

# Capstone Project Planning Course Syllabus

## Description of Course:

This course focuses on the essential steps in planning and organizing a capstone project. Students will learn project management techniques, develop timelines, and set achievable goals for their capstone experience.

## Instructor and Contact Information:

Dr. Alex Johnson

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## Course Goals & Objectives:

The goal of this course is to equip students with the skills necessary to successfully plan and execute a capstone project. Objectives include developing a project proposal, timeline, and management plan.

## Expected Learning Outcomes:

- Ability to create a detailed project proposal
- Proficiency in time management and goal setting
- Competence in risk assessment and mitigation strategies

## Assignments and Due Dates

Week	Topic	Assignments/Activities
Week 1	Introduction to Project Planning	Draft Project Proposal due 1/14
Week 2	Timeline Development	Submit Timeline Plan due 1/21

Week 3	Risk Management	Complete Risk Assessment due 1/28
Week 4	Resource Allocation	Submit Resource Plan due 2/4
Week 5	Final Proposal	Submit Final Project Proposal due 2/11