# Human Resource Management System (HRMS) Project Details

### **Overview**

The HRMS is a web-based application designed to manage employee information, attendance, leave requests, and basic HR functions. This system helps HR departments streamline administrative tasks and maintain accurate records of their workforce.

# **Modules to Include**

# **Authentication System**

- - Employee Login
- - Admin (HR) Login
- - Password recovery/reset feature

### **Dashboard**

- Admin View: Overview of total employees, leave requests, pending approvals, attendance stats
- - Employee View: Summary of attendance, leaves taken, announcements

# **Employee Management**

- Add/Edit/Delete employee profile (Admin)
- - Employee can update their own profile (except role/designation)
- - Fields: Name, Email, Phone, Department, Designation, Joining Date, Profile Picture

# **Attendance Management**

- - Daily Check-in/Check-out and Break after Check-in
- IP-based attendance
- - Capture picture by front camera
- - Time logging (timestamp)
- - Attendance calendar (monthly view)
- Admin can mark/edit attendance manually

# **Leave Management**

- Employees can: Apply for leave, Check leave balance, Track leave status
- - Admin can: Approve/Reject leave, View leave reports (by department/date/status)
- - Types of leave: Casual, Sick, Paid, Unpaid

# **Holiday & Announcement Management**

 - Admin can: Add public holidays, Publish announcements (e.g., upcoming events, policy updates)

# **Reports & Export**

- - Export attendance and leave reports (CSV/Excel)
- - Monthly/Yearly attendance reports
- - Employee performance summary (optional feature)

# **Settings (Admin Only)**

- - Define leave types and policies
- - Set company details
- Manage roles & permissions (basic role-based access)

# **Tech Stack**

### Frontend:

- - HTML5, CSS3
- JavaScript
- - Bootstrap/Tailwind CSS (for UI)

### **Backend:**

- - Python (Flask or Django)
- - REST APIs for AJAX-based attendance/leaves

### Database:

- MySQL / PostgreSQL / SQLite / MongoDB

# File Storage:

• - For profile pictures and attachments (Cloudinary, azure etc.)

### **Advanced Features**

- Notifications (email for leave approvals)
- - QR Code or Face Recognition for attendance
- - Admin dashboard with charts (using Chart.js)

# **Suggested Roles for Interns**

- - Frontend Interns: UI/UX design, responsive pages, AJAX calls
- - Backend Interns: API development, database logic, authentication
- Full Stack Interns: Connect frontend and backend, manage business logic

• - Testing Interns (optional): Unit testing, QA

# **Deliverables**

- - Working web app (Responsive)
- - GitHub repository with proper commits
- - Documentation (README + user guide)
- - Demo video

Deadline: 30 April 2025, 4 to 6 PM

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