

Club Administration Committee

Chair: Rtn.Gajendra Poudel

Rotary Year 2025-26

S No.	Project Name	Budget	Sources	Responsible Person
1	To support the RI President's goals : Membership growth, encourages Rotaract members to join the Rotary Club.		Members	Club Administration, Secretary, President
2	To continue to support the initiative “Empowering Girls” that focuses on empowering girls and women for improving the health, well-being, education and economic security.	150,000	Members	Club Administration, Secretary, President
3	Update, management and raising capital of club’s Endowment fund.	200000	Members	Club Administration, Secretary, President
4	Social fellowships in club at least one in three months at WRM, Club Assembly – 6 Times, DG Visit, Installation, Charter’s Day		Members	Club Administration, Secretary, President
5	Talk programs by speakers & classification talks 6 times in a year. Encourage	20000	Members/R esource Person	Club Administration, Secretary, President
6	More than 12 members will participate in 18 th District Conference at Pokhara, Nepal.	-	Members	Club Administration, Secretary, President
7	Family picnic in a year	-	Members with their families	Club Administration, Secretary, President

S No.	Project Name	Budget	Sources	Responsible Person
8	Participate in Rota Quiz, Award program & other programs organized by districts	-	Members	Club Administration, Secretary, President
9	More than 5 members will participate in RI Convention In Taiwan.	-	Members	Club Administration, Secretary, President
10	Maintain timely renewal at : CDO, Tax, Municipality, Council of welfare	50000	Members	Club Administration, Secretary, President
11	Financial report once a month	-	Treasurer	Treasurer
12	Maintain 60% attendance	-	-	Club Administration, Secretary, President
13	Update Club by-laws	-	Members	Mentor, Club Administration, Secretary, President
14	Publish Rotary Monthly bulletin: Budhanilkantha	15000	Members	Bulletin Committee

Club Public Image Committee
Chair: PP Rtn. Subash Ghimire
Rotary Year 2025-26

S No.	Programs (Public Image)	Budget	Sources	Responsible person
1	Rotary emblems will be placed in all Rotarians vehicles, /Polio Day / Rotary Day	3500	Members	President, Secretary
2	To publish club activities and its stories through website, weekly bulletin, souvenir, online & social media	2,00,000	Advertisement and greeting collection	Secretary, President/Souvenir Publication Sub- committee
3	To cover major project news on the online news and circulate the major project news to GML	-	Members	Secretary
4	The club will participate to walkathon on Rotary day & world polio day	-	Members	Members
5	The club share its activities to district & Rotarians via multi media	15000	Members	Secretary,president
6	To put a 4-way test signage in the Rotarians offices, project sites and public events Rotary T-Shirt	20000	Members	Members
7	To build the relation with local government the local level to carry out the project in an effective manner	-	Members	Committee chair
8	Tree Plantation with community participation	10000	Members	Public Image Chair
9	Promote Dental and Oral Hygiene as the club flagship project.	50000	Members	Dr Budhhiman Shrestha
10	To organize a mega public image activities such as documentary showcase competition based on rotary service projects	1,00,000	Members	Rtn Sita Maya Poudel

TRF Committee
Chair: Rtn Khemraj Ghimire
Members : Gopal Raj Pokhrel
Bishnu Poudel
Rotary Year 2025-26

S No.	Programs	Budget	Sources	Responsible person
1	To provide support to polio plus program	-	Members	Members
2	Implement at least one project with Global Grant every year	133000	Members	President
3	Encourage two major donor		Members	Committee chair
4	Contribute at least \$25 each year(100%) contributory club (Amount = 40 member ×\$25=\$1000)	1,30,000	Members	Members
5	To Encourage 2 PHF member 1 MPHF member	-	Members	Committee chair
6	To participate in TRF, Grant Management Seminar & Stewardship seminar	-	Members	Members
7	Educate members of the club about the Rotary Foundation	-	Members	Committee chair

Club Membership Committee Rotary Year 2025-26 (Chair: Rtn. Uttam Khadka)
Members: Shankar Khadka

S No.	Programs	Budget	Sources	Responsible Person
1	Net growth at least 10% new member i.e.: 4 members	-	-	Uttam Khadka
2	To maintain 100% retention rate	-	-	President
3	To conduct membership development program & orientation program for new member by district trainer	20000	-	Uttam Khadka
4	Assign club members to visit other clubs and share their own club profile to be familiar with others club	-	-	Secretary
5	Participate in district & International events, even will be encourage to new member	-	-	Uttam Khadka
6	To actively engage each member in club activities and promote knowledge sharing among members by organizing COTS sessions.	-	-	Secretary and Joint secretary
7	Recognize club members and Rotaract members representing the district.	-	-	President

Service Project Committee
Rotary Year 2025-26 (Chair: Rtn. Gautam Prasad Khanal)

S No.	Programs	Budget	Sources	Responsible person
1	Tree plantation (Kalamasi,Bhaktapur-200 plants)	50000	Club members Rotaract Clubs	Service Committee chair/Public Image Committee
2	To work at least one district Grant project within seventh focus areas	133000	Club members/District s	Dr Buddhiman Shrestha
3	To continue “Girls Child Education Support” in the adopted community school from RY 2022-23.(Kulmaya Secondary School, Bhaktapur)	175000	Club members/others donors	Service Project Chair/P.P Subash Ghimire
4	To organize at least a joint service project with each of four Rotaract clubs, a Interact club and RCC.	50000	Club members	Service Committee Chair/Rotaract Co-ordinator
5	To distribute warm clothes & educational materials in community school (Indreni Home, Sundarijal and Manavsewa Ashram Gokrkha)	100000	Club members	Committee chair/President/Secretary
6	Rabies control programme – vaccination of 100 dogs and awareness program in school	75000	Club members	President /Dr.Banshi Sharma
7	Blood Donation/Vocational Training, counseling to teachers/students/parents -@Chitwan	40000	Club members Positive vibrations	Committee chair/IPP Pritam Poudel

S No.	Programs	Budget	Sources	Responsible person
8	Global Grand		-	
9	Goat keeping group and farming (Shankuashawa and Gorkha)	50000	Club members/donors	Dr. Banshi/V.P
10	Distribution of white stick for blind people(15 pieces)	35000	Club members	
11	Cancer Awareness Program (Kantipur Dental) cervical cancer screening/100 pax and jmunapur Help Society-250 pax/KMC screening-100 pax	100000	Club members RAC KDC	Committee chair/P.P Buddhiman Shrestha
12	Distribution of Wheel Chair (10 pieces)	10000	Club Members	P.P Uttam Khadka
13	Distribution of artificial leg.	-	Club Members	P.P Uttam Khadka