

PEL132: COMMUNICATION SKILLS II

L:1 T:0 P:3 Credits: 3

Course Outcomes: Through this course students should be able to

- understand vocabulary, intonation and style of connected discourse as the basis for developing language skill
- demonstrate the unique qualities of professional writing style
- employ correct linguistic structures when expressing ideas
- appraise the written & spoken text to understand the various components of comprehension
- develop adequate skills to communicate effectively
- produce different pieces of communication using appropriate grammar and lexical resources

Language Skills

Listening: listening to people in different roles and situations, listen to answer, fill ups, understanding context, matching statements, true/false, paraphrasing the text, making comparisons, making inferences, understanding details, understanding theme, recreating dialogues, understanding the analysis & reviews

Speaking/Pronunciation: giving self-introduction, giving description, discussions in small groups, presenting information, giving opinions, making a short talk, interviewing a partner, working in groups and enacting roles, discussing possible scenarios, describing change, comparing different times and their consequences, describing abilities and skills, taking stance, showing agreement and disagreements, syllable stress, stress and rhythm

Reading: understanding meaning in context, understanding themes, matching questions and answers, inferring information, finding comparisons, writing crux, making notes and recreating text

Writing: paragraph writing, cover letter, report, review, writing articles, making notes, making lists, blogs, messaging, story writing, making profile, explanation of points, précis

ASSOCIATED LANGUAGE SKILLS

Grammar: past tense, evaluation and comparisons with adjectives, future tense and modal verbs, two-part verbs, infinitives and gerunds for uses and purpose, relative clauses of time, time contrasts, conditional sentences, gerunds, short responses, past continuous vs. simple past, participles as adjectives, unreal conditional sentences with if clauses, reported speech

Vocabulary: vocabulary for sharing memories, lifestyle vocabulary, travel vocabulary, phrases, technology vocabulary, holidays and festival vocabulary, collocation, words describing personality (adjectives), words describing actions(adverbs), synonyms, antonyms, verb-noun collocations

Practical: : listening to people talk about their life experiences, listening to people give suggestions on different topics, listening to a radio program, listening to description of different events, listening to reviews and opinions, speaking about one's traits and qualities, speaking to share experiences, speaking to describe personal and professional subjects, speaking to share reviews and opinions, reporting what people said, reading about people and their achievements, reading about unusual events and experiences, reading about places and cultures, reading formal and informal communications, writing paragraphs and business letters, writing descriptions, writing blogs and reports

Textbooks:

1. INTERCHANGE LEVEL 2 by JACK C. RICHARDS, with JONATHAN HULL, with SUSAN PROCTOR, CAMBRIDGE UNIVERSITY PRESS

References:

1. ENGLISH GRAMMAR IN USE by RAYMOND MURPHY, CAMBRIDGE UNIVERSITY PRESS