

# PRABHJOT SINGH

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## PROFESSIONAL SUMMARY

Dynamic and dedicated professional with a solid foundation in computer networking and technical support. Skilled in managing teams to ensure optimal machine system functionality. Adept at interpreting blueprints, facilitating equipment setup, and providing technical support for computer systems. Known for exceptional organizational skills, positive attitude, and a commitment to safety protocols. Eager to leverage theoretical knowledge and educational background to excel in a Computer Technician role.

## SKILLS

Technical Skills: Network Configuration and Troubleshooting, Office 365, TCP/IP Networking, Server Administration, Cloud Technology and Computing, Hardware Installation and Maintenance, Data Backup and Recovery, Cyber Security.

General Skills: Customer Service, Competitive Intelligence, Fluent Communication, Client Work, Teamwork, Problem Solver, Efficient Multitasker, Time Management, Adaptability, Leadership, Critical Thinking.

## Education

St. Lawrence College, Toronto, Ontario, Canada

January 2020 - April 2021

### Post Graduate Certificate – Computer Networking and technical Support.

Network hardware, Network Software

- Applied Internet technology.
- Software installation
- Network installation.
- Operating systems – Linux, Windows, MacOS, Android, iOS
- Maintenance
- User support
- Website administration

Heritage Public School, Punjab, India

April 2018 – June 2019

### Higher Secondary – Non-Medical Stream

- Mathematics
- Physics
- Chemistry

- Statistics

## **WORK EXPERIENCE**

Decor Rest, Vaughan, ON

November 2021 – April 2024

### **Team Lead**

- Managed a team responsible for ensuring machine systems are functioning properly, including diagnosing and resolving mechanical and technical issues.
- Proficient in interpreting blueprints for specification determination and calculating requirements, facilitating efficient equipment setup.
- Experienced in CNC machine loading and unloading, ensuring optimal machine performance.
- Provided technical support and assistance related to computer systems, including hardware and software troubleshooting.
- Ensured adherence to policies, procedures, and regulations, maintaining a high level of professionalism.
- Implemented workplace safety practices, including safe tool operation and proper lifting techniques.
- Oversaw completion of high-quality work within deadlines, demonstrating reliability and accountability

Auralarm Ltd, Mississauga, ON

September 2021 – November 2021

### **Telecommunications Network Technician**

- Inspected and tested telecommunication transmission characteristics, locating faults.
- Installed, terminated, and tested single-mode and multi-mode fibers.
- Coordinated with fellow technicians to plan and execute work assignments.
- Installed, removed, and maintained aerial and underground telephone lines.
- Performed cabling installations, distinguishing between networking cable colors.
- Identified and addressed faults in trunking systems, conducting tests as necessary.
- Analyzed test results and adjusted, changes, or repairs to switching systems, networks, and associated equipment.

Skywatch Security, Brampton,

April 2020 – September 2021

### **Security Guard**

- Responded to alarms, investigated disturbances, and contacted law enforcement during crises.
- Operated handheld metal detectors and surveillance devices for facility access screening.
- Utilized computer systems to enter and maintain client details and other relevant information.
- Monitored premises daily and conducted patrols of buildings, grounds, and work sites.
- Secured personal and company property against theft, vandalism, and unauthorized entry.
- Reviewed camera and system feeds, promptly notifying appropriate personnel of any discrepancies.