

Application for Visiting International Program

Admission for Fall 2016

University of Southern California Gould School of Law

699 Exposition Boulevard, Room 105 ♦ Los Angeles, California 90089-0071 ♦ (213) 821-5916

☐ First Time Applicant

☐ Deferral (Date: _____)

APPLICATION INSTRUCTIONS

1. Complete, sign and date the application form (Please TYPE your application, use single-sided sheets, and do not staple any of your documents.)

Application Deadline: Applications and all supporting documents postmarked by **February 1** will receive priority review. Applications received after February 1 will be considered on a space available basis. The Admissions Committee will not review an application until all supporting documents are received. It is the applicant's responsibility to ensure that all of their documents are submitted before a decision will be made on the application.

Applying For: ☐ V.I.P.

SECTION 1 PERSONAL INFORMATION

Name ☐ Mr.

☐ Ms.

Last (family)

(Full legal name as it appears in your passport)

First

Middle

Mailing Address (For all correspondence including visa document)

Permanent Address (If different from Mailing Address)

C/O

C/O

Street

Street

City

State/Province

City

State/Province

Postal Code

Country

Postal Code

Country

Home Telephone

Home Telephone

Cellular Telephone

Cellular Telephone

Fax

Fax

Email

Email

Emergency Contact Information

Name

Relationship

Street

City

State/Province

Postal Code

Country

Home Telephone

Cellular Telephone

Fax

Email

Occupation / Title

Company

Birth Date: _____ (mm/dd/yyyy) **Gender:** ☐ Male ☐ Female
Citizenship #1: _____ **Marital Status:** ☐ Single ☐ Married
Citizenship #2: _____ **Birth Country:** _____

SECTION 2 PASSPORT / VISA INFORMATION

Visa Status: 1a. ☐ Currently hold a U.S. Visa, list type : _____ Expiration Date: _____
 (A, B1/2, F1/2, J1/2, L1/2) mm/dd/yyyy

1b. ☐ Currently hold an F-1 or J1 visa and plan to transfer to USC from another school. Please indicate the school name, program title and program end date: _____

1c. ☐ Currently hold a U.S. Visa (indicated in 1a) and plan to change status. Please check how below:

☐ Leave U.S. and re-enter on USC DS-2019 ☐ Change status within U.S.

2. ☐ Do not currently hold a U.S. Visa. Type of visa you expect to obtain: _____
 (A, B1/2, F1/2, J1/2, L1/2)

Other: ☐ Non-Resident Alien ☐ US Permanent Resident ☐ Political Asylum ☐ U.S. Citizen
 Date Received: _____

3. ☐ My family will accompany me on J-2 visas and will need DS-2019 forms. (Include your future spouse, if you plan to marry before traveling to the U.S.) **Only a spouse and/or a child is considered a dependent.**
 * Please attach passport copies for each of your dependents in your application materials.

Name (Last, First name)	Relationship	Date of Birth	City & Country of Birth	Citizenship
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Country where your passport was or will be issued: _____

SECTION 3 EDUCATIONAL BACKGROUND

Submit academic transcripts from your school and colleges/universities. Please list any English programs or institutions from which you received non-degree certificates in the U.S. Please include official, sealed transcripts from every year in which you attended your degree program(s) for each program that you list below (transcripts are not required for non-degree programs).

Institution (School/College/University)	Dates of Attendance	Degree Earned	Major	Date of Graduation	GPA	Class Rank
_____	_____ to _____	_____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____	_____

Please note distinctions, honors, awards and activities (academic and extracurricular). Use a separate sheet if necessary.

SECTION 4 EMPLOYMENT HISTORY

Indicate all countries where you are licensed to practice law and dates of bar admission, if any.

Country: _____ Bar Admission year: _____

Please list your employment and professional activities since graduation from law school.

Current Title and Division	_____ to _____ Dates of Employment
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Organization	_____ Email
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Address	_____ City, Province/State, Country, Postal Code
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Business Telephone	_____ Fax
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List other full-time positions held, including military experience. (Attach separate sheets if necessary)

Position 1	_____ to _____ Dates of Employment
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Organization	_____ Email
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Address	_____ City, Province/State, Country, Postal Code
---------	--

Business Telephone	_____ Fax
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Position 2	_____ to _____ Dates of Employment
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Organization	_____ Email
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Address	_____ City, Province/State, Country, Postal Code
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Business Telephone	_____ Fax
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Have you ever been disciplined, suspended, or expelled for academic or other reasons by an institution of higher learning?

☐ Yes ☐ No If Yes, please explain the circumstances fully on a separate sheet of paper.

Excluding minor traffic violations, have you ever been accused of or convicted of any criminal offense?

☐ Yes ☐ No If Yes, on a separate sheet explain the circumstances fully, including the final disposition of the case.

SECTION 5 LANGUAGE PROFICIENCY

What is your first language? _____

**** We prefer but do not require the TOEFL test.**

Please indicate your score if you take the TOEFL test. A minimum score of 100 IBT is recommended for the TOEFL. If you would like to submit an IELTS score in lieu of the TOEFL, a minimum score of 7.0 is recommended for the IELTS.

Score _____ Test Date _____
mm/dd/yyyy

If you have not taken the TOEFL or IELTS exam yet, but plan to take it please indicate your test date:

_____ mm/dd/yyyy

SECTION 6 FINANCIAL SUPPORT INSTRUCTIONS

University Requirements

- ☐ If you are **self-sponsored**, the University requires your bank statement(s) in English, with the \$USD amount. The total for a single participant must equal or exceed \$81,233 USD.
- ☐ If you are **sponsored by an organization**, you must include a letter on your sponsoring organization's letterhead, signed by a representative of your sponsoring organization, which specifically states the amount of financial support to be given (at least \$81,233 USD).
- ☐ If you are **sponsored by an individual**, you must include an affidavit of support, signed by that individual, which indicates their relationship to you (e.g. relative, friend) and specifically states the amount of financial support to be given (at least \$81,233 USD). In addition to the affidavit of support, you **MUST** also submit your sponsoring individual's bank statement(s) in English, with the \$USD amount. See attached Affidavit form.
- ☐ If you plan to use your **own funds to supplement your sponsor's support**, please also include with the above materials a copy of your bank statement(s) in English, with the \$USD amount. The total amount from both sponsor and individual must equal or exceed \$81,233 USD.
- ☐ If you are **bringing your family**, please add \$7,200 for your spouse and \$3,600 for each child.

Provide amount(s) to be sponsored:

Tuition and Fees	\$60,517	\$
Housing, meals, transportation, books & other living expenses	\$20,716 minimum	\$
Family (if applicable)		\$
TOTAL		<u>\$</u>

SPONSORSHIP

If you will be sponsored by an organization, please complete:

Name	Title / Division
Organization	Telephone
Address (include street address for air courier delivery)	Fax
City, Province/State, Country, Postal Code	Email

USC requires that international students have sufficient funds to cover travel to and from the United States and tuition, fees and living expenses while attending USC.

Where did you hear about our program(s)?

<input type="checkbox"/> USC LL.M. Alumni Name of Alumni	<input type="checkbox"/> Internet: ____ LLM Guide ____ Google ____ US News & World Report ____ Others : _____	<input type="checkbox"/> USC Recruiting Event Location & Date
<input type="checkbox"/> Brochure/Mailer	<input type="checkbox"/> Colleague/Friend/Employer Name of Colleague/Friend/Employer	<input type="checkbox"/> Other

Any additional info: _____

SECTION 7 APPLICATION ATTACHMENTS

Please send the following application materials to USC in one complete packet:

☐ **1. Signed Application & Fee**

The \$75 application fee is non-refundable. Please see below to pay by credit card, or you may send a check or money order in US currency (please do not send cash), payable to "USC Law School" with your application to USC Gould School of Law. To pay application fee via credit card online, [click here](#).

☐ **2. TOEFL Report – Preferred but not required**

Request that your official test scores are sent to USC. The institutional code for USC is 4852 and our department code is 03. If you would like to request a TOEFL waiver, please submit a written request with your application materials.

☐ **3. Financial Support Documentation**

(See SECTION 6 - Financial Support Instructions)

☐ **4. Personal Statement**

Please include your personal, academic and professional background and your reasons for seeking an advanced degree. Limit to no more than three pages.

☐ **5. Two (2) Letters of Recommendation**

Please have two people: one law professor and one employer OR two law professors, write a letter of recommendation in English on their letterhead.

☐ **6. Resume/Curriculum Vitae**

Please include with your materials.

☐ **7. Passport Copy of Applicant and accompanying family members**

Please make a copy of the page with your passport photo, passport number and expiration date. You must also include passport copies of your dependent(s) traveling with you, if applicable.

Certification by Applicant

I certify that the information provided in this application is complete and correct and that I have attended or am attending no institutions other than those listed. I understand that all documents submitted for admission consideration become property of the University of Southern California and will not be returned to me or duplicated for me for any reason. I also understand that acceptance to USC is subject to verification of final records from all institutions I have attended and that the application fee is non-refundable.

Signature

Date

Submit all application materials via postal mail or email to:

USC Gould School of Law
Graduate & International Programs
699 Exposition Boulevard, Room 105
Los Angeles, California 90089-0071 USA

Tel: (213) 821-5916
Fax: (213) 821-5915
Email: gipadmissions@law.usc.edu