



VELAMMAL COLLEGE OF ENGINEERING AND TECHNOLOGY
(Autonomous)
DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

To

Mr.Raman A
F/O Menaga R
108/3-3
bagathsingh street
M.M.nagar-10th street
sammattipuram
kalavasal
madurai- 16

Sir,

sub: Absent of your ward on 12/12/2023 12/12/2022 23/12/2022 -Reg

Hereby we wish to bring to your notice that your daughter Menaga R, Roll NO: 21CSE075 studing II year B.E. in Computer Science and Engineering department was absent on 12/12/2023 12/12/2022 23/12/2022. As per our college rule absenteeism is not recommended.In this connection you are requested to meet the HOD and class in charge to discuss about the reason for absent and other academic performance of your ward on or before 21-11-2022 without fail.

class incharge

principal

HOD/CSE