

COVER LETTER

Date: 23rd October, 2021

To,

The HR Manager,

4, Diamond Harbour Road,

Kolkata-700023.

Sub: Application for the post of Systems Engineer

Dear Sir,

This is in reference to the job advertisement published in The Times of India dated 25th September, 2021, I would like to apply for the post of Systems Engineer in your reputed organization.

I have been very happy to discover that you are eager to recruit Systems Engineer for your company. I believe that I am an ideal fit for that position and I am equally confident with my technical and communication skills. I am highly interested to be a part of your team and want to place myself in a reputed position in your company.

Academic Achievements: Elite + Silver in NPTEL Courses of Joy of Computing using Python and Technical English for Engineers.

Professional Achievements (Industry specific exp): Internship in Energy Conservation and Management with the title of Performance Analysis of a Refrigeration System.

Thanking you,

Yours' sincerely

Thanks and Regards,

Pragna Purkait.

Encl: CV/Resume/Biodata

Resume

FULL NAME: Pragna Purkait

CONTACT: 9064376696/8617746451

EMAIL: pradip.pragna@gmail.com

ADDRESS: New Town, Diamond Harbour, South 24 Pgs, Pin-743331

OBJECTIVE:

To harness my abilities fully in contributing to the growth of the organization and ensuring self-progress through hard-work and determination along with continuously upgrading my knowledge and skills.

ACADEMIC CREDENTIALS:

DEGREE/ CERTIFICATION	INSTITUTION NAME	BOARD	PERCENTAGE/ CGPA	YEAR OF PASSING
1. B. Tech in ECE	St. Thomas' College of Engineering & Technology	MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY	1 st sem	2023
			2 nd sem	
			3 rd sem	
			4 th sem	
2. Class XII		AISSCE	90.2%	2019
3. Class X		CISCE	92%	2017

AREA OF INTEREST: C, Python, Web Development, Data Base Management System

PROJECTS AND TRAININGS:

1. Internship on Energy Conservation and Management with the title of Performance Analysis of Refrigeration Systems.

AWARDS:

1. Secured 5th position in Poster Making Competition organized by Furenergy-grid.
2. Qualified for round 1 of National Engineering Olympiad 3.0 conducted in April 2020.

CO-CURRICULAR ACTIVITIES:

- Participated in a webinar on "Innovations in Internet of Things" (2021).
- Participated in a workshop on "Embedded Systems and IOT" from 26th-28th August 2021.

EXTRA-CURRICULAR ACTIVITIES:

- Contributed painting for college wall magazine.
- Participated in Poster Making Competition organized by St. Thomas College of Engineering and Technology.
- Participated in the Innovation Competition held on 4th March & 19th June 2021
- Participated in Software Quiz of Quizzy organized by Furenergy-Grid.

PERSONAL DETAILS:

1. DATE OF BIRTH	29.06.2001
2. HOBBIES	Painting, listening to music, watching movies
3. LANGUAGES KNOWN	English, Bengali, Hindi

Date: 22.10.2021

Place: New Town, Diamond Harbour

Signature:

Pragna Purkait