

# AMANDA

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## STAFF

### CONSULTANT

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#### Amanda Smith

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#### Sarah Thompson

Ernst & Young  
5 Times Square  
New York, NY 10036

Dear Ms. Thompson,

Everyone tells me the entry-level consultant position in any of the Big 4 firms is going to be the same. However, after attending 5 career fairs and speaking with over 20 professionals, it has become clear to me EY stands out from the rest.

What stood out to me the most were the energy levels of all the staff and senior consultants I had the privilege to meet. Whether they were talking about external client-facing engagements or internal business development assignments, they all mentioned how they contributed directly to the end result.

Having spent the past 2 summers interning at management consulting firms, I have not only developed robust problem-solving skills, but also a flair for project management.

In my latest role, I was involved in the full life-cycle of a finance project worth US\$ 2M: starting with the initial pitch deck all the way to assisting with a Shared Service Center (SSC) analysis. In particular, I received recognition for always being on top of deadlines and ensuring client deliverables were on time.

Thank you for your time and consideration. My work experiences, coupled with my affinity for project management, would make me an asset to EY's Staff Consultant Program. I can be easily reached at your convenience by email ([amanda@example.com](mailto:amanda@example.com)) or by telephone (404 989 2001).

Sincerely,

**Amanda Smith**