Academic Advisory Council Meeting

- Meeting Date   : Saturday, 15th February 2020 @ 10:00 am to 2:00 pm
- Meeting Place   : Fr. Bosco Hall, 2nd floor, A-Wing

Minutes of the Meeting

Panel Members

1. Mr. Atul Gandre, Global Technology Head -IBM
2. Dr. S. Biswas, Professor, IIT, Bombay
3. Mr. Thomas Lobo, Roots2Wings Training Solutions
4. Mr. Sujeet Sinha, Colgate Global Business Services Pvt. Ltd.

Attendees Present:

1. Dr. Amiya Kumar Tripathy	2. Mr. Imran Ali Mirza (Dean Admin)	3. Ms. Sana Shaikh (Head, Comp Engg)
4. Ms. Dipti Jadhav	5. Ms. Shainila Mulla	6. Ms. Sejal Chopra
7. Ms. Ditty Varghese	8. Ms. Mayura Gavhane	9. Ms. Deepali Kayande
10. Ms. Shafaque Sayed	11. Ms. Priya Kaul	12. Ms. Kalpita Wagaskar
13. Ms. Devyani Balasra (FE)	12. Mr. Satyanarayana M. Nagula (FE)	

Minutes of Meeting:

1. The meeting started with an address by Shaikh Phiroj (AAC Coordinator) extending a warm welcome to the advisory board committee members and a sincere gratitude was expressed towards all the members present for the meeting.
2. After, introduction & welcome, the AAC coordinator asked Ms. Sana Shaikh, Head of the Department of Computer Engineering to proceed further in conduction of the meeting. Discussions took place on the agenda and the minutes were recorded as mentioned.
3. The Minutes of Meeting of last AAC (dated 10th Aug 2019) was presented before the AAC members for its approval. Ms. Sana Shaikh presented the points of last advisory board meeting and discussed a brief progress report of the department. More focus was made on the suggestions adapted by the department which were given in the last board meeting. The members approved the minutes of the meeting held on 10th Aug 2019.
4. The meeting proceeded with a presentation by Ms. Sana Shaikh informing the gathering about the various activities and achievements of the department in academic 2019-2020. She also updated the meet on "action taken plan" on the suggestions received during the previous Academic Advisory Meeting held on 10th Aug 2019. She explained in detail the agenda of the meeting and emphasized current challenges appearing for the department's growth.
5. After putting up the department's growth with strength and weaknesses, she urged the panel members to provide their suggestions in a panel discussion based on the meeting agenda. Four panel discussion group were formed having some faculty members and board members.
6. After the presentation, all panel members appreciated the progress done by the department last year

7. Document mentioning the general expectations from the panel members was shared and discussed for the inputs group wise.
8. The agenda-wise suggestions were recorded from each panel members. The overall suggestion are mentioned for each points. The details of suggestions given by each panel members are mentioned in agenda-wise annexures.

➢ **Agenda 1: Fund generation through training, consultancy etc.**
Overall Suggestions obtained:
1. Designing of industry specific customized courses with proper marketing of individual faculty strengths and participation in various industrial events.
2. Industry specific faculty skills development such as python/Django/ReactJS/AI@Edge

➢ **Agenda 2: Enhancing research and development activity of the department**
Overall Suggestions obtained:
1. Besides mandating the faculty to work on a minimum number of research projects, faculty can be provided incentives in the form of a re-ward/recognition for research work & where a research project has a commercial potential, concession in the time for teaching can be given.Faculty internship in R&D institutes can help.
2. At the present moment, there is no consolidation of research interests, though there are faculty interested in data analysis, AI & ML, security, HCI, all these areas are promising and offer tremendous opportunities, but the department is not set geared up to face the challenges.
3. First and foremost, minimum R&D conferences must be acquired through BE projects, reading sound technical papers, attending focussed conferences, reading PhD thesis in areas of interest, attending talks by professionals etc.

➢ **Agenda 3: Establishing Industry Linkages for: Sponsored/Live B.E. student Project**
Overall Suggestions obtained:
The team writes a short note on faculty expertise, achievements of faculty/students and seek support for a few well defined activities. Faculty should highlight their own domain areas while searching for internship & then use the opportunity to learn. Contact alumni; parents of students; set up faculty + students team to prepare a document and start interaction with the relevant industry. Send the document to relevant industries and the team should interact with industry counter parts to take it forward.

➢ **Agenda 4: Faculty enrolment for PhD program**
Overall Suggestions obtained:
No concrete information were shared the panellist on this agenda.

➢ **Agenda 5: Suggestions for improving faculty competencies and expertise**
Overall Suggestions obtained:
Steps to create processes to take care the routine work and free the faculty for engaging in R&D consultancy.

➢ **Agenda 6: Laboratories hardware/software improvements**
Overall Suggestions obtained:
State of the art computer labs, appropriate software installed and good configuration for system are needed.

9. Each members also reviewed the departmental vision and mission, PEOs and PSOs and all COs pertaining to the even semester subjects.
10. Feedback from the faculty and the panel was taken at the end of the session.
11. All the advisory members were requested to be a driving force of our department and extend all their support towards achieving new heights in technical education.
12. The meeting was closed by extending a heartfelt appreciation for every minute detail shared by the members and they were assured that a sincere effort to accomplish the suggestions effectively will be done by the department.
13. There was no other agenda to be discussed. The meeting was concluded by extending vote of thanks to the members by Dr. Shaikh Phiroj.

Prepared By:

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Dr. Shaikh Phiroj   **Ms. Sana Shaikh**

(AAC Coordinator)   (HoD Comps.)

Approved by:

_____   _____   _____   _____

Dr. S. Biswas   **Mr. Atul Gandre**   **Mr. Thomas Lobo**   **Mr. Sujeet Sinha**

(AAC Member)   (AAC Member)   (AAC Member)   (AAC Member)

Approval date of MoM   : _____
Place   : DBIT, Mumbai

Don Bosco Institute of Technology, Mumbai
DEPARTMENT OF COMPUTER ENGINEERING
Session 2019-2020 EVEN Semester

Academic Advisory Council Meeting

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Attendance Sheet

Sr. No.	Name of Attendees	Signature
1.	Dr. Biswas Supratim	
2.	Mr. Thomas Lobo	
3.	Mr. Atul Gandre	
4.	Mr. Sujeet Sinha	
5.	Dr. Amiya Kumar Tripathy	
6.	Dr. Phiroj Shaikh	
7.	Imran Ali Mirza	
8.	Sana Shaikh	
9.	Dipti Jadhav	
10.	Sejal Chopra	
11.	Ditty Varghese	
12.	Mayura Gavhane	
13.	Deepali Kayande	
14.	Shainila Mulla	
15.	Kalpita Wagaskar	
16.	Shafaque Syed	
17.	Priya Kaul	
18.	Ms DEVYANI BALASRA (FE Dept)	
19.	Satyanarayana. M. Nagula	
20.		