AKANKSHA SONI

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Objective:

As a experience in the field of Admission and Visa, I strive to associate myself to be a core team member of a well organization where I can utilize my technical skills in the best possible manner, which further gives me an opportunity to grow in my career journey while contributing to the development and growth of the organization.

Academic Record:

Shri Vaishnav Vidhyapeeth Vishwavidyalaya
Course - Bachelor's in Computer Application (2019 - 2022)
CGPA – 6.57

Kalidas Montessori High Secondary School (2018 - 2019)
12th – M.P Board – 54%

Kalidas Montessori High Secondary School (2016 - 2017)
10th – M.P Board – 60%

Work Experience:

Presume Overseas Education (OPC) Private Limited
Designation – Multi-Country Head (June 2024 - Present)

As a **Multi-Country Head**, I am responsible for overseeing and managing student guidance and work permit services across multiple countries. My key responsibilities include:

- Guide students in selecting their ideal university and country.
- Assist with application, admission, and scholarship processes.
- Provide visa guidance and documentation support.
- Maintain partnerships with universities for smooth admissions.
- Assist with work permits in European countries.
- Provide job market insights and career guidance.
- Ensure legal compliance and documentation support.
- Collaborate with employers and recruitment agencies.

Renascence Global
Designation – Admission Process Associate (Nov2022 – May2024)

- Counselor (Convert the Number of Students 50+)
- Handling admission operations and Visa support
- Resolving All software technical Issues
- Business Advisor
- Have done all countries Visa Filing
- Successfully Visa Approved 20+

Technical Skills:

Languages	C, C++, JAVA(Core + Advance), HTML/CSS(Basics)
Database	My SQL
Microsoft Technologies	MS Word, MS-Excel, MS PowerPoint
Subject Knowledge	DBMS,OOPS

Projects:

1. **Title of the project**: Chat Application with Node JS and Firebase (Minor Project).
   Description: Chat Application with Node JS and Firebase consists of three main components on the Chat App´s main page such as sign-up, log-in, message sender bar and, chat panel and sidebar. Firebase offers back-end components to the Chat App.

   Technology used:
   FORFRONTEND-
   > HTML, CSS, JAVASCRIPT, NODEJS.
   FORBACKEND-
   > FIREBASE.
   GENERALPURPOSE-
   > CHROME OR ANYOTHER BROWSER.
   > NOTEPAD++ OR ANYOTHER TEXT EDITOR.

   Duration: 6th Semester

   Team size: 3-Members

   Key Learning :-
   - Consumes the lowest amount of client and server resources
   - Communicates using the lowest amount of bandwidth
   - Communicates with the lowest amount of latency
   - Takes the lowest amount of development resources

Activities:

Participated in many Events on campus to improve my leadership skills.

Area of interest:

Exploring new things, Playing Badminton and Table Tennis

Strengths:

Multitasking, Detail oriented, Leadership, Quick Learner

Declaration: I hereby declare that the information furnished above is true to the best of my knowledge.

Date : 28/11/2024
Place - Indore

Akanksha Soni