

1.Click “Make a copy” to view the excel sheet.



The screenshot shows a Google Sheet titled "Copy of legacy '23". The interface includes a menu bar (File, Edit, View, Insert, Format, Data, Tools, Extensions, Help), a toolbar with various editing and formatting tools, and a share button. The spreadsheet itself has 26 rows and 7 columns. The first row (row 1) contains the title "LEGACY'23 Event Registration" in a large, bold font. The second row (row 2) is a section header "Individual Registration" in a blue background. The third row (row 3) is a header for a table with the following columns: "Serial.NO", "Student Name", "Year and Department", "College Name", "Email-id", and "Mobile Number". The table starts at row 4 and continues down to row 26. The first column of the table (Serial.NO) is numbered 1 through 20. The other columns are empty. The sheet is named "Sheet1" and is currently displaying row 1.

3. Select the events which are going to participate by the student.

(Students who are participating in group events will receive mail to form team)

Copy of legacy '23 ☆ Saved to Drive
File Edit View Insert Format Data Tools Extensions Help

100% 123 Verdana 10 B I A

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2									
3									
4	Accommodation	SYMPHONIQUE (Orchestra)	விவாத மேடை	DIVIDE AND CONQUER	MONSTERS' MUSS	MARTIAL ARTS	KALAKKAL KALATTA	SHERLOCK	
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22									
23									
24									

Sheet1

4. Print (ctrl+p) the Excel in A4 sheet.

(Set Scale as Normal (100%) to get a clear view)

Print settings

CANCEL NEXT

Print

Current sheet

Paper size

A4 (8.27" x 11.69")

Page orientation

☒ Landscape ☐ Portrait

Scale

Normal (100%)

Margins

Normal

SET CUSTOM PAGE BREAKS

Formatting

Headers & footers

LEGACY'23 Event Registration

Individual Registration			
Serial_NO	Student Name	Year and Department	College Name
1			
2			
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4			
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23			

5. Get Approval from your college management for the students. So that only those students can participate in Legacy'23.

6. Send the photocopy of the approval sheet to mail-id:

mepco23developers@gmail.com

7. Download the excel sheet and send the soft copy along with the approval.

The students will receive mail for successful registration.

