibilities and accomplishments.
- **Recommendation Letter:** Offered to top-performing interns based on dedication, performance, and overall contribution throughout the internship.
- **Team Leadership Letter:** Awarded to interns who successfully take up leadership roles and demonstrate effective team coordination and management.
- **Job Assistance:** Support in improving employability through career guidance and mentorship (Note: This is not a job guarantee).
- **Performance and Rewards:** The Top 5 performers during the internship will receive exclusive goodies and a printed certificate as a token of appreciation and encouragement.
- **Exposure and Learning:** Opportunity to work on live projects and enhance your professional skill set.
- **Expectations and Conduct:** We expect you to adhere to the company's policies, maintain confidentiality, and demonstrate a professional attitude throughout the internship. Any breach of policies may result in termination of the internship.

Next Steps:

Please confirm your acceptance of this offer by signing and returning a copy of this letter by 3 (three) days from above mentioned sent date.

If you have any questions or need clarification, feel free to reach out to us at
support@infotact.in | +91 9124936538

We are excited to have you join our team and look forward to seeing your contributions as an Associate Developer.

Yours sincerely,

Executive Director



Dr. Ashish Ranjan Dash

Acknowledgment and Acceptance:

I, Panchakarla Prabhath Kumar, acknowledge and accept the terms and conditions outlined in this internship offer letter.

Signature - Panchakarla Prabhath Kumar

Date - 18-01-2026

