EMPLOYMENT OFFER LETTER

Date: 25 December 2025

To,
Pradeepkumar Prajapati
Mumbai, Maharashtra, India
Email: prajapatipradeep14602@gmail.com
Phone: +91 9004819557

Subject: Offer of Employment – Product Engineer

Dear Pradeepkumar Prajapati,

We are pleased to offer you the position of **Product Engineer** at **Protem Interactive**, located at Mumbai, Maharashtra.

EMPLOYMENT DETAILS

1. Position and Department
Designation: Product Engineer
Department: Engineering / Product Development
Reporting To: Engineering Manager
Location: Mumbai (On-site)

2. Compensation
Annual CTC: Rs. 9,00,000
Monthly Gross Salary: Rs. 75,000
Basic Salary: Rs. 30,000
HRA: Rs. 15,000
Special Allowance: Rs. 25,000
Performance Bonus: As per company performance and individual appraisal

3. Joining Details
Start Date: 11 January 2026
Probation Period: 3 months
Working Hours: 10:30 AM – 7:30 PM
Working Days: Monday to Friday

4. Benefits
Annual Leave: 18 days
Sick Leave: 6 days
Health Insurance: Company-provided health insurance coverage
Provident Fund: As per statutory norms
Gratuity: As per company policy

5. Notice Period
During Probation: 15 days
After Confirmation: 30 days

6. Documents Required
Please submit the following documents on your joining date:
- Government-issued ID proof
- Address proof
- Educational certificates
- Experience letters (if applicable)
- Passport-size photographs

7. Other Terms
- This offer is subject to successful background verification
- You will be required to sign the company's standard employment agreement
- Company policies may be updated from time to time

8. Acceptance
Please confirm your acceptance by signing and returning this letter by 5 January 2026.

We look forward to having you as part of our team at Protem Interactive.

Sincerely,

HR Department
Human Resources Manager
Protem Interactive

Signature: _____
Date: 25 December 2025

Company Seal: _____

CANDIDATE ACCEPTANCE

I, Pradeepkumar Prajapati, accept the above terms and conditions of employment.

Signature: _____
Date: _____

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