# PRATIKSHA GUPTA

### CONTACT

+91 9156755789

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B-1004, Anand Savali Bldg., Panchpakhadi, Thane West 400602.

## **SKILLS**

Basic Ms Office Life skills Using A. I. tools Product management Retailing skills

#### **EDUCATION**

BSC. IT

Mulund College of Commerce 2024

H.S.C

Gyan Sagar Vidya Mandir 2021

S.S.C

Vidya Varidhi Vidyalaya <sup>2019</sup>

# **LANGUAGES**

Hindi. English. Marathi

## **WORK EXPERIENCE**

Home Tuitions 15/07/2022 – 30/08/2023

#### **PROFILE**

I am ambitious and smart-working with a strong foundation in Information Technology from Mulund college of Commerce. I thrive in dynamic and fast-paced environments and continuously seek opportunities to expand my knowledge as I firmly believe in the power of personal development.

## **INTERNSHIP & COURSES**

Project Management Job Simulation by Accenture

 Understanding the approaches to project management and preparing a proposal for optimal project management.

Microsoft's Power Platform Fundamentals

Demonstrating the platform such as Power apps,
Data connections with Data Verse, and Power Automate.

#### PERSONAL PROJECTS

Payroll management system.

This is a web-based application works on [PHP,HTML,CSS] and used in organisation for maintaining the employees details and calculating the salary of an employees after keeping the record of various employees data.

#### **DECLARATION**

I hereby declare that the above said information is true and valid.