

july 1st, 2025

Offer Letter

Dear ANILKUMAR VISHNU,

With reference to your application, we are pleased to offer you employment in our company with the following terms of employment:

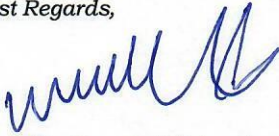
- | | |
|------------------------|---|
| 1. Position Offered | Receptionist |
| 2. Salary | Basic Salary – AED 1000.00 per month
Other Allowance – AED 750.00 per month |
| 3. Total Salary | AED 1,750.00 per month |
| 4. Transportation | provided. |
| 5. Annual Leave | 60 days paid leave after 24 months of continuous service |
| 6. Air Ticket | 1 x Air ticket every 24 months of service calculated from the start date of your contract |
| 7. Joining Date | Immediately. |
| 8. Medical Insurance | Basic health insurance |
| 9. Place of Employment | KIZAD, Abu Dhabi, UAE |
| 10. Probation Period | 6 month |
| 11. Terminal Benefits | As per UAE laws |
| 12. Termination Law | As per UAE laws |

Other Terms:

1. You will be on probation for 6 months and your employment will confirm upon successful completion of probation period.
2. You will report directly to the company.
3. Weekly off.
4. Issuance of Visa will be subject to approval from the concerned Ministry and submittal of required documents from your side.

In acceptance of the above, you may sign this offer and return to us immediately.

Best Regards,


Abdulla Saeed Aljaberi
Founder & CEO
Capital Plastic Factory
Kizad, Abu Dhabi, UAE



Accepted by

Anilkumar vishnu.
Sign & Date